

How to use OPAC

What you **can search for** with OPAC

1. GRIPS Library collections
 - (1) Printed materials (books, journals)
 - (2) E-books that GRIPS' subscribes to (*)
2. The collections of other libraries in Japan

What you **cannot search for** with OPAC

1. GRIPS doctoral dissertations/master's theses

- (1) Doctoral dissertations → Search *GRIPS Institutional Repository*.
Full text versions are available for documents published in 2013 or later.
<https://grips.repo.nii.ac.jp/?lang=english>
- (2) Master's theses → Title lists are available in the library.

2. E-journals that GRIPS' subscribes to (*)

3. Journal articles (*) → Use *GRIPS Discovery Service* and article databases

When you use GRIPS' subscribed online-resources via a PC outside GRIPS or via your own PC inside GRIPS, access them through off-campus access service (*EZproxy*).
Go to the Online Resources page on the Library's website, and click on the "Remote" button to log in to EZproxy.

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Access to OPAC

GRIPS Library website

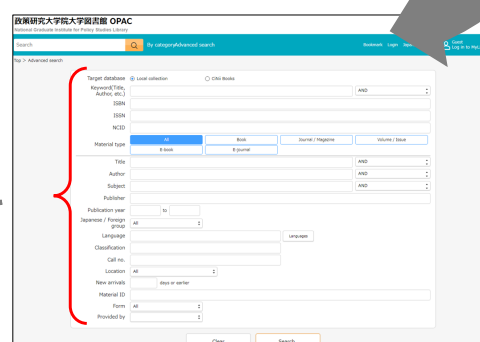
<https://www.grips.ac.jp/lib/en/>



OPAC top (basic search)



OPAC advanced search



- Accessible from anywhere with an internet connection

OPAC search with detailed search conditions

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Basic search screen

<https://glib.grips.ac.jp/drupal/en/?q=en>

- On the basic search screen you can use various keywords such as title, author and subject. Put **spaces between words** when you enter them.

The screenshot shows the basic search interface of the National Graduate Institute for Policy Studies (GRIPS) library. Key features and annotations include:

- Search Bar:** Contains the text "sustainable development". A callout box says "Enter keywords delimited by spaces → Keyword suggestions appear".
- Keyword Suggestions:** A dropdown list shows suggestions like "Sustainable development", "Sustainable development report", etc.
- Advanced search:** A button labeled "Advanced search" is highlighted with a callout.
- MyLibrary:** A button labeled "Guest Log in to MyLibrary" is highlighted with a callout.
- Calendar:** A calendar for September 2023 is shown on the right, with opening hours: "Open 9:00-19:00", "Open 10:30-17:00", and "Closed".
- New Arrival:** A section titled "New Arrival" displays book covers for "The economy...", "Time : the...", "Nikkei Asia", "公研", and "公正取引".

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Advanced search screen

<https://glib.grips.ac.jp/opac/en/complexsearch>

- You can specify detailed search conditions here to narrow your search.

The screenshot shows the advanced search interface with various fields and callouts:

- Basic search:** A callout pointing to the "Search" button.
- Target database:** A callout pointing to the "Local collection (GRIPS)/CiNii Books (Other libraries)" option.
- Material type:** A callout pointing to the "Material type" field, which includes options like "All", "Book", "Journal / Magazine", and "Volume / Issue".
- Standard number:** A callout pointing to the "ISBN" field, explaining that ISBN (book) is 10/13 digits and ISSN (journal) is 8 digits.
- Call number:** A callout pointing to the "Call no." field, showing an example "611.3 Ka37" and explaining it as the "Book number on book spine label".
- Location:** A callout pointing to the "Location" field.
- Material ID:** A callout pointing to the "Material ID" field, explaining it as the "Book number on barcode label (8 digits)".

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List of results of basic search (Books)

- Check holdings and status of books that you want to use

Search National Diet Library's Catalogue using the same conditions

Check the collections of other libraries

Book information

- Title, author, publisher, etc.
→ Click the title and go to [detailed results](#)
- **Holdings** (location, call number, circulation class)
- **Status** (available/in circulation)

Refine your search

→ Select material type, author, or keyword and click "Refine"

Reserve materials currently on loan

→ Log in to [MyLibrary](#)

Bookmark your preferred materials

Local collection(11) **Cinii Books(10)** **Cinii Research(1071)**

Search 1 - 11 of 11 matches

Sort by Recommendation Single/Double

Selected Items: 0 [Select All](#) [Clear](#) [Bookmark](#)

The Greater East Asia Co-Prosperty Sphere : when total empire met total war
Studies of the East Asian Institute
Author : Jeremy A. Yellen
Publisher : Cornell University Press 2019
ISBN : 9781501735547
Holdings : General books section 210.75||Y 69 For 1 month
Status : On shelf

Philippines-Japan relations in the twenty-first century : change and direction, : hbk
Author : edited by Dennis D. Trinidad and Karl Ian Uy Cheng Chua
Publisher : Routledge 2025
ISBN : 9781032782355
Holdings : General books section 319.248||Tr5 For 1 month
Status : Reservable(Due: March 19,2025)

[Reserve](#) [Save](#)

Japan international relations
search team: Maragtas S.V. Amante (coordinator), Marie E. Aganon, Rene E. Ofrenco
Publisher : Moed Press 1992

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Detailed results of basic search (Books)

- Books are arranged by **call number** in their designated locations.
- "Reserve" buttons appear when a book is out on loan to another user.
*You cannot reserve books that are not out on loan.
- Textbooks are for in-library use only. There are a few **extra copies** of some textbooks in the general books section.
Also, **e-books** might be available. → Search with *E-Journal/E-Book search*

Location

Textbooks: **In-library use only**
General books: **May be borrowed**

Circulation class

Status

- Book are **available** when this field is blank
- **Due date** and **number of reservations** appear when books are on loan

Virtual Bookshelf

List of books that have similar call numbers (Call number shows subject area of book)

No.	Location	Call no.	Material ID	Circulation class	Status	Waiting	Notes
1	Textbooks section	317 V96	01306833	Not to be taken out		0	
2	General books section	317 V96	01306844	For 1 month	In circulation (August 07,2023)		

[Reserve](#) [Save](#)

Call number

Books are arranged by **call number** (shown on spine labels)

Reserve materials currently on loan

→ Log in to [MyLibrary](#)

Virtual Bookshelf

Organizational b...
Michael L. Vass...
317/V94

Public administr...
edited by Fran Vi...
317/V95

Global trends in...
Michael S. de Vrie...
317/V96

Refounding dem...
hbk
edited by Gary L...
317/IW37

The political eco...
[ov] Gary L. Wam...
317/IW37

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List of results of advanced search (Journals)

- Journals are arranged in **alphabetical order by title** in journals section.
- Journals cannot be borrowed, but you can read or photocopy articles in the library.
- There may be **volumes missing**. Check the **holding year and volume**.
→ You can obtain photocopies of journal articles through Inter-library Loan service.
<https://www.grips.ac.jp/lib/en/service/member/ill/>
- E-journals might be available. → Search with *E-Journal/E-Book search*

Change search conditions

Refine your search

Journal information

- Title, publisher, etc.
→ Click title to go to **detailed results**
- Holding year/volume

Journal holdings (location, holding year/volume)

- Journals are arranged in **alphabetical order by title** in journals section.
- There may be **volumes missing**.

Location	Year of holding	Holding volume	Continuing acceptance
Journals section	1968-2021	58(2-5),59-63,64(1-3),65-110,111(1-3)+	Ongoing

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Bookmark

Bookmark materials

[When **not** logged in to *MyLibrary*]

- Click "Save" and you can temporarily bookmark materials one by one.
- You can temporarily bookmark multiple materials at one time by clicking checkboxes or clicking *Select all* on the search result list page.

[When you are **logged in** to *MyLibrary*]

- You can **save** bookmarks to your *MyLibrary* account when you are **logged in**. (Temporary bookmarks will be discarded when the session is closed.)

Log in

Select all
Save multiple materials

Checkbox

Save

Manage bookmarks

- You can search or manage your bookmarks when you are logged in to *MyLibrary*.
 - Select one or more bookmarks and edit/delete them one by one.
 - You can move bookmarks from one list to another, or delete them one at a time by clicking checkboxes or clicking *Select all*.

Search bookmarks

Edit

Delete

Select all
move/delete multiple materials

Refine your search

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