GRIPS BULLETIN

2023–2024

GRIPS

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Welcome to GRIPS, an international premier policy school with the aim of contributing to the betterment of democratic governance around the world.

The content in this Bulletin is designed to provide you the important academic information and explanation of GRIPS' rules, policies, and procedures that students need to be familiar with and follow, and the services and resources available to you to help you along the way. It provides answers to many questions you may have about academic and student life at GRIPS. Therefore, it is important that you read it.

We hope that your time spent at GRIPS will be a fruitful and enjoyable one.

Contents

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Academic Calendar for 2023-2024 (Student)
(October 2023 ~ September 2024)

Term

Color	Description
(yellow)	: Fall Session I (10/6~11/30)
(light blue)	: Fall Session II (12/1~1/30)
(purple)	: Winter (2/2~3/29)
(pink)	: Spring Session I (4/4~6/3)
(green)	: Spring Session II (6/4~7/29)
(peach)	: Summer(8/5~9/30)
(gray)	: No class (Sundays, National Holidays, and New Year Holidays)

Fall (10/6~1/30)
Spring (4/4~7/29)

Course Registration
→ : Registration
⇢ : Withdrawal

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Note
October	1	2	3	4	5	6	7	Oct. 3 - 4 Entrance Guidance and Orientation, **Oct. 3 - 17 Registration for Fall Term & Fall (Session I)**
	8	9	10	11	12	13	14	**Oct. 6 Classes for Fall Term & Fall (Session I) begin**
	15	16	17	18	19	20	21	*Oct. 18 - 24 Withdrawal for Fall Term & Fall (Session I)*
	22	23	24	25	26	27	28	
	29	30	31					
November				1	2	3	4	
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30			**Nov. 29 - Dec. 12 Registration for Fall (Session II)**
December						1	2	**Dec. 1 Classes for Fall (Session II) begin**
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	*Dec. 13 - 15 Withdrawal for Fall (Session II)*
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	*Dec. 29 - Jan. 3 New Year holidays*
	31							
January		1	2	3	4	5	6	
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30 *31	*31				[*Interterm Period: Jan. 31 - Feb. 1] **Jan. 31 - Feb. 13 Registration for Winter Term**
February					*1	2	3	**Feb. 2 Classes for Winter Term begin**
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29			Feb. 28 Grade release (Fall Term)
March						1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	Mar. 19 Graduation Ceremony for domestic programs
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							[*Interterm Period: Apr. 1-3]

1. Academic Calendar for 2023–2024

April

	*1	*2	*3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Apr. 2 Entrance Guidance for domestic programs **Apr. 2 - 16 Registration for Spring Term & Spring (Session I)**
- **Apr. 4 Classes for Spring Term & Spring (Session I) begin**
- **Apr. 17 - 23 Withdrawal for Spring Term & Spring (Session I)**
- Apr. 26 Grade release (Winter Term)

May

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- **Jun. 3 - June 12 Registration for Spring (Session II) Jun. 4 Classes for Spring (Session II) begin**
- **Jun. 13 - 17 Withdrawal for Spring (Session II)**

July

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	*30	*31			

- [*Interterm Period: Jul. 30 - Aug. 2]

August

				*1	*2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- **Aug. 1 - 13 Registration for Summer Term**
- **Aug. 5 Classes for Summer Term begin**
- Aug. 28 Grade release (Spring & Summer Terms)

September

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Sep. 11 Graduation Ceremony

* Please note that schedules are subject to change.

Tips for Successful Studies at GRIPS

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Preparing for Lectures

- Be sure to read each of the readings assigned for a lecture before the lecture in order to gain the most from the class and be able to ask good questions.
- Always review your lecture notes after each class to make sure that you understood everything.

Preparing for Examinations

- It is acceptable to ask: what course material is most important for the exam; what is the format of the exam; and whether any practice exams are available.
- Using your lecture notes, problem sets, and readings, try to predict what the exam questions will be, and develop answers for those questions.
- Try explaining difficult topics to your friends. It will help you to evaluate your understanding.
- As you prepare for an exam, if you still have questions about a topic, ask the professor about it during office hours or in a review session.
- Be sure to get enough sleep and eat healthy foods.

During Examinations

- During the exam, make sure to allocate your time appropriately: you do not want to get stuck spending a lot of time on a question that is not worth many points while neglecting to answer other questions which are worth considerably more points.
- Follow the exam directions carefully; make sure that you have answered each part of the question.
- Take care to write legibly.
- If you have time, review your answers before submitting your exam.

Allocating Your Time During Term

- The end of the term is usually a very busy time, with many examinations and papers due in a short period. Avoid procrastinating. Begin writing your papers as soon as you can, and study the course materials throughout the term so that the end of the term will not be so hectic.

Cheating and Plagiarism

GRIPS View of Cheating and Plagiarism

Cheating and plagiarism are viewed as serious offenses at GRIPS. They directly affect the morale of the other students and lower the reputation of the school. In that light, cheating and plagiarism will not be tolerated and may result in serious penalties, including suspension or expulsion from GRIPS. All staff and students have a responsibility to prevent, discourage, and report cheating. For more information about penalties, see 2-3 *Disciplinary Policy Regarding Student Misconduct*.

Definition of Cheating

Cheating is fraudulent conduct in university coursework and examinations. Cheating includes passing off work done by someone else as your own work, or otherwise trying to gain unfair advantage in coursework and exams.

Examples of Cheating

Examples of cheating include, but are not limited to:

- Impersonating someone else in a test or examination, or abetting such impersonation;
- Copying from another student during a test or examination;
- Referring to notebooks, papers, or any other materials during a closed-book exam;
- Submitting work for which credit has already been received in another course without the express consent of the current instructor;
- Helping others to cheat in the above ways;
- Falsifying data, i.e. manipulating research materials or processes, or changing or omitting data or results, such that the research is not accurately represented in the research record. While there is considerable leeway in the interpretation of data, the data itself must not be manipulated or distorted.

Definition of Plagiarism

Plagiarism is the copying of ideas, wording, or anything else from another source without appropriate reference, so that it appears to be one's own work. This includes published and unpublished work, Internet content, and the work of other students and staff.

Examples of Plagiarism

Examples of plagiarism include, but are not limited to:

- The submission of a work, either in part or in whole, completed by another;
- Failure to give credit for ideas, statements, facts, or conclusions which rightfully belong to another;
- Paraphrasing the ideas, interpretation, or expressions of another without giving credit;
- In written work, failure to use quotation marks when quoting directly from another, whether the quoted material be a paragraph, a sentence, or even a part thereof;
- Using another writer's entire paper (or a substantial part of it), even with a citation.

Disciplinary Policy Regarding Student Misconduct

Misconduct in Academic Activities

'Misconduct during an examination' refers to any behavior considered improper for a graduate student under instruction at GRIPS, such as using materials prohibited at a test site, including cheat notes constructed by the student; prohibited devices; or the answer sheets of another.

Misconduct in the context of a research paper refers to plagiarism (the unattributed use of a source of information when that information is not considered common knowledge); intentional falsification of analytical results and/or research data; and other such unethical behaviors.

Misconduct in Non-Academic Activities

'Misconduct in non-academic activities' refers to any conduct that would disrupt the good order of the university, or any behavior unsuitable for a student under instruction.

Penalties

In accordance with Article 56 of the School Regulations, disciplinary action taken with regard to students found guilty of misconduct may include a reprimand, or suspension or expulsion from the university. Suspension may be of two types, either for a period of one week to three months, or for a period of six months. The date on which the disciplinary action goes into effect shall in principle be the same date on which the notice of said action is issued.

Treatment of Academic Misconduct

1. In the event of a reprimand, the student's enrollment in the relevant course shall be annulled.

2. In the event of a suspension, the student's enrollment in the relevant course shall be annulled, and, depending on the severity of the case, the student's enrollment in all courses in the term in which the misconduct occurred, or in the relevant school year, may also be annulled.

3. During the period of suspension, the student shall not be allowed to register for courses, attend classes, or take exams.

Treatment of Non-academic Misconduct
This shall be decided on a case-by-case basis.

Disciplinary Procedures

Disciplinary action for students suspected of misconduct shall be determined and executed as follows:

1. In the case of misconduct relating to academic activities, the faculty member in charge of the relevant course shall report the details of the misconduct to the Dean of the Graduate School. In the case of misconduct in non-academic activities, the faculty/staff with knowledge of the details of the offense shall report the details to the Dean of the Graduate School.

2. The Dean of the Graduate School shall report the details of the incident to the University President and shall convene an investigative committee composed of the Dean of the Graduate School (committee chair), the Vice-President for Academic Affairs, the Program Director, the instructor of the relevant course, and others as deemed necessary.

3. The investigative committee shall consider the facts relevant to the case, develop a proposal for the penalty, and submit the proposal to the University President.

4. The University President shall receive the aforementioned proposal from the investigative committee, develop a proposal for final disposition, and present it for deliberation at the Academic Council, in the course of which the results shall be finalized.

5. The University President shall notify the relevant student regarding the content of the disciplinary action.

6. In the event that the student files an objection regarding the decision, the University President shall have the investigative committee engage in further

consideration of the matter. The investigative committee shall take into consideration the content of the student's objection, and report the results of its investigation to the University President.

7. In the event of a change in the content of the penalty proposal, the revised proposal shall once again be placed before the Academic Council, and upon deliberation, the proposal shall be finalized.

8. Disciplinary action in response to student misconduct, including details regarding the misconduct and the penalty, shall be publicized within the University. The publicized information will omit the student's name and school identification number.

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Harassment

Harassment debases human dignity and causes deterioration in the research, education, and working environment of GRIPS. GRIPS will never tolerate such behavior and shall work to eradicate all forms of harassment and establish a campus wide environment in which GRIPS members respect each other and each individual can fulfill their individual potential.

Please be aware that GRIPS' students come from diverse backgrounds, and have diverse values and customs. This means that what is acceptable in one person's country or region may not be considered acceptable in other countries or regions. We encourage each of you to reflect on your own behavior so as to contribute to the establishment of a campus environment where every one of us can feel safe and enjoy the cultural diversity of GRIPS.

Definition of Harassment

Harassment means inappropriate verbal or other behavior (pertaining to race, nationality, gender, hometown, religion, political beliefs, age, occupation, physical characteristics, and a broad range of other matters related to a person's individuality) that undermines the dignity of the person and/or makes them feel uncomfortable.

Harassment can take various forms, but common types of harassment that become problematic in a university setting are: sexual harassment; academic harassment; and power harassment. The various forms of harassment do not always occur independently; at times they overlap.

Responsibility of the Institute

The President of the Institute is responsible for implementing all measures and policies for the prevention of harassment, and for creating a plan of countermeasures against harassment. Each Institute member holding a supervisory position is responsible for providing guidance about the prevention of harassment in daily activities, in order to secure a comfortable environment free of harassment, increase awareness of harassment, and create appropriate countermeasures to prevent problems resulting from harassment.

Responsibility of Members

Each member of the Institute (faculty, staff, and students) is responsible for ensuring that he/she does not engage in harassment that damages the human dignity of another person, and for making efforts to prevent harassment. Members must pay careful attention to the following in order to prevent harassment-related damage to the study or work environment.
(i) No student, faculty, staff, and other relevant party who raises harassment-related issues shall be regarded as a so-called trouble-maker, and harassment-related issues shall not be dismissed out-of-hand as personal issues between the concerned parties.
(ii) In order not to create an atmosphere of victimizers and victims in issues related to harassment, all members need to be sensitive to those around them and behave appropriately.

Specifically, members need to pay careful attention to the following points and take appropriate action.
・If a member witnesses harassment, he/she must proactively draw attention to the harassment or take proactive measures before serious damage is caused to the study or work environment.
・Victims of harassment tend to avoid consulting other people regarding harassment because of feelings of embarrassment, not wanting to be labeled a troublemaker, or fear of retribution. To prevent harassment damage from becoming serious, it is important that members seek counseling if they notice any harassment.

What To Do If You Are Being Harassed

To counter harassment, it is necessary to make a clear and unambiguous report of the incident. If it is difficult to make such a report, you should discuss the incident with someone you trust. It is best to make a note of when the harassment occurred and how it occurred, and if possible to obtain the testimony of a third person.

Consultation with Confidentiality

The Institute has established a hotline consultation desk for harassment. There is a link to the Harassment Consultation Desk in the G-way link book.
We guarantee that your privacy will be strictly protected. Please do not hesitate to contact the hotline if you are experiencing or have witnessed harassment. We will deal with hotline reports appropriately to prevent further problems.

Harassment Consultation Desk
sodan-cukeii@grips.ac.jp

Course Registration

Registration Periods

- **The course registration takes place in two time frames: the registration period and the withdrawal period. For the registration schedule, please check** *Academic Calendar for 2023–2024.*

    1. The registration period is a two-week period each term, around the time of commencement of classes. You must register during the registration period to be able to attend classes your desired classes. *No credits can be earned for courses completed without registration.*
    You may add/drop course(s) during this period.

    2. The withdrawal period is the only time after the end of the registration period when you can withdraw a course. If you withdraw from a course, your transcript will indicate a 'W' grade. It is not permissible to withdraw after the end of the withdrawal period.

*No withdrawal period is set for the Summer and Winter Terms, since most summer/winter courses are based on a short-term, intensive approach. For any course during those two terms, students must either: drop the course during the registration period, or successfully complete all course requirements: otherwise they will fail the course.

Syllabus

- In order to select courses effectively, students are strongly advised to carefully read the syllabus for each course on the GRIPS Gateway online system.

Registration Process

- Students must register via the online system.
    In every term, the registration period and withdrawal period begin at 9 am on the first day of the period and the deadline is 5 pm on the last day of the period.
    Note: all dates and times are Japan Standard Time.
    *For the details of online registration, please refer to the section entitled, *How to register for courses*.

GRIPS Assessment Policy

GRIPS Assessment Policy	GRIPS 成績評価基準（対訳）
## Assessment Information ## Provided in Syllabus	## シラバスに記載される ## 成績評価についての情報

All information about assessment for each university course will be provided in the detailed syllabus available at the beginning of the course. This will consist of:

- the assessment plan, including the marking/grading system to be used, and the weight allocated to each significant grading component
- examination dates /submission deadlines
- penalty for late submission
- other requirements, if any.

Once a course has started, instructors may not change the requirements without (a) obtaining the agreement of all students concerned and (b) informing the Academic Support Team.

各授業科目の成績評価に関するすべての情報は、講義開始時に入手可能な詳細なシラバスに記載されている。これには以下の事項が含まれる。

- 成績評価計画。これには使用される採点・成績評価のシステム、および成績評価における主要な各要因に与えられるウェイトについての情報などが含まれる。
- 試験の日時、提出物の期日
- 提出期限後の提出に対するペナルティ
- その他の必要な事項

講義開始後に教員がシラバス記載の事項を変更する場合は、関係する学生全員の賛同を得ること、また教務担当に報告することが必要となる。

Procedure before Issuance of Final Grades

最終成績評価に先立つ手続き

Assessment During the Course

授業科目期間中の評価

Instructors should promptly return all items for assessment completed during the term, with marks or grades and, where appropriate, comments to the students. Also, instructors must comply with the guidelines for grading (cf. 'Final Grades') so that students can gauge their own performance against that of the other members of the class. Students are advised to keep their returned original assignments in case they decide to appeal their final grades.

教員は学期中に完成した評価対象アイテムを、採点または成績評価、および必要な場合にはコメントとともに速やかに学生に返却するべきである。また教員は、成績分布のガイドラインを遵守することで、学生がクラスの他のメンバーに比較した場合の自らの成績を正しく評価できるようにしなければならない。学生は、最終成績評価について不服申立する場合に備え、課題の原本を返却された場合はそれを保管しておく必要がある。

Meeting All Assessment Requirements

すべての評価要件を満たすこと

Course assessments may include different forms of assessment, such as class exercises, assignments, quizzes, tests and examinations. Students need to ensure that they have completed all the required items for assessment by the designated deadlines. Failure to attend a class in which instructions were given or work

授業科目においては、クラスでの課題や提出課題、小テスト、試験など様々な形式での評価が行われる。学生は指定された期間に、評価において必要とされる事項をすべて、確実に満たしていなくてはならない。指示や課題が出た時にクラスを欠席していた、というのは正当な理由と認められない。

was assigned is not a valid reason for non-performance.

Students' Own Work

All work submitted for assessment must be the student's own work, and must not be the result of collaboration with others, unless it is clearly indicated in the assignment details that the submitted assignment may be a joint or collaborative effort. In all joint assignments, the student must specify the nature and extent of the collaboration and the identity of the collaborators.

Special Consideration

1. Students who have suffered from serious illness, accident or any other incident beyond their control, which they believe has affected their assignment work, should complete and submit as soon as possible a "Request for Special Consideration" (form available at the Academic Support Team counter) along with any medical certificates or other certified official documents indicating the duration and severity of the problem to the Academic Support Team, who will forward them to the instructor.

2. Students should note that work, family, and sporting and social commitments are not normally viewed as being beyond a student's control and so are not normally accepted as grounds for special consideration.

3. If the student is not satisfied with the initial response to his/her "Request for Special Consideration," then the student may submit a request for further consideration to the Program Director via the Academic Support Team.

4. For further information regarding applications for special consideration, contact the Academic Support Team.

Course Withdrawal Procedure

A student may withdraw from a course without

提出課題の作成

　評価のための提出課題はすべて学生が自身で作成しなければならない。共同作業や他人との協力が可能である旨が評価の詳細において明確に記載されていない限り、他人の協力を得て作成してはいけない。共同作業で作成されたすべての提出課題には、協力の内容やその程度、また共同作業者の氏名が明記されなくてはならない。

特別配慮

(1) 重病や偶発事故など不可抗力の事由のために、提出課題等の作成に影響を受けたと考える学生は、「特別配慮の申請」の申立書を可能な限り速やかに提出することとする。申立書には、その事由の期間やその重症度について具体的に記載された医師による診断書、またはその他公式に認定された文書を添付し、教務担当に提出する。教務担当はこの書類を教員に転送する。

(2) 学生は、仕事、家族、スポーツおよび社交上の約束は通常不可抗力とはみなされず、従って通常は特別な配慮の根拠としては認められない、という点に注意する必要がある。

(3) 学生が「特別配慮の申請」に対する当初の回答に満足できない場合には、プログラムディレクターに対し、教務担当を通じて更なる配慮の申請を提出することができる。

(4) 特別な配慮のための申請に関するその他の情報については、教務担当に問い合わせること。

授業科目登録の取消手続

　履修登録期間中は、学生はペナルティなしで授業科

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penalty during the registration period. After the end of the registration period, students can still withdraw from courses before the final withdrawal deadline, but a grade of W will be shown on their transcript.

Note: it is not permissible to withdraw after the withdrawal deadline.

However, the Academic Support Team may allow a student to withdraw from a course after the withdrawal deadline in the cases listed below.

Note: in such cases a grade of W will be shown on the student's transcript.

・The case where a student takes a leave of absence, withdraws, or is deregistered from GRIPS before the grades are submitted by the instructor; or

・The case where the Dean deems it difficult for a student to continue studying due to circumstances beyond the student's control, such as a disaster or a political change.

The academic calendar stipulates the registration periods and withdrawal periods for each term and course type.

Final Grades

Final Grades

The following grading scale will be used for all courses.

A	90–100	Outstanding performance
B	80–89	Superior performance
C	70–79	Satisfactory performance
D	60–69	Minimum acceptable performance
E	0–59	Unsatisfactory performance
P	Pass (in courses designated Pass/Fail)	
F	Fail (in courses designated Pass/Fail)	

W   Withdrawn
T   Credit transferred

Grade Distribution Guidelines

For courses in which letter grades are assigned, the grade distribution should satisfy both the mean Grade Point Average (GPA) criterion (see (1)-3 below) and the reasonable distribution criterion (see (2) below).

目登録の取消しを行うことができる。履修登録期間の後でも、最終履修登録取消期限までは学生は履修登録の取消しを行うことができる。この場合には、学生の成績証明書には W 評価が記載されることになる。最終履修登録取消期限の後には、履修登録取消しは不可能となる。

ただし、以下の学生は最終履修登録取消期限後に教務担当が履修登録の取消をすることがある。その場合、成績証明書には W 評価が記載される。

・担当教員から成績が提出されるまでに休学、退学、除籍となった学生

・災害や政変等本人の責によらない事情のため、研究科長が履修継続困難と判断した学生

各学期における履修登録の日程については、学年暦に記載されている。

最終成績評価

最終成績評価

以下の評価基準が適用される。

A	90–100	卓越した成績
B	80–89	優れた成績
C	70–79	満足できるレベルの成績
D	60–69	容認できるレベルの成績
E	0–59	不合格
P	合格（合格・不合格を指定する授業科目の場合）	
F	不合格（合格・不合格を指定する授業科目の場合）	

W　登録取消し
T　単位互換認定

成績評価の分布に関するガイドライン

アルファベットで評価が記載される授業科目の場合には、**平均 Grade Point Average（GPA）基準（以下(1)-3 参照）**および**妥当な分布に関する基準（以下(2)参照）**の双方を満たしている必要がある。

(1)-1 Grade Point (GP)

A, B, C, D and E carry grade points of 4, 3, 2, 1 and 0, respectively.

(1)-2 Calculation of GPA

Calculate only for courses (other than Category X) for which a GP is granted.

(* Ratings of P, F, W and T are not included in GPA.)

GPA per term =

numerator / denominator, where

numerator = total of (GP for each course to be calculated for the term) x (number of credits for each course)
and
denominator = total number of credits for courses to be calculated for the term.

GPA for the entire enrollment period =

numerator / denominator, where

numerator = total of (GP for each course to be calculated for the entire enrollment period) x (number of credits for each course)
and
denominator = total number of credits for all courses to be calculated for the entire enrollment period.

(1)-3. Mean Grade Point Average Criterion

Courses should have a mean GPA between 3.1 and 3.5.

(2) Reasonable Distribution Criterion

The distribution of grades should be in accordance with the following guideline.

A	20–50% of class
B	30–70% of class
C	< 25% of class
D	< 10% of class

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(1)-1 Grade Point (GP)について

A、B、C、D、Eを、それぞれ4点、3点、2点、1点、0点とする。

(1)-2 GPAの計算式

区分X以外の科目で、GPが付与された科目についてのみ計算を行う。

（※P、F、W、Tの評価はGPAに含まれない。）

学期毎のGPA＝

（分子）＝（当該学期における計算対象科目のGP×単位数）の合計
────────────────────
（分母）＝当該学期における計算対象科目の単位数の合計

全在学期間のGPA＝

（分子）＝（全在学期間における計算対象科目のGP×単位数)の合計
────────────────────
（分母）＝全在学期間における計算対象科目の単位数の合計

(1)-3 平均GPA基準

当該授業科目のGPA平均は3.1点から3.5点の範囲内となるべきである。

(2) 妥当な分布に関する基準

成績評価の分布は以下の範囲内となるべきである。

A	クラスの20–50%
B	クラスの30–70%
C	クラスの25%未満
D	クラスの10%未満

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E   < 10% of class

If the grade distribution is not in accordance with the guideline, the instructor must provide a reason for that non-compliance.

Release of Course Results

Course results are submitted to the Academic Support Team by the end of the third week after the end of the term. After the end of each term and within ten working days of the final submission date, each student will be issued an official results notice providing the details of courses completed and grades awarded.

Appeal

1. A student who has concerns regarding their grade in a course should request discussion regarding grades with the instructor of the class within seven days after the grade is released (excluding Saturdays, Sundays, national holidays, and university holidays such as year-end and New Year holidays), or within 3 days if the student is scheduled to receive a graduation judgment in that semester and the grade to be discussed is related to the graduation judgment. The faculty member who receives a request for discussion shall respond to it promptly, being aware that the deadline for appeal to the director in the next section (which is to be made if the student's concerns remain unresolved after the discussion) is three weeks after the announcement of the results (or one week after, if the student is scheduled to receive a graduation judgment in that semester and the grade to be discussed is related to the graduation judgment).

2. A student who, after discussion with the course instructor, still wishes to appeal the grade, must submit a request in writing to the Program Director or Concentration Director (hereinafter referred to as the Director) through the Academic Support Team within three weeks of the announcement of the results (or within

E   クラスの 10%未満

　成績評価の分布がガイドラインを満たさない場合には、教員はその理由を挙げなければならない。

成績の発表

　成績は学期終了から 3 週間以内に教務担当に提出される。学生全員に対する、修了した授業科目の詳細および各学期の成績評価を記載した公式結果の通知は、最終提出期日から、土曜日、日曜日及び祝日を除いた 10 日以内に発行される。

不服申立

(1) 学生は、授業科目における成績評価につき疑義がある場合には、成績発表後、土曜日、日曜日、祝日及び年末年始等の大学休業日を除いた 7 日以内（その学期に修了判定対象であり、協議を行おうとする成績が修了判定に関わる場合は 3 日以内）に授業科目担当教員に協議の申入れをする。協議の申入れを受けた教員は、協議を行ってもなお学生の疑義が解消されない場合に行われる次項のディレクターへの不服申立期限が 3 週間（その学期に修了判定対象であり、協議を行おうとする成績が修了判定に関わる場合は 1 週間）であることを念頭に、速やかに協議に応じることとする。

(2) 授業科目担当教員と協議後、学生が成績評価につき不服申立することを希望する場合には、成績の発表から 3 週間（その学期に修了判定対象であり、協議を行おうとする成績が修了判定に関わる場合は 1 週間）以内に書面でその要請を、教務担当を通じてプログラムディレクターまたはコースディレクター（以下「ディレクター」という）に提出する。ディレクターは、

one week if the student is scheduled to receive a graduation judgment in that semester and the grade to be discussed is related to the graduation judgment). If the request is judged appropriate, the Director will review the content of the appeal with the course instructor and the Dean, and if necessary, with the relevant faculty member.
If the course instructor is the Director, then the request will go directly to the Dean.

3. When the particular assessment in contention is a group assignment, the formal request for review must be signed by all members of the group and submitted as specified above.

4. As noted previously, students should keep all marked work that is returned to them in case those documents are required for discussion with the instructor and reassessment after the appeal. Faculty members should keep evidence related to grading, such as attendance records, examination responses, report assignments, and submitted assignments that are not returned, for a minimum of three weeks in case an appeal is lodged.

Repeating a Course

1. In principle, students cannot repeat a course which they have already completed successfully. They can do so only with the permission of both the course instructor and their Director.

2. Those who wish to repeat a course should submit a completed "Application to Repeat a Course" to the Academic Support Team after obtaining the approval* of both their Director and the course instructor.
* Approval to repeat Japanese language courses is not required.

3. Note: only the grade assigned in the repeated course will be shown on the student's transcript.

授業科目担当教員、研究科長及びその他関係教員（必要に応じて）により、申立内容の審査を行う。授業科目担当教員とプログラムディレクターが同一人物である場合には、不服申立ては研究科長に提出する。

(3) 評価につき論争の対象となっている提出課題がグループで作成した課題である場合には、再考についての正式な要請にグループ全員が署名し、上記に従ってこれを提出する。

(4) 前述のように、学生は、授業科目担当教員との協議及び不服申立後の成績再評価に備えて返却された採点済み提出課題を保管しておかなければならない。教員は、出席記録、試験問題やレポートの課題、返却しない提出課題等の成績評価の根拠となる資料を不服申立がある場合に備えて最短でも3週間は保管しておかなければならない。

再履修

(1) 原則として、修得科目を再履修することはできないが、希望する学生の所属するディレクター及び授業科目担当教員が認めた場合にのみ、再履修することができる。

(2) 既修得科目の再履修を希望する学生は、ディレクター及び授業科目担当教員の許可*を得た上で、「再履修申請書」を教務担当に提出する。
* 日本語の語学の授業を再履修する場合は、これらの許可は不要である。

(3) 成績表には、再履修時の成績のみが表示される。

Course Code Classifications

In Alphabetical Order

CUL	Cultural Policy
DEV	Development
DMP	Disaster Management Policy Program Disaster Management Program
DRM	Disaster Risk Management (Japanese)
ECO	Economics
EDU	Educational Policy
EPP	Economics, Planning and Public Policy Program
GEN	General
GGG	GRIPS Global Governance Program
GLD	Global Leadership Development Program
GOV	Government (Political Science, International Relations)
IPR	Urban Policy Program (Intellectual Property Rights, Japanese)
LAN	Language
MEP	Macroeconomic Policy Program
MOR	Operations Research
MSP	Maritime Safety and Security Policy Program
PAD	Public Administration
PFP	Public Finance Program
PPP	Public Policy Program
REG	Regional Policy
SSP	Strategic Studies Program
STI	Science, Technology and Innovation Policy
UPP	Urban Policy Program (Japanese)
YLP	Young Leaders Program

By Type and Discipline

University-wide Courses
- **Economics**
  - ECO

- **Political Science, International Relations and Public Administration**
  - GOV
  - PAD

- **Multi-disciplinary Policy Studies**
  - CUL
  - DEV
  - EDU
  - GEN
  - MOR
  - REG
  - STI

- **Language**
  - LAN

Program-specific Courses
- DRM
- EPP
- GGG
- GLD
- IPR
- MEP
- MSP
- PFP
- PPP
- UPP
- YLP

Independent Program Courses
- DMP
- SSP

How to Read Course Codes and Numbers

The first digit of the four digit number indicates the level of the course.

1st digit	Level
1	Introductory courses
2	2nd level courses
3	3rd level courses
4	Thesis writing and related courses
5	Other special courses
6-9	Reserved for higher level courses

The second digit of the four digit number indicates subjects under a specific code.

- **ECO Courses**

2nd digit	Subjects
0	Economic Theory (Microeconomics, Macroeconomics)
1	Public Finance Social Security Labor Economics
2	Regulatory Economics Law and Economics
3	Urban Economics Transportation Economics
4	International Economics
5	Environmental Economics
6	Finance Macroeconomic Policy Monetary Policy
7	Econometrics Cost Benefit Analysis
8	Development Economics
9	Others

- **GOV Courses**

2nd digit	Subjects
1	Domestic Politics
2	International Politics
3	Comparative Politics
4	Regional Studies
5	Public Administration
6	Topics in Policy Studies
7	Political Philosophy Political Ideas
8	Not assigned
9	Others

- **DMP Courses**

2nd digit	Subjects
0, 1	Disaster Management Policy (Common subjects including thesis)
2, 3	Seismology
4, 5	Earthquake Engineering
6, 7	Tsunami Disaster
8, 9	Water-related Disaster Management

The first letter after the four digit number indicates language of instruction.

E	English
J	Japanese

The second letter after the four digit number indicates the section.

A	Section A
B	Section B

Example

ECO1020EA	Economics Introductory Theory (Micro) English Section A

Where to Buy Textbooks

Maruzen (Marunouchi)

<u>Location</u>: a one-minute walk from JR Tokyo Station, Marunouchi North Exit

<u>Opening hours</u>: 9:00‑21:00

<u>Tel</u>: 03-5288-8881

<u>Foreign books</u>: 4th floor
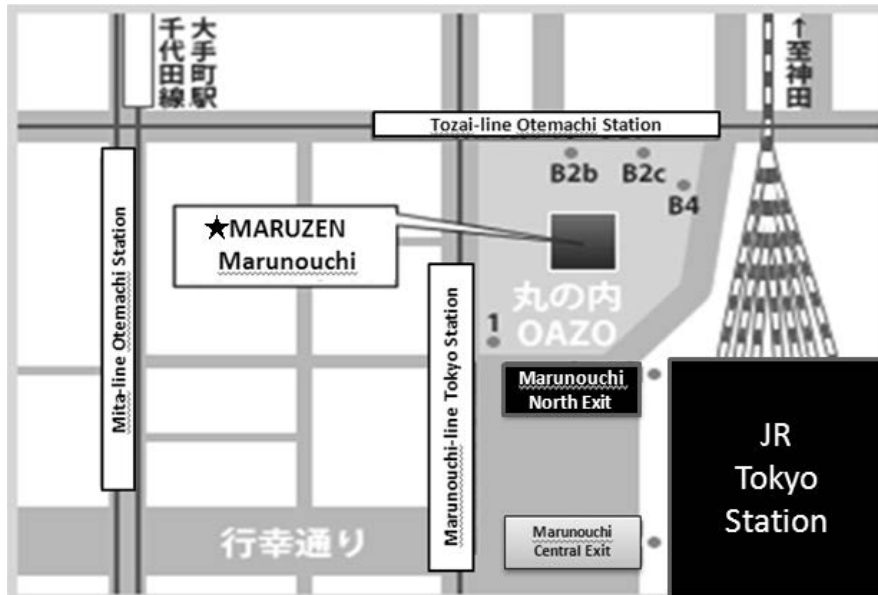
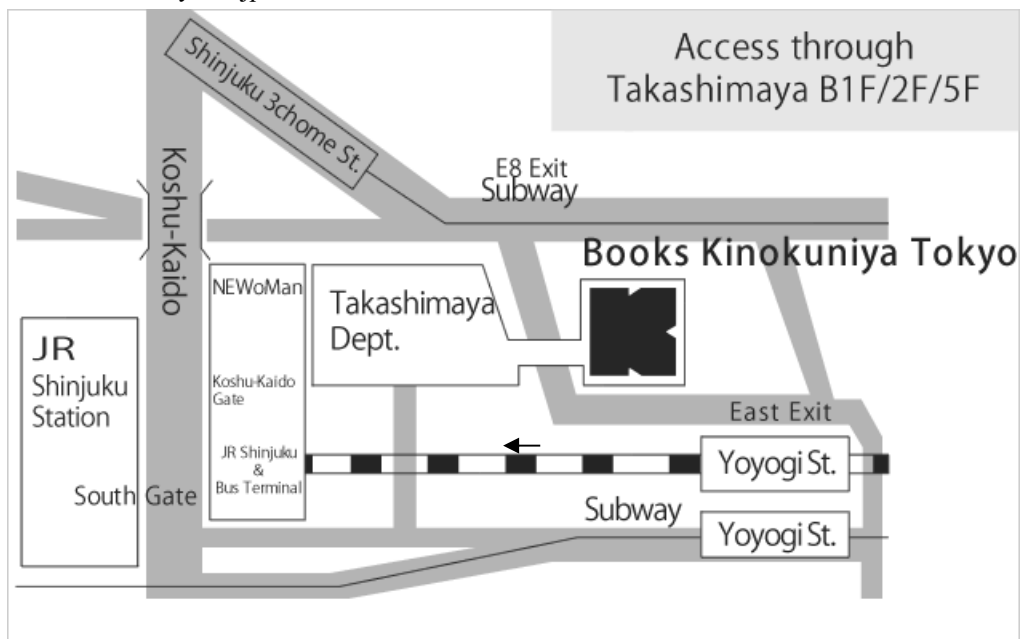## Kinokuniya (Books Kinokuniya Tokyo)

<u>Location</u>: a six-minute walk from JR Shinjuku Station, South Exit

<u>Opening hours</u>: 10:00‑20:30

<u>Tel</u>: 03-5361-3316

<u>Foreign Books</u>: 6th floor

<u>URL</u>: https://www.kinokuniya.co.jp/contents/en

Evaluation Criteria and Assessment Structure
for Master's Degree Theses and Papers

Evaluation Criteria

Most of the students at GRIPS are mid-career bureaucrats sent from governmental organizations, so master's theses are aimed at improving the students' policymaking ability. Specific policy issues that are of interest to each individual student are selected, with analyses of policy effectiveness based on inter-disciplinary academic fields (e.g., economics, politics, public administration, engineering) and on policy evaluation. In evaluation of master's theses or research papers on specific topics, the criteria for assessment shall be determined by objective and rational analyses based on various scholarly methodologies appropriate to the topic's distinguishing features, as determined independently by each respective program.

Each program must thoroughly disseminate the evaluation criteria during the orientation process at the start of each course.

Assessment Structure

Each program should organize viva voce presentations that include question and answer sessions, with the assessment status decided by judges including academic supervisors and program committee members. Based on the assessment results, final passing status will be determined by the Academic Council following an assessment by the Master's Programs Committee.

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Graduation Requirements

Program	Credit Requirement	Thesis Requirement	Degree
Young Leaders Program	(School of Government) Students must complete a minimum of 30 credits, of which 13 must come from Category I, 8 from Category II, and the rest from Categories II and/or III of the Young Leaders Program curriculum (School of Government). (School of Local Governance) Students must complete a minimum of 30 credits, of which 17 must come from Category I, 6 from Category II, and the rest from Categories II and/or III of the Young Leaders Program curriculum (School of Local Governance).	(School of Government) (School of Local Governance) Students must produce a paper on a topic in their area of independent study and submit it in the prescribed format. They must also give a presentation of the content of the paper. The Program Director will provide guidance in this matter.	Master of Public Administration Master of Public Policy
One-year Master's Program of Public Policy (MP1)	Students must complete a minimum of 30 credits, of which 6 must come from Category I and the rest from Category III of the One-year Master's Program of Public Policy (MP1) curriculum.	Students must produce a policy report and submit it in the format prescribed by the concentration to which they belong. The concentration leaders will provide guidance in this matter.	Master of Public Policy Master of Public Administration
Two-year Master's Program of Public Policy (MP2)	Students must complete a minimum of 40 credits, of which 12 must come from Category I and the rest from Category III of the Two-year Master's Program of Public Policy (MP2) curriculum.	Students are expected to find and develop their thesis topics during the first year's coursework. In the second year, students should devote a substantial amount of time to writing their theses on the topic of their choice.	Master of Arts in Public Policy
Macroeconomic Policy Program (One-year Program)	Students must complete a minimum of 34 credits, of which 19 must come from Category I, 10 from Category II, and the rest from Category II and/or III of the Macroeconomic Policy Program (One-year Program) curriculum.	Students must produce a paper on a topic in their area of independent study and submit it in the prescribed format. They must also give a presentation of the content of the paper. The Program Director will provide guidance in this matter.	Master of Public Policy Master of Public Economics
Macroeconomic Policy Program (Two-year Program)	Students must complete a minimum of 44 credits, of which 21 must come from Category I, 16 from Category II, and the rest from Categories II and/or III of the Macroeconomic Policy Program (Two-year Program) curriculum.	Students must produce a thesis and submit it in the prescribed format, and give a presentation on the thesis. The Program Director will provide guidance in this matter.	Master of Arts in Public Economics

Program	Credit Requirement	Thesis Requirement	Degree
Public Finance Program	Students are required to complete a minimum of 34 credits, of which a portion must come from designated courses in Category I, while the remainder should be taken from Category III and X of the PF program curriculum. A. Tax scholars must complete the following practicum courses in Category I: PFP2520E and PFP5010E. B. Customs scholars must complete the following practicum courses in Category I: PFP5110E, PFP5120E, PFP5130E, and PFP5210E. Both Tax and Customs scholars must complete the following Category I courses: ECO1000EB, ECO3102E, ECO4120E, ECO4130E, and GEN5020E.	Students are required to produce a policy paper on a topic related to their respective streams, with the guidance of a supervisor. Additionally, they must deliver a presentation on the policy paper and submit the final version in the prescribed format. The Program Director will provide guidance in this regard.	Master of Public Finance
Economics, Planning and Public Policy Program (Indonesia Linkage Program)	Students must complete a minimum of 30 credits, of which 5 must come from Category I and the rest from Categories II and/or III of the Economics, Planning and Public Policy Program curriculum and others.	One requirement for the master's degree is the submission of a research paper on a specific topic. The independent study advisor and the topic will be determined through discussion with the Program Committee.	Master of Public Policy
Disaster Management Policy Program	(Seismology, Earthquake Engineering and Tsunami Disaster Mitigation) Students must complete a minimum of 30 credits, of which 10 must come from Category I, 6 from Category II, and the rest from Categories II and/or III of the Disaster Management Policy Program (Seismology, Earthquake Engineering and Tsunami Disaster Mitigation) curriculum. (Water-related Disaster Management) Students must complete a minimum of 30 credits, of which 10 must come from Category I, 16 from Category II, and the rest from Categories II and/or III of the Disaster Management Policy Program (Water-related Disaster Management) curriculum.	One requirement for the master's degree is the submission of a research paper on a specific topic. The individual study instructor and the topic will be determined through discussion with the teaching staff.	Master of Disaster Management
Maritime Safety and Security Policy Program	Students must complete a minimum of 30 credits, of which 22 must come from Category I, 8 from Category II, and the rest from any category of the Maritime Safety and Security Policy Program curriculum.	During the course of one year, students are required to write a research paper on a topic relevant to maritime safety and security.	Master of Policy Studies
Strategic Studies Program	Students must complete a minimum of 31 credits (excluding credits for class subjects belonging to Category X), of which 22 must come from Category I and 9 from Category II of the Strategic Studies Program curriculum.	Students must pass (a) an examination on the results of their research on a specific topic, and (b) the final examination.	Master of Policy Studies

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Master's Programs

Master's Programs
(International Programs)

Young Leaders Program
(School of Government/School of Local Governance)

The Young Leaders Program (YLP) is a scholarship program sponsored by the Japanese Ministry of Education, Culture, Sports, Science and Technology. GRIPS inaugurated the YLP School of Government in 2001, and the YLP School of Local Governance in 2009. The objectives of the YLP program are:

1. To foster future national leaders from designated countries;
2. To build comprehensive human networks among the leaders of nations;
3. To establish friendly relationships among the countries involved, including Japan; and
4. To improve the quality of policy making in the participating countries.

This program is open to exceptionally promising young government officials with considerable working experience in the area of public administration.

A minimum of three years' work experience in the field in the applicant's home country is a prerequisite for admission to the program. Students will be admitted on the basis of an appraisal of their potential to become future leaders in their home countries; to play important roles in their countries' development; and to maintain a lasting friendship with, and trust of, Japan and other countries around the world.

The program is designed to expand students' comparative and historical knowledge of international/regional politics and economics, while providing them with an in-depth understanding of Japanese politics and economy.

The curriculum covers a wide range of topics concerning public administration and policy formulation, and offers the students the opportunity for intensive discussion with politicians, high-level government officials, corporate directors, journalists, and other Japanese leaders. The program also includes a field trip/workshop and the writing of a final paper based on the student's independent study.

One-year Master's Program of Public Policy (MP1)

This program primarily targets mid-career public officials with excellent academic and work credentials, managerial experience, and strong leadership potential. The program equips future managers and leaders with the basic skills and knowledge needed for policy analysis and management. To date the program has produced a steady stream of highly qualified professionals in the public policy arena.

The program offerings consist of both required and elective courses. The core courses provide all MP1 students with a common interdisciplinary and analytical foundation. Students acquire more specialized knowledge by selecting courses in one of four concentration areas: Economic Policy, International Development Studies, International Relations, and Public Policy. A wide range of elective courses offers students the opportunity to broaden and deepen their knowledge. Also offered are practical courses delivered by government officials with extensive experience in actual policy formulation and implementation.

MP1 students are required to produce a policy report in one of the four concentration areas. Policy Debate Seminar I facilitates the students' development and the exchange of ideas related to their policy reports, in the concentration of their choice. In Policy Debate Seminar II, the students finalize their studies and write up their policy reports with the support of their supervisors.

MP1 is primarily aimed at mid-career professionals and staff members from local or national governments and international organizations. Highly qualified individuals with an interest in public policy are also welcome to apply. Financial support is available on a competitive basis. Asian Development Bank (ADB) scholarships are open to application by government officials from Asian countries. Japanese government scholarships are open to application by government officials and researchers from all over the world.

Two-year Master's Program of Public Policy (MP2)

This program aims to provide early and mid-career professionals with the technical skills needed to analyze, design, and implement public policy. The program provides a strong platform for advanced research (including doctoral studies). Students are required to write a master's thesis in one of four areas of public policy: Economic Policy, International Development Studies, International Relations, and Public Policy. In addition to policy workshops, students receive specialized guidance through a program of independent study.

MP2 has a similar structure to that of the one year program, but MP2 students receive more advanced training and guidance in the technical skills needed for public policy analysis. All MP2 students develop a common interdisciplinary and analytical foundation through the core courses. They select from one of four concentration areas and take specialized courses that provide them with strong analytical and quantitative skills. They also have the opportunity to choose from a wide variety of elective courses in academic and practical topics. In their second year, the students utilize their technical skills and practical knowledge in the writing of a master's thesis under the guidance of a highly-trained specialist in their chosen field of concentration.

MP2 welcomes applications from individuals with a strong interest and aptitude for policy analysis. The primary target is promising early and mid-career officials and staff members in local or national governments, international organizations, and research institutes. Highly qualified individuals interested in a career in the public policy field are also welcome to apply. Candidates should have strong academic credentials and a desire to obtain the analytical and quantitative skills needed for the work of professional policy analysts. Financial support is available on a competitive basis, including scholarships from the Asian Development Bank (ADB) and the Japanese Government.

Macroeconomic Policy Program

The Macroeconomic Policy Program (MEP) is a professionally oriented program designed to train modern macroeconomic policy makers and professionals, giving them an understanding of macroeconomic fluctuations and the roles of monetary and fiscal policies in domestic and global economies, so that they will enhance the capacity of governments to formulate and implement financial and economic policies in a manner that leads to quality growth. The curriculum deals with macroeconomic and structural aspects, including policies aimed at establishing sound macroeconomic fundamentals, liberalized trade, a robust financial system, and a vast private sector. Ample attention is also given to a broader range of issues, such as roles of government; institution building; environmental issues; and sustainable development.

Scholarships for this program, provided by the Japanese government and administered by the International Monetary Fund (IMF), are open to application by promising young officials from the following Asian countries: Bangladesh, Bhutan, Cambodia, India, Indonesia, Kazakhstan, Kyrgyz Republic, Laos, Malaysia, Maldives, Mongolia, Nepal, Pacific Island countries, Papua New Guinea, Philippines, Sri Lanka, Tajikistan, Thailand, Timor-Leste, Turkmenistan, Uzbekistan, and Vietnam. The program is primarily aimed at officials of ministries of finance, economy, and planning, and of central banks. However, suitable candidates from other parts of government are also admitted.

Public Finance Program

The Public Finance Program, launched in 1997, is operated by GRIPS and fully supported by the World Bank and the World Customs Organization.

The Public Finance Program is designed specifically for professionals in the field of taxation and customs. The major objective of the Public Finance Program is to equip students with both the theoretical knowledge and practical skills necessary to excel as leaders in these areas. The program is comprised of two segments: an academic segment common to tax and customs scholars; and a practicum segment, which is devoted to tax or customs, depending on the scholar's stream.

The academic segment of the program provides rigorous economics-oriented training aimed at developing an understanding of the theoretical, empirical, and institutional aspects of tax and customs policy implementation and administration in the context of the economic and social development of developing countries. A practicum operated by or in collaboration with the National Tax Administration or

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the Customs Training Institute gives students an opportunity to enhance their learning with hands-on experience in a tax/customs-related work environment and to integrate that experience into their formal education.

Economics, Planning, and Public Policy Program

This program is designed to enable government officials to contribute to good governance and economic development in Indonesia.

Indonesia is undergoing an enormous transformation. The "two D's"—robust democratization and radical decentralization—are fundamentally reshaping the country's political, economic and social landscape. To help Indonesia meet the challenges arising as a result of this transformation, the GRIPS-Indonesia Linkage Master's Program (LMP) was designed to develop highly capable central and local government officials well equipped to contribute to Indonesia's capacity to continue on the road to good governance and economic prosperity.

This collaborative academic program is offered by GRIPS in cooperation with Indonesia's premier national universities: Universitas Indonesia; Universitas Gadja Mada; Universitas Brawijaya; and Universitas Padjadjaran. During the two-year program, with the first year offered in Indonesia and the second at GRIPS, the students enjoy excellent opportunities to combine theory with practical skills, and research with action. Special emphasis is placed on developing core skills in areas that will be valuable to them: economics, political science, public policy, and public management. The Program's approach is multidisciplinary and covers a wide range of topics, allowing the fellows to select the courses that suit their individual needs.

GRIPS offers LMP students a distinctive learning environment in which they have abundant opportunities to interact with and learn from a diverse international group of faculty members and their own peers, mid-career government officials from all over the world. In addition, the faculty's vast network of contacts and the ideal location of the campus in the heart of metropolitan Tokyo offer the students easy access to the Japanese policymaking community.

Disaster Management Policy Program

Natural disasters result in crippling economic losses and human tragedy, in turn hampering development, particularly in developing countries, where many people reside in vulnerable buildings and areas. In order to mitigate the effects of natural disasters, particularly human losses, there is a need to promote proactive disaster risk management, preferably in a multi-disciplinary fashion. To that end, it is essential to cultivate, through professional education and training, disaster management experts with the expertise to develop appropriate disaster management policies and techniques that harmonize with local conditions, and put those policies and techniques into practice.

In order to enhance the capacity of professionals in developing countries to cope with natural disasters, GRIPS offers a master's degree program in Disaster Management Policy in collaboration with the International Institute of Seismology and Earthquake Engineering (IISEE) of the Building Research Institute (BRI); the International Centre for Water Hazard and Risk Management (ICHARM) of the Public Works Research Institute (PWRI); and the Japan International Cooperation Agency (JICA). This program is administered as a JICA Knowledge Co-Creation Program, supported by official development assistance from the Government of Japan.

This program is designed to give disaster risk management professionals from developing countries an opportunity to: study in one of the four courses (seismology, earthquake engineering, tsunami disaster mitigation, and water-related disaster management); obtain foundation disaster risk management knowledge; study the theories which constitute the foundation of disaster management policy; study Japanese disaster management policy and systems; and acquire the ability to apply problem-solving approaches to the development of concrete technologies and policy appropriate to local conditions.

In addition to developing expertise in their areas of study, the students will obtain a bird's-eye view of the entire field of disaster management, beyond the limits of their specializations; they will attend lectures, make presentations, and engage in discussions of topics related to the field of disaster management in order to deepen their understanding of other research areas. They will also have an

opportunity to take part in group fieldwork in locations across Tokyo. This fieldwork brings together students with different specializations, from governments and organizations of a number of countries, for an innovative two-day exercise in which they give joint presentations with Japanese students from the Disaster Risk Management Concentration and the Infrastructure Policy Concentration.

Maritime Safety and Security Policy Program

The MSP is a collaborative program administered jointly by GRIPS and the Japan Coast Guard (JCG). This program makes it possible for the students to benefit from both institutions' resources in the fields of public policy, international relations, and maritime safety and security. The students will have the opportunity to acquire advanced knowledge, analytical and communication skills relevant to their work while becoming members of a network of future coast guard leaders in the Indo-Pacific.

With financial support from the Japan International Cooperation Agency (JICA), junior coast guard officers from different parts of the Indo-Pacific region will study at GRIPS in Tokyo during the first half of the academic year and in Kure, Hiroshima at the Japan Coast Guard Academy (JCGA)—the JCG's most important educational institution—during the second half of the academic year.

Study at GRIPS

After enrolling in the program, the students will take required and elective courses at GRIPS from October through March. The students are expected to gain advanced knowledge in the fields of public policy and international relations, and to nurture general academic skills to prepare for research paper writing.

Study at the JCGA

From April through July, the students will take courses and participate in practical training and educational programs at the JCGA. The students will attend lectures focusing on past maritime incidents and possible future scenarios, offered by leading experts and JCG officers.

Research Paper

Over the course of the year, each student will write a required research paper on issues relevant to the study of maritime safety and security, to be completed before graduation. Each student will work with two academic advisors—one each from GRIPS and JCGA.

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Master's Programs
(Domestic Programs)

Public Policy Program

This program targets individuals from a wide variety of backgrounds relevant to policy research. The students include: administrative officials who are candidates to become executive officers in central government ministries and agencies, in local governments, and in private companies; and aspiring policy analysts. The Program is designed to cultivate professional leaders and innovative policy analysts who possess not only a high level of technical knowledge but also an awareness of the social responsibilities attendant upon their positions.

In some concentrations, students are required to take courses delivered in English. All students are recommended to take such courses. Students who complete five courses delivered in English will receive a Global Studies Course certificate of completion.

Regional Policy Concentration

Regional areas today face a great number of dilemmas, problems, and opportunities, and only through rigorous analysis and planning can decision makers arrive at policies that support the growth and development of a particular region. The Regional Policy Concentration is designed to prepare local government officials/professionals to examine and analyze regional problems, devise effective strategies for solution of those problems, and guide the implementation of those strategies. The Concentration teaches public policy knowledge and techniques, with an emphasis on regional issues, to a target group of junior and mid-career local government officials who, as future local government executives, will be implementing policy initiatives and devising new strategies.

The Concentration's core courses give the students a firm basis for logical thinking and analysis, develop their sensitivity to policy problems, and enhance their planning capability. The curriculum also includes a policy research seminar and several other courses in which students are exposed to a broad array of issues, information, and methods. In the seminar, the students develop relevant solutions to real-world policy issues faced by local governments. Each student prepares a proposal paper in which they present their own policy issue responses.

Cultural Policy Concentration

This concentration is designed for leaders in cultural policy, including art management; its purpose is to cultivate professionals and specialists in the field of cultural policy. Graduates are expected to play leading roles in cultural policy research and/or the design and implementation of future cultural policy, cultural administration, and cultural diplomacy in Japan. The Concentration is geared toward Japanese junior and mid-career government officials, as well as others with a serious interest in cultural policy issues. The Concentration's faculty conduct cutting-edge research, applying quantitative analytical techniques to data acquired in field studies, in order to provide a sound basis for government decisions regarding cultural policy.

Infrastructure Policy Concentration

This concentration is designed for infrastructure policy professionals; its objective is similar to that of the Public Policy Program. However, the particular focus of this concentration is the implementation of infrastructure projects. The concentration seeks to attract not only junior and mid-career officials in national government, but also staff of public and quasi-public corporations, and private companies involved in implementing infrastructure projects in cooperation with the public sector. Whereas candidates for the Public Policy Program typically have undergraduate training in law, economics, political science, or public administration, the Infrastructure Policy Concentration is mainly geared toward individuals with a civil engineering background.

In addition to addressing policy questions, the concentration is concerned with critical evaluation of the impact of policy at strategic and practical levels. It aims to give the students a firm grounding in economics and management and familiarize them with the basic policymaking tools needed for work toward the socio-economic development of a country. Other main subjects include: economics of the public sector, private finance initiatives, project feasibility and evaluation methods, project cycle management, project implementation, and global issues for sustainability.

Disaster Risk Management Concentration

The 2011 Great East Japan Earthquake Disaster revealed that Japan, which is one of the most advanced countries in the field of disaster mitigation should further improve its disaster risk management policies, including, mitigation, preparedness, emergency response, recovery, and reconstruction.

This concentration aims to provide the students with an opportunity to learn about the latest policies and issues in the field of disaster risk management, based on lessons learned from recent disasters, to equip them to develop policies and take appropriate actions on a multi-disciplinary basis, before, during, and after disasters. This program seeks to attract national and local government officers and staff of public and private organizations who are involved in, or will be involved in disaster risk management. The curriculum provides the foundation practical, legal, economic, and technological knowledge essential for disaster risk management work.

Healthcare Policy Concentration

Recent unprecedented population aging phenomena have made healthcare one of the most important policy areas. This is not only healthcare in the narrow sense but also healthcare as an inclusive concept, encompassing long-term care, welfare, employment, and even urban planning.

The COVID-19 pandemic has added another difficult variable to the array of healthcare challenges. This Concentration is designed to give the students: 1) the foundation knowledge, theory and analytical techniques needed for regional policy work; 2) a solid understanding of the essence of healthcare challenges; and 3) the skills needed to formulate comprehensive policies regarding healthcare and related issues.

The core courses are theoretical and comprehensive, but at the same time they have a practical component essential for the design of healthcare policy: in addition to the course lectures, delivered by faculty with deep knowledge of and extensive experience in the field, guest lectures are given by invited speakers such as government officers from Japan's Ministry of Health, Labour and Welfare, and practicing medical doctors.

Agricultural Policy Concentration

In recent times domestic lifestyles in Japan have been changing as a result of declining birthrate and aging population; at the same time, global food markets have been growing. This situation calls for regional revitalization and the encouragement of population movement to rural areas. There is also a need for new techniques such as adding value to agricultural products through the development of regional charm. Such approaches require innovative policy formation, and steady implementation of such policy in cooperation with private sector partners such as agriculture, forestry, fisheries and food industry enterprises. The agricultural policy concentration aims to give the students a deep understanding of policy trends and issues in agriculture and related fields, by (a) developing human resources who can lead regional policy development, and (b) offering training in the necessary public policy theory, knowledge, and analytical methods.

Science, Technology and Innovation Policy Concentration

In a knowledge-based society, where knowledge has a major impact on economic and social development, the role of science, technology, and innovation policies is rapidly expanding, not only in the development of scientific knowledge, but also in the creation of new industries and the resolution of social issues such as those addressed be the SDGs. Also, in the age of digitization, research development and innovation methodology have changed; this calls for an understanding of the form that policies and management should take.

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This concentration aims to cultivate human resources who can apply a scientific approach to the planning, drafting, execution, evaluation and revision of STI policy and strategy. In particular, we intend to equip administrative officials and practitioners with the skills they need for STI policy analysis and planning.

International Cooperation Concentration

The Sustainable Development Goals (SDGs) are an urgent call for action by all countries in a global partnership. Aiming to contribute to the achievement of the SDGs, this concentration is designed for future leaders in the field of

international development and international cooperation. The concentration seeks to attract officers of central and local governments, international/aid organizations, NPOs, private companies, and the like. Graduates of this concentration are expected to play leading roles in this area within and outside Japan.

This concentration, as an integral part of the domestic program, aims to cultivate professionals in public policy. At the same time, English is the language of instruction for the courses; domestic students are expected to discuss issues related to international development with foreign students, most of whom are mid-career government offcials from other countries. Together with other elective courses, the courses in this curriculum enable students to develop valuable skills and cultivate domestic and international networks.

Open Concentration

Aiming to meet diverse needs, this concentration focuses on cultivating problem analysis and policy planning skills, with the aim of fostering Open Concentration graduates who will be equipped to make valuable contributions in the field of public policy.

Each student chooses a main field of study (e.g., diplomacy, defense, public finance, monetary policy, industry, trade, environment, labor, or social security) and registers for five courses related to her/his chosen field. It is strongly recommended that the students also complete the Global Studies Course.

Science, Technology and Innovation Policy Program

In a knowledge-based society, where knowledge has a major impact on economic and social development, the role of science, technology, and innovation policies is rapidly expanding, not only in the development of scientific knowledge, but also in the creation of new industries and the resolution of social issues such as those addressed by the SDGs. Also, in the age of digitization, research development and innovation methodology have changed; this calls for an understanding of the form that policies and management should take.

This program aims to foster both a) skilled professionals who can plan, draft, implement, evaluate and revise science and technology innovation (STI) policy and strategies using

scientific approaches; and b) well-prepared Ph.D. entrants who aim to become researchers. In order to give the participants the advanced policy research capabilities and the ability to plan and implement policy and strategy that are required of such human resources, the curriculum is designed to equip them with knowledge and skills in multiple essential disciplines; analytical skills in various fields of social science; and foreign language skills.

The program duration is two years. The classes are held in the evenings and on Saturdays, which makes it possible for students to obtain a master's degree without taking leave from their jobs.

Strategic Studies Program

The Strategic Studies Program, offered jointly by GRIPS and the National Institute for Defense Studies (NIDS) of the Japanese Ministry of Defense, is designed to give senior military officers and defense officials theoretical and practical knowledge of advanced level strategic and defense issues, and training in the application of that knowledge. Through the program, the students will enhance the effectiveness of their analysis of domestic and international strategic environments; their planning and implementation of policy; and their ability to operate multinational security missions.

In the course of the year, the students will take required and elective courses at both GRIPS and NIDS. The required courses, on topics including theoretical aspects of security studies, military history, and contemporary policy issues, provide a critical basis for advanced security studies. The elective courses give students (a) deeper knowledge of both broad and specialized issues, including issues related to civil-military relations; space and security; the defense industry and technology; regional security affairs of the United States, China, Korea, Southeast Asia, South Asia, and the Middle East; and (b) a strong command of methods for analysis of the international strategic environment.

In addition, the program conducts policy simulations to enable the students to apply their classroom learning to actual policy formulation and implementation processes. The students receive instruction in issues related to policymaking; conduct actual research; and engage in group debates on different aspects of security policy issues, embedded in a variety of scenarios. They

will also learn practical lessons about effective coordination with government agencies and foreign countries.

Finally, while the students are completing their course work, each student is expected to write research paper, equivalent to a master's thesis, on relevant theoretical and/or policy issues. Although conducted as a domestic program, students are encouraged to write this paper in English, and relevant assistance will be provided in doing so.

Global Leadership Development Program

Amidst international clashes of interests in the 21st century, where multilateral diplomacy is frequently undertaken alongside conventional bilateral diplomacy, there is ever more demand for professionals who are well-versed in international affairs, skilled in strategic thinking, and possess excellent communication skills. Such diplomacy-related skills are required not only of diplomats, but also of those in diverse leadership roles throughout government ministries and agencies, quasi-governmental organizations, and city and municipal governments. Moreover, companies facing rapid changes in international affairs are in need of human resources who can accurately judge geopolitical risks as they negotiate with their counterparts and work to appeal effectively to foreign governments, international organizations, and NGOs. The media, too, are expected to go beyond simply broadcasting news on international affairs; they are also expected to effectively communicate information about Japan to the rest of the world.

The Global Leadership Development Program, which emphasizes practical training in tandem with a systematic understanding of international relations, is dedicated to developing human resources equipped with genuine diplomatic skills, who can provide any organization with planning and negotiation skills appropriate for competitive international settings. Coursework in the program is multi-disciplinary, incorporating theoretical and practice-based study; it is delivered in both Japanese and English. Each student is required to write a master's thesis or policy paper in English, to be submitted by the end of second year.

Summary Table of Master's Programs

	Program	Summary
Commence in Fall conducted in English	Young Leaders Program (School of Government/School of Local Governance)	Designed for future national leaders of countries in Asia and other regions
	One-year Master's Program of Public Policy (MP1)	Designed primarily for mid-career professionals and staff members in local or national governments and international organizations, to provide them with the basic skills and knowledge required for policy analysis and policy management
	Two-year Master's Program of Public Policy (MP2)	Designed primarily for early- and mid-career professionals and staff members in local or national governments, international organizations, and research institutes with the aim of equipping them with the technical skills for analyzing, designing, and implementing public policy
	Macroeconomic Policy Program (One-year Program, Two-year Program)	Designed for policy makers and professionals using modern macroeconomic theory and policy
	Public Finance Program	Designed for fiscal leaders in taxation and customs
	Economics, Planning and Public Policy Program (Indonesia Linkage Program)	Designed to enable government officials to contribute to good governance and economic development in Indonesia
	Disaster Management Policy Program	Designed for disaster risk management experts from developing countries
	Maritime Safety and Security Policy Program	Designed for future leaders of the coast guard organizations in the Indo-Pacific and other regions.
Commence in Fall conducted in both Japanese and English	Strategic Studies Program	Designed to provide practitioners with the expertise they require to assume responsibility for the formulation and implementation of policy related to security and defense
Commence in Spring conducted in Japanese	Public Policy Program	
	Regional Policy Concentration	Designed for local government officials who take a lead in analyzing and solving regional problems
	Cultural Policy Concentration	Designed for leaders in cultural policy and art management
	Infrastructure Policy Concentration	Designed for professionals in the field of infrastructure policy
	Disaster Risk Management Concentration	Designed for government officials and staff of public and private organizations who are or will be involved in disaster risk management
	Healthcare Policy Concentration	Designed for future leaders in the healthcare field
	Agricultural Policy Concentration	Designed for local government officials and other experts in the field of agricultural policy planning
	Science, Technology and Innovation Policy Concentration	Designed to provide government officials and practitioners with the skills they need to plan, draft, implement, evaluate and revise policies and strategies using scientific approaches
	International Cooperation Concentration	Designed for leaders in international cooperation
	Open Concentration	Designed for public administrators and researchers. Note: extensive knowledge of policy analysis is required.
	Science, Technology and Innovation Policy Program	Designed to foster both a) skilled professionals who can plan, draft, implement, evaluate and revise science and technology innovation policy and strategies using scientific approaches; and b) well-prepared Ph.D. entrants who aim to become researchers.
	Global Leadership Development Program	Designed to (a) provide government, industry, and media personnel with the diplomatic, analytic, and communication skills they require to fully grasp global political and economic issues, and (b) equip them to lead organizations in competitive international negotiations.

Academic Year 2023-2024 Curriculum Master's Programs
(5)-1 Young Leaders Program (School of Government)

Category	Course No.	Course Name	Instructor	Term	Credit		
I Required Courses	GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1		
	YLP5000E	Introduction to Japan	PRESSELLO Andrea	Fall (Session I)	2		
	YLP5010E	Colloquium	TAKADA Hirofumi	Fall, Spring	2		
	YLP5020E	Independent Study	MASUYAMA Mikitaka, et al.	Fall through Summer	4	13	
	YLP5040E	Tutorial	Various	Fall through Summer	2		
	YLP5030E	Field Trip	PRESSELLO Andrea	Spring	2		
II Recommended Courses	ECO1000EB	* Microeconomics I	WIE Dainn	Fall (Session I)	2	2	30
	ECO1020E	* Essential Microeconomics	KUROSAWA Masako	Fall	4		
	ECO3600E	** Contemporary Japanese Economy	NAKAJIMA Atsushi	Winter	2	2	
	ECO3610E	** Japanese Economy	YOKOYAMA Tadashi	Spring (Session II)	2		
	ECO3810E	** Economic Development of Japan	OHNO Kenichi	Spring	2		
	GOV2100E	*** Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2	2	
	GOV2200EA	*** International Relations	IWAMA Yoko	Fall	2		
	GOV2210E	**** International Political Economy	CHEY Hyoung-kyu	Fall	2	4	
	GOV2240EA	**** International Security Studies	TOKUCHI Hideshi	Fall	2		
	GOV2310E	**** Comparative Politics	TAKENAKA Harukata	Fall	2		
	GOV2580E	**** Structure and Process of Government	YOSHIMUTA Tsuyoshi	Spring	2		
	GOV5910E	Leadership and Knowledge Creation	NISHIHARA Ayano	Spring	2		
	GEN5030E	GRIPS Forum I	OHNO Izumi	Fall	1		
	GEN5040E	GRIPS Forum II	OHNO Izumi	Spring	1		
III Elective Courses	ECO1060EA	Macroeconomics I	HSU Minchung	Fall (Session I)	2		
	ECO2020EA	Government and Market	OKAMOTO Ryosuke	Winter	2		
	ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2		
	ECO3400E	International Trade	HSU Minchung	Spring (Session I)	2		
	ECO3840EA	Development Economics	MAKINO Momoe	Spring	2		
	GOV2230E	Japanese Foreign Policy	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2		
	PAD2560E	Human Resources Management	TAKADA Hirofumi	Spring	2		
	PAD2680E	Social Security System in Japan	ONO Taichi	Winter	2		
	MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2		
	MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2		
	REG2100E	Local Government System and Finance	TAKADA Hirofumi	Fall	2		
	REG3010E	Local Governance in the Changing World	TAKADA Hirofumi	Spring	2		
		***** Selected Topics in Policy Studies I -IV					
		Courses not listed in this table					
X Others		****** Courses offered by the Center for Professional Communication					

Notes:
1. Graduation Requirements: Students must complete a minimum of 30 credits, 13 of which must come from Category I , at least 8 of which must come from Category II, and the rest can from Categories II and/or III.
2. Courses offered in the program are subject to change.
3. Students cannot take courses conducted in Japanese without the Director's approval. If a student takes the same course in both English and Japanese, only one (2 credits) will count toward the degree.
4. * Students must complete a minimum of 2 credits from either Microeconomics I or Essential Microeconomics.
5. ** Students must complete a minimum of 2 credits from the following: ECO3600E, ECO3610E and ECO3810E.
6. *** Students must complete a minimum of 2 credits (one course) from either GOV2100E or GOV2200EA.
7. **** If a student takes only one course from Government and Politics in Japan or International Relations, he/she must take at least one course from the following: GOV2210E, GOV2240EA, GOV2310E, and GOV2580E.
8. ***** Course numbers, instructors, and terms will be announced following official determination of course offerings.
9. ****** Credits earned in these courses will not count toward the degree.
10. Students must take LAN0300E, LAN0310E and LAN0320E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test and may be exepmted from taking LAN0320E if they obtain the approval of their main advisor.

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4. Degree Programs for Master's Students

Academic Year 2023-2024   Curriculum Master's Programs
(5)-2   Young Leaders Program (School of Local Governance)

Category	Course No.	Course Name	Instructor	Term	Credit		
I Required Courses	GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1	17	30
	REG2100E	Local Government System and Finance	TAKADA Hirofumi	Fall	2		
	REG3010E	Local Governance in the Changing World	TAKADA Hirofumi	Spring	2		
	YLP5000E	Introduction to Japan	PRESSELLO Andrea	Fall (Session I)	2		
	YLP5010E	Colloquium	TAKADA Hirofumi	Fall, Spring	2		
	YLP5510E	Independent Study	TAKADA Hirofumi, et al.	Fall through Summer	4		
	YLP5540E	Tutorial	Various	Fall through Summer	2		
	YLP5550E	Workshop	TAKADA Hirofumi	Fall	2		
II Recommended Courses	ECO1000EB	* Microeconomics I	WIE Dainn	Fall (Session I)	2	6	
	ECO1020E	* Essential Microeconomics	KUROSAWA Masako	Fall	4		
	ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2		
	GOV2100E	Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2		
	GOV2200EA	International Relations	IWAMA Yoko	Fall	2		
	GOV2580E	Structure and Process of Government	YOSHIMUTA Tsuyoshi	Spring	2		
	GOV5910E	Leadership and Knowledge Creation	NISHIHARA Ayano	Spring	2		
	GEN5030E	GRIPS Forum I	OHNO Izumi	Fall	1		
	GEN5040E	GRIPS Forum II	OHNO Izumi	Spring	1		
III Elective Courses	ECO1060EA	Macroeconomics I	HSU Minchung	Fall (Session I)	2		
	ECO2020EA	Government and Market	OKAMOTO Ryosuke	Winter	2		
	ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2		
	ECO3400E	International Trade	HSU Minchung	Spring (Session I)	2		
	ECO3840EA	Development Economics	MAKINO Momoe	Spring	2		
	EPP1010E	East Asian Economies	KUDO Toshihiro, OTSUJI Yoshihiro	Winter	2		
	GOV2230E	Japanese Foreign Policy	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2		
	GOV2240EA	International Security Studies	TOKUCHI Hideshi	Fall	2		
	PAD2560E	Human Resources Management	TAKADA Hirofumi	Spring	2		
	PAD2680E	Social Security System in Japan	ONO Taichi	Winter	2		
	PAD2740E	Small and Medium Enterprise and Technology	HASHIMOTO Hisayoshi	Fall	2		
	MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2		
	MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2		
		** Selected Topics in Policy Studies I -IV					
		Courses not listed in this table					
X Others		*** Courses offered by the Center for Professional Communication					

Notes:

1. Graduation Requirements: Students must complete a minimum of 30 credits, 17 of which must come from Category I, at least 6 of which from Category II, and the rest can from Categories II and/or III.

2. Courses offered in the Program are subject to change.

3. Students cannot take courses conducted in Japanese without Director's approval.
  If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.

4. * A student can take either ECO1020E or ECO1000EB, and even in case a student takes ECO1020E, he/she must take at least four more credits from the other courses in this category.

5. ** Course Number, Instructor, and Term for these courses will be announced when the course is offered.

6. *** Credits earned in these courses cannot count toward the degree.

7. Students must take LAN0300E, LAN0310E and LAN0320E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test and may be exepmted from taking LAN0320E if they obtain the approval of their main advisor.

Academic Year 2023-2024 Curriculum Master's Programs (6)-1 One-year Master's Program of Public Policy (MP1)
Academic Year 2023-2025 Curriculum Master's Programs (6)-2 Two-year Master's Program of Public Policy (MP2)

Category	Course No.	Course Name	Instructor	Term	Credit	MP1	MP2
I Required Courses	PPP5010E	Independent Study	TANAKA Makoto, et al.	Fall through Spring	4	6	12
	PPP5070E	Tutorial II	Various	Fall through Spring	2		
	GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1		
	GGG5010EB *	Policy Debate Seminar I	TANAKA Makoto, et al.	Winter	2		
	GGG5020EB *	Policy Debate Seminar II	TANAKA Makoto, et al.	Spring	2		
	PPP5060E	Tutorial I	Various	Fall	1		
III Elective Courses	ECO1000EB	Microeconomics I	WIE Dainn	Fall (Session I)	2	30	40
	ECO1020E	Essential Microeconomics	KUROSAWA Masako	Fall	4		
	ECO1060EA	Macroeconomics I	HSU Minchung	Fall (Session I)	2		
	ECO1080E	Essential Macroeconomics	YOKOYAMA Tadashi	Winter	2		
	ECO1600E	Monetary Economics (Money and Banking)	FUJIMOTO Junichi	Fall	2		
	ECO2000EB	Microeconomics II	WIE Dainn	Fall (Session II)	2		
	ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2		
	ECO2060EA	Macroeconomics II	MATSUMOTO Hidehiko	Fall (Session II)	2		
	ECO2720EA	Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2		
	ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2		
	ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2		
	ECO2880E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2		
	ECO3210E	Competition and Regulatory Economics	TANAKA Makoto	Spring	2		
	ECO3310E	Transportation Economics	KIDOKORO Yukihiro	Winter	2		
	ECO3510E	Environmental Economics	MUNRO Alistair	Spring	2		
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2		
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2		
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2		
	ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2		
	ECO6090E	Theoretical Foundation of Economic Policy	TAKAHASHI Kazushi	Fall	2		
	ECO6820E	Economics of Health and Education	YAMAUCHI Chikako	Fall	2		
	GOV1400E	International Relations in East Asia	TAKAGI Yusuke	Fall	2		
	GOV1900E	Comparative Development Studies of Asia	LIM Guanie	Winter	2		
	GOV2100E	Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2		
	GOV2200EA	International Relations	IWAMA Yoko	Fall	2		
	GOV2210E	International Political Economy	CHEY Hyoung-kyu	Fall	2		
	GOV2230E	Japanese Foreign Policy	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2		
	GOV2240EB	International Security Studies	MICHISHITA Narushige	Fall	2		
	GOV2310E	Comparative Politics	TAKENAKA Harukata	Fall	2		
	GOV2320E	Comparative State Formation	LIM Guanie	Spring (Session II)	2		
	GOV2460E	State and Politics in Southeast Asia	LIM Guanie	Spring (Session I)	2		
	GOV2580E	Structure and Process of Government	YOSHIMUTA Tsuyoshi	Spring	2		
	GOV3220E	Politics of Global Money and Finance	CHEY Hyoung-kyu	Fall	2		
	GOV3240E	Non-Traditional Security	CROSS Kyoko	Fall	2		
	GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2		
	GOV3310E	Comparative Political Economy	KANCHOOCHAT Veerayooth	Fall	2		
	GOV3400E	International Relations in Europe	IWAMA Yoko	Spring	2		
	MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2		
	MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2		
	MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2		
	MOR2500E	Quantitative Social Systems Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi,TAKENOUCHI Takashi	Spring	2		
	STI2080E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	INTARAKUMNERD Patarapong	Fall	2		
	STI2160E	Outline of Energy Policy	NEI Hisanori	Fall(Session I)	2		
	STI2230E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall(Session II)	2		
		Courses not listed in this table					
	**	Selected Topics in Policy Studies I - IV					
X Others	***	Courses offered by the Center for Professional Communication					

Notes:
1. Graduation requirements for MP1: Students must complete a minimum of 30 credits, 6 of which must come from Category I, the remaining 24 should come from Category III.
Graduation requirements for MP2: Students must complete a minimum of 40 credits, 12 of which must come from Category I, the remaining 28 should come from Category III.
2. * Refer to the concentration guidelines regarding the courses that are recommended/required by each concentration.
3. Courses offered in the Program are subject to change.
4. Students cannot take courses conducted in Japanese without the Director's approval. If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.
5. ** Course number, instructor, and term for these courses will be announced when the course is offered.
6. *** Credits earned in these courses cannot count toward the degree.
7. Students must take LAN0300E, LAN0310E and LAN0320E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test and may be exepmted from taking LAN0320E if they obtain the approval of their main advisor.

4. Degree Programs for Master's Students

Academic Year 2023-2024 Curriculum Master's Programs (7)-1 Macroeconomic Policy Program (One year)
Academic Year 2023-2025 Curriculum Master's Programs (7)-2 Macroeconomic Policy Program (Two years)

Category		Course No.	Course Name	Instructor	Term	Credit	MEP1	MEP2
I **Required Courses**		GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1	19	13
		ECO1000EA	Microeconomics I	XING Yuqing	Fall (Session I)	2		
		ECO1060EB	Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2		
		ECO2000EA	Microeconomics II	XING Yuqing	Fall (Session II)	2		
		ECO2060EB	Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2		
		ECO2720EB	Introduction to Applied Econometrics	WIE Dainn	Fall	2		
		ECO3450E	International Finance	XING Yuqing	Winter	2		
	MEP1	MEP4000E	Tutorial (MEP1)	FUJIMOTO Junichi, et al.	Fall through Winter	2		
		MEP4010E	Policy Paper Seminar I	FUJIMOTO Junichi, et al.	Spring (Session I)	2		
		MEP4020E	Policy Paper Seminar II	FUJIMOTO Junichi, et al.	Spring (Session II)	2		
	MEP2	MEP4100E	Tutorial (MEP2)	FUJIMOTO Junichi, et al.	Fall through Winter [1st year]	2		8
		MEP4110E	Thesis Seminar I	FUJIMOTO Junichi, et al.	Fall (Session I) [2nd year]	2		
		MEP4120E	Thesis Seminar II	FUJIMOTO Junichi, et al.	Fall (Session II) [2nd year]	2		
		MEP4130E	Thesis Seminar III	FUJIMOTO Junichi, et al.	Winter [2nd year]	2		
II **Recommended Courses**		ECO1600E	Monetary Economics (Money and Banking)	FUJIMOTO Junichi	Fall	2	34 / 10	44 / 16
		ECO1800E	Economic Development of Southeast Asia	KUDO Toshihiro	Fall	2		
		ECO2020EA	Government and Market	OKAMOTO Ryosuke	Winter	2		
		ECO2610E	Finance and Economic Growth	MATSUMOTO Hidehiko	Spring(Session II)	2		
		ECO2760E	Applied Time Series Analysis for Macroeconomics	MIYAMOTO Hiroaki	Winter	2		
		ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2		
		ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2		
		ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2		
		ECO2880E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2		
		ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2		
		ECO3102E	Public Finance I	BRAUN Richard Anton	Winter	2		
		ECO3104E	Political Economy	IZUMI Yutaro	Spring	2		
		ECO3110E	Fiscal Reform in Japan	OTA Hiroko	Fall	2		
		ECO3130E	Economics of Tax Policy	YAMAZAKI Akio	Winter	2		
		ECO3160E	Reform of Economic Policy in Japan	OTA Hiroko	Spring	2		
		ECO3200E	Economics of Law	HATANAKA Kaori	Spring	2		
		ECO3210E	Competition and Regulatory Economics	TANAKA Makoto	Spring	2		
		ECO3400E	International Trade	HSU Minchung	Spring (Session I)	2		
		ECO3470E	Empirics of Macroeconomic Policies and International Finance	MATSUMOTO Hidehiko	Spring (Session I)	2		
		ECO3480E	Theory and Practice of Central Banking: Japanese and Global Experience	KINOSHITA Tomohiro	Spring	2		
		ECO3510E	Environmental Economics	MUNRO Alistair	Spring	2		
		ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2		
		ECO3600E	Contemporary Japanese Economy	NAKAJIMA Atsushi	Winter	2		
		ECO3610E	Japanese Economy	YOKOYAMA Tadashi	Spring (Session II)	2		
		ECO3640E	Financial Economics	CHEN Jau-er	Spring	2		
		ECO3710E	Time Series Analysis	TBA	TBA	2		
		ECO3720E	Cost Benefit Analysis I	KIDOKORO Yukihiro	Winter	2		
		ECO3740E	Economic Modeling for Policy Simulations	HOSOE Nobuhiro	Summer	2		
		ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2		
		ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2		
		ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2		
		ECO6770E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2		
		PAD2690E	Modernization of Financial Sector: Lessons from Recent Financial Crises	NUNAMI Tadashi	Spring	2		
		PAD3020E	Policy Design and Implementation in Developing Countries	OHNO Kenichi, OHNO Izumi	Spring	2		
		GEN5030E	GRIPS Forum I	OHNO Izumi	Fall	1		
		GEN5040E	GRIPS Forum II	OHNO Izumi	Spring	1		
		MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2		
		MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2		
		EPP1010E	East Asian Economies	KUDO Toshihiro, OTSUJI Yoshihiro	Winter	2		
			* Selected Topics in Policy Studies I - IV					
III **Elective Courses**	For qualified students only (See note 6 below)	ECO6000E	Advanced Microeconomics I	YAMAZAKI Akio	Fall (Session I)	2		
		ECO6010E	Advanced Microeconomics II	YAMAZAKI Akio	Fall (Session II)	2		
		ECO6020E	Advanced Microeconomics III	MUNRO Alistair	Spring (Session I)	2		
		ECO6030E	Advanced Microeconomics IV	TBA	Spring (Session II)	2		
		ECO6050E	Advanced Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2		
		ECO6060E	Advanced Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2		
		ECO6070E	Advanced Macroeconomics III	HSU Minchung	Spring (Session I)	2		
		ECO6080E	Advanced Macroeconomics IV	BRAUN Richard Anton	Spring (Session II)	2		
		ECO6700E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2		
		ECO6710E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2		
		ECO6720E	Advanced Econometrics III	TBA	TBA	2		
		ECO6730E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2		
			Courses not listed in this table					
X **Others**		**	Courses offered by the Center for Professional Communication					

Notes:
1. Graduation Requirements: MEP1 Students must complete a minimum of 34 credits, 19 of which must come from Category I, and 10 from Category II.The remaining 5 credits may be taken from Categories II and/or III. MEP2 Students must complete a minimum of 44 credits, 21 of which must come from Category I, and 16 from Category II. The remaining 7 credits may be taken from Categories II and/or III.
2. Courses offered in the program are subject to change.
3. Students can not take courses conducted in Japanese without the consent of the Program Director.
   If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.
4. *Course Number, Instructor, and Term for these courses will be announced when the course is offered.
5. ** Credits earned in these courses cannot count toward the degree.
6. Qualified students are those who have successfully completed the six courses (ECO1000E, ECO1060E, ECO2000E, ECO2060E, ECO2720E, ECO3000E) with a GPA equal to or higher than 3.5 over the six courses or MEP1 students who have excellent background in mathematics and econometrics and obtained the consent of the Program Director.
7. Students must take LAN0300E, LAN0310E and LAN0320E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test and may be exepmted from taking LAN0320E if they obtain the approval of their main advisor.

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Academic Year 2023-2024   Curriculum Master's Programs
(8) Public Finance Program

Category	Course No.	Course Name	Instructor	Term	Credit	Tax	Customs
I Required Courses	PFP2520E	International Taxation of Japan	MATSUDA Naoki	Fall	2	10	
	PFP5010E	Practicum at the National Tax Agency		Fall through Spring (Session I)	8		
	PFP5110E	Practicum in Customs Administration I	KONDO Yoshitomo	Fall	2		10
	PFP5120E	Practicum in Customs Administration II	MATSUMOTO Takashi	Winter through Spring	2		
	PFP5130E	Practicum in Customs Administration III	KONDO Yoshitomo, YOSHIKAWA Daisuke, TSUDA Yuko, MURAYAMA Takamasa	Winter through Spring	4		
	PFP5210E	Intellectual Property Rights Enforcement at the Border	ABE Hiroaki	Spring (Session I)	2		
	ECO1000EB	Microeconomics I	WIE Dainn	Fall (Session I)	2	10	10
	ECO3102E	Public Finance I	BRAUN Richard Anton	Winter	2		
	ECO4120E	Thesis Seminar	WIE Dainn	Fall through Summer	4		
	ECO4130E	Tutorial (PF)	WIE Dainn	Fall	1		
	GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1		
III Elective Courses — Highly Recommended	ECO1060EA	Macroeconomics I	HSU Minchung	Fall (Session I)	2	34	34
	ECO2000EB	Microeconomics II	WIE Dainn	Fall (Session II)	2		
	ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2		
	ECO2720EB	Introduction to Applied Econometrics	WIE Dainn	Fall	2		
	ECO3110E	Fiscal Reform in Japan	OTA Hiroko	Fall	2		
	ECO3130E	Economics of Tax Policy	YAMAZAKI Akio	Winter	2		
	ECO3160E	Reform of Economic Policy in Japan	OTA Hiroko	Spring	2		
	ECO3400E	International Trade	HSU Minchung	Spring (Session I)	2		
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2		
	PAD2560E	Human Resources Management	TAKADA Hirofumi	Spring	2		
	PFP2500E	Multilateral Trading System and Customs Administration	KONDO Yoshitomo	Winter through Spring	2		
III Elective Courses	ECO1600E	Monetary Economics (Money and Banking)	FUJIMOTO Junichi	Fall	2		
	ECO2060EA	Macroeconomics II	MATSUMOTO Hidehiko	Fall (Session II)	2		
	ECO2760E	Applied Time Series Analysis for Macroeconomics	MIYAMOTO Hiroaki	Winter	2		
	ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2		
	ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2		
	ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2		
	ECO3104E	Political Economy	IZUMI Yutaro	Spring	2		
	ECO3200E	Economics of Law	HATANAKA Kaori	Spring	2		
	ECO3710E	Time Series Analysis	TBA	TBA	2		
	ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2		
	PAD2670E	Public Expenditure Management	TANAKA Hideaki	Spring	2		
	MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2		
	MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2		
		* Selected Topics in Policy Studies I - IV					
		Courses not listed in this table					
X Others		** Courses offered by the Center for Professional Communication					

Notes:

1. Graduation Requirements: Students must complete a minimum of 34 credits and meet the following requirements:

   (a) Tax students must complete the following courses: PFP2520E, PFP5010E, ECO1000EB, ECO3102E, ECO4120E, ECO4130E and GEN5020E from Category I.

   (b) Customs students must complete the following courses: PFP5110E, PFP5120E, PFP5130E, PFP5210E, ECO1000EB, ECO3102E, ECO4120E, ECO4130E and GEN5020E from Category I.

2. Courses offered in the Program are subject to change.

3. Students cannot take courses conducted in Japanese without Director's approval. If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.

4. *Course Number, Instructor, and Term for these courses will be announced later when the course is offered.

5.**Credits earned in these courses cannot count toward the degree.

6. Students must take LAN0300E, LAN0310E and LAN0320E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test and may be exepmted from taking LAN0320E if they obtain the approval of their main advisor.

4. Degree Programs for Master's Students

Academic Year 2023-2024 Curriculum Master's Programs
(9) Economics, Planning and Public Policy Program

Category	Course No.	Course Name	Instructor	Term	Credit	
I Required Courses	EPP5010E	Independent Study (Policy Paper)		Fall through Spring	4	5
	GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1	
II Recommended Courses	ECO1600E	Monetary Economics (Money and Banking)	FUJIMOTO Junichi	Fall	2	30
	ECO1800E	Economic Development of Southeast Asia	KUDO Toshihiro	Fall	2	
	ECO2000EB	Microeconomics II	WIE Dainn	Fall (Session II)	2	
	ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2	
	ECO2060EA	Macroeconomics II	MATSUMOTO Hidehiko	Fall (Session II)	2	
	ECO2720EA	Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2	
	ECO2800E	Global Development Agendas and Japan's ODA	TBA	TBA	2	
	ECO2880E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	
	ECO3150E	Local Public Finance	TBA	TBA	2	
	ECO3160E	Reform of Economic Policy in Japan	OTA Hiroko	Spring	2	
	DEV2500E	Infrastructure and Regional Development: Lessons from the Past	IEDA Hitoshi	Spring	2	
	ECO3400E	International Trade	HSU Minchung	Spring (Session I)	2	
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	
	ECO3600E	Contemporary Japanese Economy	NAKAJIMA Atsushi	Winter	2	
	ECO3610E	Japanese Economy	YOKOYAMA Tadashi	Spring (Session II)	2	
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2	
	EPP1010E	East Asian Economies	KUDO Toshihiro, OTSUJI Yoshihiro	Winter	2	
	EPP1400E	Social Policy and Development in ASEAN	TBA	TBA	2	
	GEN3000E	International Development Policy	OHNO Izumi	Winter	2	
	GOV1900E	Comparative Development Studies of Asia	LIM Guanie	Winter	2	
	GOV2100E	Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2	
	GOV2460E	State and Politics in Southeast Asia	LIM Guanie	Spring (Session I)	2	
	GOV2580E	Structure and Process of Government	YOSHIMUTA Tsuyoshi	Spring	2	
	GOV3220E	Politics of Global Money and Finance	CHEY Hyoung-kyu	Fall	2	
	GOV3240E	Non-Traditional Security	CROSS Kyoko	Fall	2	
	GOV3310E	Comparative Political Economy	KANCHOOCHAT Veerayooth	Fall	2	
	PAD2550E	Foreign Direct Investment	TBA	TBA	2	
	PAD2560E	Human Resources Management	TAKADA Hirofumi	Spring	2	
	PAD2670E	Public Expenditure Management	TANAKA Hideaki	Spring	2	
	PAD2680E	Social Security System in Japan	ONO Taichi	Winter	2	
	PAD2740E	Small and Medium Enterprise and Technology	HASHIMOTO Hisayoshi	Fall	2	
	MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2	
	MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2	
	MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2	
	REG2100E	Local Government System and Finance	TAKADA Hirofumi	Fall	2	
	REG3010E	Local Governance in the Changing World	TAKADA Hirofumi	Spring	2	
		* Selected Topics in Policy Studies I - IV				
III Elective Courses		Courses not listed in this table				
X Others		** Courses offered by the Center for Professional Communication				

Notes:
1. Graduation Requirements: Students must complete a minimum of 30 credits, 5 of which must come from Category I and 25 from Category II (and III).
2. Courses offered in the Program are subject to change.
3. Students can not take courses conducted in Japanese without Director's approval.
   If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.
4. * Course Number, Instructor, and Term for these courses will be announced when the courses are offered.
5. ** Credits earned in these courses cannot count toward the degree.
6. Students must take LAN0300E, LAN0310E and LAN0320E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test and may be exepmted from taking LAN0320E if they obtain the approval of their main advisor.

Academic Year 2023-2024 Curriculum Master's Programs
(10)-1 Disaster Management Policy Program (Seismology, Earthquake Engineering and Tsunami Disaster Mitigation)

Category	Course No.	Course Name	Instructor	Term	Credit		
I Required Courses	DMP4000E	Individual Study		Fall through Summer	10	10	
II Recommended Courses	DMP2000E	Disaster Management Policies A: from Regional and Infrastructure Aspect	HIBINO Naohiko	Fall	2	6	30
	DMP2010E	Disaster Management Policies B: from Urban and Community Aspect	KATAYAMA Koji	Fall	2		
	DMP3000E	Earthquake Hazard Assessment A	NAKAGAWA Hiroto	Fall through Spring	2		
	DMP3010E	Earthquake Risk Assessment	AZUHATA Tatsuya	Fall through Spring	2		
	DMP3030E	Tsunami Hazard Assessment	SHIBAZAKI Bunichiro	Fall through Spring	2		
	DMP3040E	Tsunami Countermeasures	FUJII Yushiro	Fall through Spring	2		
	DMP3050E	Earthquake Hazard Assessment B	HARA Tatsuhiko	Fall through Spring	2		
III Elective Courses	DMP3200E	Earthquake Phenomenology	KITA Saeko	Fall through Spring	3		
	DMP3210E	Characteristics of Earthquake Disasters	HARA Tatsuhiko	Fall through Spring	3		
	DMP3220E	Earthquake Circumstance	SHIBAZAKI Bunichiro	Fall through Spring	3		
	DMP3230E	Information Technology Related with Earthquakes and Disasters	HAYASHIDA Takumi	Fall through Winter	3		
	DMP3400E	Structural Analysis	OTSUKA Yuri	Fall through Spring	3		
	DMP3410E	Ground Vibration and Structural Dynamics	NAKAGAWA Hiroto	Fall through Spring	3		
	DMP3420E	Seismic Structures	OTSUKA Yuri	Fall through Spring	3		
	DMP3430E	Seismic Evaluation and Seismic Design Code	AZUHATA Tatsuya	Winter through Spring	3		
	DMP3600E	Theory of Tsunami	FUJII Yushiro	Winter through Spring	3		
	DMP5310E	Case Study (Practice for Earthquake Disaster - Recovery Management Policy I)	NAKAGAWA Hiroto	Fall through Winter	1		
	DMP5320E	Case Study (Practice for Earthquake Disaster - Recovery Management Policy II)	HAYASHIDA Takumi	Fall through Spring	1		
	DMP5330E	Case Study (Practice for Earthquake Disaster - Recovery Management Policy III)	MATOBA Moeko	Fall through Spring	1		
	DMP5340E	Case Study (Practice for Tsunami Disaster Mitigation Policy)	HARA Tatsuhiko	Fall through Spring	1		
		* Selected Topics in Policy Studies I -IV					

Notes:

1. This table applies to students in the Disaster Management Policy Program (Seismology, Earthquake Engineering and Tsunami Disaster Mitigation) .

2. Graduation Requirements: Students must complete a minimum of 30 credits, 10 of which must come from Category I and 6 of which must come from Category II.

3. Courses offered in the Program are subject to change.

4. * Course Number, Instructor, and Term for the course will be announced later when the course is offered.

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4. Degree Programs for Master's Students

Academic Year 2023-2024   Curriculum Master's Programs
(10)-2 Disaster Management Policy Program (Water-related Disaster Management)

Category	Course No.	Course Title	Instructor	Term	Credit		
I Required Courses	DMP4800E	Individual Study		Winter through Summer	10	10	
II Recommended Courses	DMP2000E	Disaster Management Policies A: from Regional and Infrastructure Aspect	HIBINO Naohiko	Fall	2		
	DMP2010E	Disaster Management Policies B: from Urban and Community Aspect	KATAYAMA Koji	Fall	2		
	DMP2800E	Hydrology	MIYAMOTO Mamoru, KOIKE Toshio	Fall through Winter	2		
	DMP2810E	Hydraulics	HARADA Daisuke, EGASHIRA Shinji	Fall through Winter	2		
	DMP2820E	Basic Concepts of Integrated Flood Risk Management (IFRM)	TAKEUCHI Kuniyoshi	Fall through Winter	2	16	30
	DMP2870E	Urban Flood Management and Flood Hazard Mapping	TANAKA Shigenobu	Fall through Winter	2		
	DMP3810E	Flood Hydraulics and River Channel Design	FUKUOKA Shoji	Fall through Winter	2		
	DMP3820E	Mechanics of Sediment Transportation and Channel Changes	EGASHIRA Shinji	Fall through Winter	2		
	DMP3840E	Control Measures for Landslide & Debris Flow	OSANAI Nobutomo	Fall through Winter	2		
	DMP2900E	Socio-economic and Environmental Aspects of Sustainability-oriented Flood Management	OHARA Miho, SUMI Tetsuya	Fall through Winter	2		
III Elective Courses	DMP1800E	Computer Programming	USHIYAMA Tomoki, HARADA Daisuke	Fall through Winter	1		
	DMP2890E	Practice on Integrated Flood Analysis System(IFAS)	SAYAMA Takahiro, RASMY Mohamed	Fall through Winter	1		
	DMP3802E	Practice on GIS and Remote Sensing Technique	RASMY Mohamed KAWASAKI Akiyuki	Fall through Winter	1		
	DMP3900E	Site Visit of Water-related Disaster Management Practice in Japan	KOIKE Toshio	Fall through Summer	1		
	DMP3910E	Practice on Open Channel Hydraulics	YOROZUYA Atsuhiro	Fall through Spring	1		
		* Selected Topics in Policy Studies I -IV					

Notes:

1. Graduation Requirements: Students must complete a minimum of 30 credits, 10 of which must come from Category I and 16 of which must come from Category II.

2. Courses offered in the Program are subject to change.

3. * Course Number, Instructor, and Term for the course will be announced later when the course is offered.

Academic Year 2023-2024 Curriculum Master's Programs
(11) Maritime Safety and Security Policy Program

Category	Course No.	Course Name	Instructor	Term	Credit			
I Required Course	MSP4000E	Independent Study	Various	Fall through Summer	4		22	30
	GOV1400E	International Relations in East Asia	TAKAGI Yusuke	Fall	2			
	GOV2200EA	International Relations	IWAMA Yoko	Fall	2			
	GOV2240EB	International Security Studies	MICHISHITA Narushige	Fall	2			
	MSP2000E	Maritime Police Policy	OKUZONO Junji	Winter	2			
	MSP3000E	International Law	SHIMOYAMA Kenji	Fall	2			
	MSP3010E	International Law of the Sea	FURUYA Kentaro	Winter	2			
	MSP3020E	Policy for Search & Rescue, Salvage and Maritime Disaster Prevention	YAMAJI Tetsuya	Spring	2			
	MSP5000E	Case Study on Maritime Safety and Security Policy I	FURUYA Kentaro	Fall	2			
	MSP5010E	Case Study on Maritime Safety and Security Policy II	FURUYA Kentaro	Winter through Spring	2			
II Recommended Courses	ECO1020E	Essential Microeconomics	KUROSAWA Masako	Fall	4		4	
	ECO1080E	Essential Macroeconomics	YOKOYAMA Tadashi	Winter	2			
	ECO1800E	Economic Development of Southeast Asia	KUDO Toshihiro	Fall	2			
	ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2			
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2			
	EPP1010E	East Asian Economies	KUDO Toshihiro, OTSUJI Yoshihiro	Winter	2			
	GOV1460E	The Making of Modern Japan	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2			
	GOV2100E	Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2			
	GOV2210E	International Political Economy	CHEY Hyoung-kyu	Fall	2			
	GOV2310E	Comparative Politics	TAKENAKA Harukata	Fall	2			
	GOV2460E	State and Politics in Southeast Asia	LIM Guanie	Spring (Session I)	2			
	GOV3240E	Non-Traditional Security	CROSS Kyoko	Fall	2			
	GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2			
	GOV3310E	Comparative Political Economy	KANCHOOCHAT Veerayooth	Fall	2			
	GEN3000E	International Development Policy	OHNO Izumi	Winter	2			
	GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1			
	MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2			
	MSP2030E	Introduction to Oceanography	HORIUCHI Daishi	Spring	1		4	
	MSP2040E	Marine Environment and Pollution	KAWAMURA Noriko	Spring	1			
	MSP3030E	International Comparative Criminal Law	SHINTANI Kazuaki	Spring	2			
	MSP3100E	Introduction to International Maritime Safety and Security Conventions	FURUYA Kentaro	Summer	1			
	MSP2050E	Safety Management Systems I	NOMA Kiyotaka	Spring (Session I)	1			
	MSP2060E	Safety Management Systems II	YAMADA Tatsuto	Spring (Session II)	1			
	MSP3060E	Ship Maneuverability and Practical Operation	TBA	TBA	1			
	MSP3070E	Fundamentals of Advanced Energy Engineering	KANKI Takashi	Spring (Session II)	1			
	MSP3080E	Information Management System I	YAMANAKA Masaaki	Spring (Session I)	1			
	MSP3090E	Information Management System II	ISOZAKI Hiroomi	Spring (Session II)	1			
III Elective Courses		* Selected Topics in Policy Studies I - IV						
		Courses not listed in this table						
X Others	LAN0010E	** Describing Tables and Figures	WICKENS Matthew H.	Winter	1			
	LAN0150E	** Thesis Writing for MSP	O'NEILL Gavin	Winter	1			
	LAN0160E	** Qualitative Writing	WICKENS Matthew H.	Winter	1			
	LAN0300E	** Introduction to Academic Research	PETCHKO Katerina, et al.	Fall(Session I)	1			
	LAN0310E	** Introduction to Academic Writing	O'NEILL Gavin, et al.	Fall(Session I)	1			
		** Other courses offered by the Center for Professional Communication						

Notes:

1. Graduation Requirements: Students must complete a minimum of 30 credits, 22 of which must come from Category I, and 8 from Category II.

2. Courses offered in the Program are subject to change.

3. If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.

4. * Course Number, Instructor, and Term for these courses will be announced when the courses are offered.

5. ** Credits earned in these courses cannot count toward the degree.

6. Students must take LAN0150E, LAN0300E and LAN0310E. Students may be exempted from taking LAN0310E depending on the result of the English Placement Test.

4. Degree Programs for Master's Students

Academic Year 2023-2024　Curriculum Master's Programs
(12) Strategic Studies Program　戦略研究プログラム

区分	科目番号	科目名	担当教員	学期	単位		
区分Ⅰ 必修科目	SSP4301J/E	政策論文演習／Independent Study	関係教員	秋〜夏	2		
	SSP1011J	国際安全保障	兵頭　慎治	秋前	1		
	SSP1013J	法と安全保障	永福　誠也	秋前	1		
	SSP1014J	経済と安全保障	富川　英生	秋、冬	1		
	SSP1015J	米国の安全保障政策	新垣　拓	秋前	1		
	SSP1016J	東アジアの安全保障1	山口　信治	秋前	1		
	SSP1017J	戦争史原論	庄司　潤一郎	秋前	1		
	SSP1018J	冷戦と日本の安全保障政策	立川　京一	秋前	1		
	SSP1021J	紛争と国際社会	大西　健	秋後、冬	1		
	SSP1022J	軍備管理・軍縮・不拡散	塚本　勝也	秋後、冬	1	22	
	SSP1023J	地域安全保障1（欧州、ロシア）	山添　博史	秋後、冬	1		
	SSP1024J	地域安全保障2（東南・南アジア、中東、オセアニア）	西野　正巳	冬、春前	1		
	SSP1025J	東アジアの安全保障2	渡邊　武	秋後、冬	1		
	SSP1031J	科学技術と安全保障	大井　一史	冬、春前	1		
	SSP1032J	社会の安全と危機管理	一政　祐行	冬、春前	1		
	SSP1033J	近代日本の軍事史	進藤　裕之	冬、春前	1		
	SSP1035J	新領域と安全保障	橋本　靖明	冬、春前	1		
	SSP3301J	政策シミュレーション	松浦　吉秀	秋〜春	4		
区分Ⅱ 選択必修科目	SSP1101E	Introduction to Japan's Security	ISHIHARA Yusuke	秋前	1		
	SSP2102J	中東の安全保障問題	小塚　郁也	秋前	1		
	SSP2103J	東南アジアの安全保障	庄司　智孝	秋前	1		
	SSP2104J	軍事史史料とこれからの文書・資料	菅野　直樹	秋前	1		
	SSP2106J	朝鮮半島をめぐる安全保障	室岡　鉄夫	秋前	1		
	SSP2108J	武力行使と国際法	永福　誠也	秋後、冬	1		
	SSP2111J	日本軍事史	立川　京一	秋後、冬	1		
	SSP2112J/E	国際政治学概論/Introduction to International Politics	塚本　勝也	秋後〜春前	2		31
	SSP2113J	民間軍事会社の現状と課題	小野　圭司	秋後、冬	1		
	SSP2114J	海洋安全保障	原田　有	秋前	1		
	SSP2115J	東アジアの歴史認識をめぐる諸問題	庄司　潤一郎	秋後、冬	1		
	SSP2116J	組織と調整	助川　康	冬、春前	1		
	SSP2117J	イスラーム主義とテロリズム	西野　正巳	秋後〜春前	2		
	SSP2118J	戦後日本の安全保障政策と国際関係	中島　信吾	秋後、冬	1	5	
	SSP2119J	宇宙と安全保障	橋本　靖明	冬、春前	1		
	SSP2122J	再考　太平洋戦争への道	進藤　裕之	冬、春前	1		
	SSP2124J	防衛生産・技術概論	富川　英生	秋後、冬	1		
	SSP2125J	現代中国の外交	飯田　将史	秋後、冬	1		
	SSP2127J	戦略策定法	有江　浩一	秋、冬	2		
	SSP2128J	戦争と平和	石津　朋之	冬、春前	1		
	SSP2133J	ユーラシアの戦略環境	山添　博史	冬、春前	1		
	SSP2134J	宇宙開発利用特論（技術と動向）	大井　一史	冬、春前	1		
	SSP2137J	ロシア軍事史	花田　智之	秋前	1		
	SSP2138J	日米同盟の歴史	千々和　泰明	冬、春前	1		
	SSP2141J	軍事組織の社会学的考察	大井　一史	秋前	1		
	SSP2142J	中国軍事史	藤井　元博	冬、春前	1		
	SSP2143J	国際政治の中の韓国現代史と日韓関係	小池　修	冬、春前	1		
	SSP2144E	The Post-War History of Japanese Security Affairs	ISHIHARA Yusuke	秋前	1		
	SSP2145J	防衛法制論	林　浩一	冬、春前	1		
	GEN5020E	The World and the SDGs	KUDO Toshihiro, et al.	Fall	1		
	GOV1460E	The Making of Modern Japan	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2		
	GOV2100E	Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2		
	GOV2200EA	International Relations	IWAMA Yoko	Fall	2		
	GOV2200EB	International Relations	BRUMMER Matthew	Fall	2		
	GOV2210E	International Political Economy	CHEY Hyoung-kyu	Fall	2		
	GOV2230E	Japanese Foreign Policy	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2		
	GOV2240EB	International Security Studies	MICHISHITA Narushige	Fall	2	4	
	GOV2310E	Comparative Politics	TAKENAKA Harukata	Fall	2		
	GOV3110E	Political Economy of Modern Japan	TBA	TBA	2		
	GOV3230E	Transnational Organized Crime and Security	TBA	TBA	2		
	GOV3240E	Non-Traditional Security	CROSS Kyoko	Fall	2		
	GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2		
	GOV3310E	Comparative Political Economy	KANCHOOCHAT Veerayooth	Fall	2		
	GOV6220E	Strategic Studies Research Seminar	MICHISHITA Narushige	Spring	2		
	MSP3000E	International Law	SHIMOYAMA Kenji	Fall	2		
	MSP3010E	International Law of the Sea	FURUYA Kentaro	Winter	2		
	SSP5000E	Case Study on Maritime Safety and Security Policy	FURUYA Kentaro	Winter	1		
区分Ⅲ 選択科目		上記以外の授業科目					
区分Ⅹ その他		プロフェッショナル・コミュニケーションセンター開講科目					

備　考
1　修了要件
　　次の①及び②に示す要件を満たし、合計31単位(区分Ⅹに属する科目の単位を除く。)以上を履修するとともに、特定の課題についての研究成果の審査に合格し、かつ、最終試験に合格すること。
　　　①　区分Ⅰ　　22単位
　　　②　区分Ⅱ　　9単位以上

2　授業科目は、年度途中で追加開設・変更される場合がある。

3　GOV2200EAとGOV2200EBはいずれか一方を履修することができる。

4　授業内容が同じである日本語の授業科目と英語の授業科目の両方を履修した場合は、いずれか一方の単位を修了に必要な単位としてカウントする。

Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

Economics

◎ = Required Course
○ = Recommended or Elective Course
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ECO

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
ECO1000EA	Microeconomics I	XING Yuqing	Fall (Session I)	2	▲	▲	▲	◎	◎	▲	▲	▲	▲	▲	If a student takes both Microeconomics I and Essential Microeconomics, only the credits from one of them will count toward the degree.
ECO1000EB	Microeconomics I	WIE Dainn	Fall (Session I)	2	○	○	○	▲	▲	◎	○	○	○	○	
ECO1020E	Essential Microeconomics	KUROSAWA Masako	Fall	4	○	○	○	▲	▲	▲	○	○	○	○	
ECO1060EA	Macroeconomics I	HSU Minchung	Fall (Session I)	2	○	○	○	▲	▲	○	○	○	○	○	
ECO1060EB	Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2	▲	▲	▲	◎	◎	▲	▲	▲	▲	▲	
ECO1080E	Essential Macroeconomics	YOKOYAMA Tadashi	Winter	2	○	○	○	▲	▲	○	○	○	○	○	
ECO1600E	Monetary Economics (Money and Banking)	FUJIMOTO Junichi	Fall	2	○	○	○	○	○	○	○	○	○	○	
ECO1800E	Economic Development of Southeast Asia	KUDO Toshihiro	Fall	2	○	○	○	○	○	○	○	○	○	○	
ECO2000EA	Microeconomics II	XING Yuqing	Fall (Session II)	2	▲	▲	▲	◎	◎	▲	▲	▲	▲	▲	
ECO2000EB	Microeconomics II	WIE Dainn	Fall (Session II)	2	○	○	○	▲	▲	○	○	○	○	○	
ECO2020EA	Government and Market	OKAMOTO Ryosuke	Winter	2	○	○	○	○	○	○	○	○	▲	▲	
ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2	○	○	○	○	○	○	○	○	▲	○	
ECO2060EA	Macroeconomics II	MATSUMOTO Hidehiko	Fall (Session II)	2	○	○	○	▲	▲	○	○	○	○	○	
ECO2060EB	Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2	▲	▲	▲	◎	◎	▲	▲	▲	▲	▲	
ECO2610E	Finance and Economic Growth	MATSUMOTO Hidehiko	Spring (Session II)	2	○	○	○	○	○	○	○	▲	○	○	
ECO2720EA	Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2	○	○	○	▲	▲	○	○	○	○	○	
ECO2720EB	Introduction to Applied Econometrics	WIE Dainn	Fall	2	▲	▲	▲	◎	◎	▲	▲	▲	▲	▲	
ECO2760E	Applied Time Series Analysis for Macroeconomics	MIYAMOTO Hiroaki	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO2800E	Global Development Agendas and Japan's ODA	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
ECO2880E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	○	○	○	○	○	○	○	▲	○	○	
ECO2900E	Game Theory	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2	○	○	○	○	○	○	○	○	○	○	
ECO3102E	Public Finance I	BRAUN Richard Anton	Winter	2	○	○	○	○	○	◎	○	○	○	○	
ECO3104E	Political Economy	IZUMI Yutaro	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3110E	Fiscal Reform in Japan	OTA Hiroko	Fall	2	○	○	○	○	○	○	○	○	○	○	
ECO3120E	Public Finance and Fiscal Policy	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	

4

4. Degree Programs for Master's Students

Academic Year 2023-2024 List of Courses and Instructors (except DMP and SSP)

◎ = Required Course
○ = Recommended or Elective Course
▲ = Closed Course: Students in the program are NOT allowed to take the course.

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
ECO3130E	Economics of Tax Policy	YAMAZAKI Akio	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO3150E	Local Public Finance	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
ECO3160E	Reform of Economic Policy in Japan	OTA Hiroko	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3170E	Labor Economics	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
ECO3200E	Economics of Law	HATANAKA Kaori	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3210E	Competition and Regulatory Economics	TANAKA Makoto	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3310E	Transportation Economics	KIDOKORO Yukihiro	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO3400E	International Trade	HSU Minchung	Spring (Session I)	2	○	○	○	○	○	○	○	▲	○	○	
ECO3450E	International Finance	XING Yuqing	Winter	2	○	○	○	◎	○	○	○	▲	○	○	
ECO3470E	Empirics of Macroeconomic Policies and International Finance	MATSUMOTO Hidehiko	Spring (Session I)	2	○	○	◎	○	○	○	○	▲	○	○	
ECO3480E	Theory and Practice of Central Banking: Japanese and Global Experience	KINOSHITA Tomohiro	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3510E	Environmental Economics	MUNRO Alistair	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO3600E	Contemporary Japanese Economy	NAKAJIMA Atsushi	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO3610E	Japanese Economy	YOKOYAMA Tadashi	Spring (Session II)	2	○	○	○	○	○	○	○	▲	○	○	
ECO3630E	Japanese Financial System	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
ECO3640E	Financial Economics	CHEN Jau-er	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3660E	Empirical Finance	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
ECO3670E	Japan and the Global Economy I	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	○	
ECO3680E	Japan and the Global Economy II	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	○	
ECO3710E	Time Series Analysis	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	○	
ECO3720E	Cost Benefit Analysis I	KIDOKORO Yukihiro	Winter	2	○	○	○	○	○	○	○	○	○	○	
ECO3730E	Cost Benefit Analysis II	TBA	TBA	2	*	*	*	*	*	*	*	*	*	*	* For those who have completed Cost Benefit Analysis I (ECO3720E)
ECO3740E	Economic Modeling for Policy Simulations	HOSOE Nobuhiro	Summer	2	○	○	○	○	○	○	○	▲	○	○	
ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3840EA	Development Economics	MAKINO Momoe	Spring	2	○	○	○	▲	▲	○	▲	▲	○	○	MP1, MP2 and PF students can take either ECO3840EA or ECO3840EB.
ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	▲	○	○	○	○	○	○	○	▲	▲	
ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2	○	○	○	○	○	○	○	▲	○	○	
ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2	○	○	○	○	○	○	○	▲	○	○	
ECO3880E	Asian Financial Markets	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	○	

Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

◎＝Required Course
○＝Recommended or Elective Course
▲＝Closed Course: Students in the program are NOT allowed to take the course.

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2		○	○	○	○	○	○	▲	○	○	
ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2		○	○	○	○	○	○	○	○	○	
ECO4110E	Labor and Health Economics	TBA	TBA	2		○	○	○	○	○	○	○	○	○	
ECO4120E	Thesis Seminar	WIE Dainn	Fall through Summer	4		▲	▲	▲	▲	◎	▲	▲	▲	▲	
ECO4130E	Tutorial (PF)	WIE Dainn	Fall	1		▲	▲	▲	▲	◎	▲	▲	▲	▲	
ECO6000E	Advanced Microeconomics I	YAMAZAKI Akio	Fall (Session I)	2	**	**	**	**	**	**	**	**	**	**	** For those who have successfully completed the six courses (ECO1000E, ECO1060E, ECO2000E, ECO2060E, ECO2720E, ECO3000E) with a GPA higher than 3.5 over the six courses.
ECO6010E	Advanced Microeconomics II	YAMAZAKI Akio	Fall (Session II)	2	**	**	**	**	**	**	**	**	**	**	
ECO6020E	Advanced Microeconomics III	MUNRO Alistair	Spring (Session I)	2	**	**	**	**	**	**	**	**	**	**	
ECO6030E	Advanced Microeconomics IV	TBA	Spring (Session II)	2	**	**	**	**	**	**	**	**	**	**	
ECO6050E	Advanced Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2	**	**	**	**	**	**	**	**	**	**	
ECO6060E	Advanced Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2	**	**	**	**	**	**	**	**	**	**	
ECO6070E	Advanced Macroeconomics III	HSU Minchung	Spring (Session I)	2	**	**	**	**	**	**	**	**	**	**	
ECO6080E	Advanced Macroeconomics IV	BRAUN Richard Anton	Spring (Session II)	2	**	**	**	**	**	**	**	**	**	**	
ECO6700E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2	**	**	**	**	**	**	**	**	**	**	
ECO6710E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2	**	**	**	**	**	**	**	**	**	**	
ECO6720E	Advanced Econometrics III	TBA	TBA	2	**	**	**	**	**	**	**	**	**	**	
ECO6730E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2	**	**	**	**	**	**	**	**	**	**	
ECO6770E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2	○	○	○	○	○	○	○	○	○	○	
ECO6090E	Theoretical Foundation of Economic Policy	TAKAHASHI Kazushi	Fall	2	○	▲	○	▲	▲	▲	▲	▲	▲	▲	
ECO6820E	Economics of Health and Education	YAMAUCHI Chikako	Fall	2	○	▲	○	▲	▲	▲	▲	▲	▲	▲	

Political Science, International Relations and Public Administration

GOV, PAD

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
GOV1400E	International Relations in East Asia	TAKAGI Yusuke	Fall	2	○	○	○	○	○	○	○	◎	○	○	
GOV1460E	The Making of Modern Japan	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV1900E	Comparative Development Studies of Asia	LIM Guanie	Winter	2	○	○	○	○	○	○	○	○	○	○	
GOV2100E	Government and Politics in Japan	MASUYAMA Mikitaka	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV2200EA	International Relations	IWAMA Yoko	Fall	2	○	○	○	○	○	○	○	◎	○	○	
GOV2200EB	International Relations	BRUMMER Matthew	Fall	2	▲	○	○	○	○	○	○	▲	○	○	

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Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

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Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
GOV2210E	International Political Economy	CHEY Hyoung-kyu	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV2230E	Japanese Foreign Policy	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	○	○	○	○	○	○	○	▲	○	○	
GOV2240EA	International Security Studies	TOKUCHI Hideshi	Fall	2	○	▲	▲	○	○	○	○	▲	▲	○	
GOV2240EB	International Security Studies	MICHISHITA Narushige	Fall	2	▲	▲	○	▲	▲	▲	▲	◎	○	○	
GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	○	○	○	○	○	○	○	○	○	○	
GOV2290E	Debates on International Security Issues	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
GOV2310E	Comparative Politics	TAKENAKA Harukata	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV2320E	Comparative State Formation	LIM Guanie	Spring (Session II)	2	○	○	○	○	○	○	○	▲	○	○	
GOV2460E	State and Politics in Southeast Asia	LIM Guanie	Spring (Session I)	2	○	○	○	▲	○	▲	○	▲	○	○	
GOV2470E	State and Politics in Africa	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
GOV2480E	Political Economy in Indonesia	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	○	
GOV2580E	Structure and Process of Government	YOSHIMUTA Tsuyoshi	Spring	2	○	▲	○	○	○	○	○	▲	○	○	
GOV3110E	Political Economy of Modern Japan	TBA	TBA	2	▲	○	○	▲	▲	▲	▲	▲	▲	▲	
GOV3220E	Politics of Global Money and Finance	CHEY Hyoung-kyu	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV3230E	Transnational Organized Crime and Security	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
GOV3240E	Non-Traditional Security	CROSS Kyoko	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2	○	○	○	○	○	○	○	▲	○	○	
GOV3310E	Comparative Political Economy	KANCHOOCHAT Veerayooth	Fall	2	○	○	○	○	○	○	○	○	○	○	
GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2	○	▲	○	▲	▲	▲	▲	▲	○	▲	
GOV3400E	International Relations in Europe	IWAMA Yoko	Spring	2	○	○	○	○	○	○	○	▲	○	○	
GOV4900E	Comparative Political Economy in Southeast Asia	TBA	TBA	2	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	For EPP program only.Credits earned in this course cannot be applied toward the degree.
GOV5910E	Leadership and Knowledge Creation	NISHIHARA Ayano	Spring	2	○	○	○	○	○	○	○	▲	○	○	
GOV6220E	Strategic Studies Research Seminar	MICHISHITA Narushige	Spring	2	▲	▲	○	▲	▲	▲	○	▲	○	▲	
PAD1010E	Social Science Questions and Methodologies	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
PAD2510E	Accounting and Financial Management I	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
PAD2550E	Foreign Direct Investment	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
PAD2560E	Human Resources Management	TAKADA Hirofumi	Spring	2	○	○	○	○	○	○	○	▲	○	○	
PAD2580E	Global Governance: Leadership and Negotiation	TBA	Winter	2	○	○	○	○	○	○	○	○	○	▲	
PAD2610E	Fiscal and Monetary Policies in Japan	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
PAD2640E	Structural Reform and Privatization	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	○	

Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

◎＝Required Course
○＝Recommended or Elective Course
▲＝Closed Course: Students in the program are NOT allowed to take the course.

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
PAD2670E	Public Expenditure Management	TANAKA Hideaki	Spring	2		○	○	○	○	○	○	○	○	○	
PAD2680E	Social Security System in Japan	ONO Taichi	Winter	2		○	○	○	○	○	○	○	○	○	
PAD2690E	Modernization of Financial Sector: Lessons from Recent Financial Crises	NUNAMI Tadashi	Spring	2		○	○	○	○	○	○	▲	○	○	
PAD2740E	Small and Medium Enterprise and Technology	HASHIMOTO Hisayoshi	Fall	2		○	○	○	○	○	○	○	○	○	
PAD3020E	Policy Design and Implementation in Developing Countries	OHNO Kenichi, OHNO Izumi	Spring	2		○	○	○	○	○	○	▲	○	○	

Multi Disciplinary Policy Studies

CUL, DEV, EDU, GEN, MOR, REG, STI

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
DEV2020E	Supply Chain Management for Infrastructure Planners	INOUE Satoshi	Fall	2	○	○	○	○	○	○	○	○	○	○	Elective course for DM(Ph.D) students.
DEV2080E	Infrastructure Systems Management	OZAWA Kazumasa	Summer	2	○	○	○	○	○	○	○	▲	○	○	
DEV2100E	Transportation Planning and Policy	HIBINO Naohiko	Spring	2	○	○	○	○	○	○	○	▲	○	○	
DEV2500E	Infrastructure and Regional Development: Lessons from the Past	IEDA Hitoshi	Spring	2	○	○	○	○	○	○	○	▲	○	○	Elective course for DM(Ph.D) students.
GEN3000E	International Development Policy	OHNO Izumi	Winter	2	○	○	○	○	○	○	○	▲	○	○	
GEN5010E	Introduction to Public Policy Studies	TBA	TBA	1	○	○	○	○	○	○	○	○	○	○	
GEN5020E	The World and the SDGs	KUDO Toshihiro	Fall	1	◎	◎	◎	◎	◎	◎	◎	○	○	○	
GEN5030E	GRIPS Forum I	OHNO Izumi	Fall	1	○	○	○	○	○	○	○	○	○	▲	
GEN5040E	GRIPS Forum II	OHNO Izumi	Spring	1	○	○	○	○	○	○	○	▲	○	▲	
MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2	○	○	○	○	○	○	○	○	○	○	
MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2	○	○	○	○	○	○	○	○	○	○	
MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2	○	○	○	○	○	○	○	○	○	○	
MOR2500E	Quantitative Social Systems Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Spring	2	○	○	○	○	○	○	○	▲	○	○	
REG2100E	Local Government System and Finance	TAKADA Hirofumi	Fall	2	◎*	○	○	○	○	○	○	○	○	○	* Required for YLP-School of Local Governance students.
REG3010E	Local Governance in the Changing World	TAKADA Hirofumi	Spring	2	◎*	○	○	○	○	○	○	▲	○	○	* Required for YLP-School of Local Governance students.
STI1000E	Economics of Innovation	INTARAKUMNERD Patarapong	Fall	2	○	○	○	○	○	○	○	○	○	○	
STI1090E	Politics of Innovation	BRUMMER Matthew	Biyearly Spring	2	○	○	○	○	○	○	○	▲	○	○	
STI2030E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2	○	○	○	○	○	○	○	▲	○	○	
STI2060E	Policy for Higher Education and University-Industry Cooperation	SUMIKURA Koichi	Biyearly Fall	2	○	○	○	○	○	○	○	○	○	○	
STI2080E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	INTARAKUMNERD Patarapong	Fall	2	○	○	○	○	○	○	○	○	○	○	
STI2150E	Comparative Paths of Science, Technology and Innovation Policy	UEYAMA Takahiro	TBA	2	○	○	○	○	○	○	○	○	○	○	

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4. Degree Programs for Master's Students

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Academic Year 2023-2024   List of Courses and Instructors (except DMP and SSP)

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
STI2160E	Outline of Energy Policy	NEI Hisanori	Fall(Session I)	2	O	O	O	O	O	O	O	O	O	O	
STI2170E	Energy and Environmental Science&Technology	NEI Hisanori, SHIBATA Yoshiaki	Spring	2	O	O	O	O	O	O	O	▲	O	O	
STI2190E	Roles of Intellectual Property Rights in Globalized World	SUMIKURA Koichi, ESCOFFIER Luca	Spring	2	O	O	O	O	O	O	O	▲	O	O	
STI2210E	Science, Technology and Innovation Policy in Developing Country Context	IIZUKA Michiko	Fall	2	O	O	O	O	O	O	O	O	O	O	
STI2230E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall(Session II)	2	O	O	O	O	O	O	O	O	O	O	
STI3050E	Energy Security	NEI Hisanori, KUTANI Ichiro	Spring	2	O	O	O	O	O	O	O	▲	O	O	
STI3060E	Energy Policy in Japan	NEI Hisanori	Spring	2	O	O	O	O	O	O	O	▲	O	O	

Program Specific Courses

EPP, GGG, MEP, MSP, PFP, PPP, YLP

Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
EPP1010E	East Asian Economies	KUDO Toshihiro, OTSUJI Yoshihiro	Winter	2	O	O	O	O	O	O	O	O	O	O	
EPP1400E	Social Policy and Development in ASEAN	TBA	TBA	2	O	O	O	O	O	O	O	▲	O	O	
EPP5010E	Independent Study (Policy Paper)	Various	Fall through Spring	4	▲	▲	▲	▲	▲	▲	◎	▲	▲	▲	
GGG5010EB	Policy Debate Seminar I	TANAKA Makoto, et al.	Winter	2	▲	◎	◎	▲	▲	▲	▲	▲	▲	▲	
GGG5020EB	Policy Debate Seminar II	TANAKA Makoto, et al.	Spring	2	▲	◎	◎	▲	▲	▲	▲	▲	▲	▲	
GGG5110E	Tutorial I	Various	Fall/Winter/Spring/Summer	2	***	***	***	***	***	***	***	***	***	***	
GGG5120E	Tutorial II	Various	Fall/Winter/Spring/Summer	2	***	***	***	***	***	***	***	***	***	***	
GGG5130E	Tutorial III	Various	Fall/Winter/Spring/Summer	2	***	***	***	***	***	***	***	***	***	***	***To register for this course, follow the procedure explained in the syllabus.
GGG5140E	Tutorial IV	Various	Fall/Winter/Spring/Summer	2	***	***	***	***	***	***	***	***	***	***	
GGG5150E	Tutorial V	Various	Fall/Winter/Spring/Summer	2	***	***	***	***	***	***	***	***	***	***	
MEP4000E	Tutorial (MEP1)	FUJIMOTO Junichi, et al.	Fall through Winter	2	▲	▲	▲	◎	▲	▲	▲	▲	▲	▲	
MEP4010E	Policy Paper Seminar I	FUJIMOTO Junichi, et al.	Spring (Session I)	2	▲	▲	▲	◎	▲	▲	▲	▲	▲	▲	
MEP4020E	Policy Paper Seminar II	FUJIMOTO Junichi, et al.	Spring (Session II)	2	▲	▲	▲	◎	▲	▲	▲	▲	▲	▲	
MEP4030E	Policy Paper Seminar III	TBA	TBA	2	▲	▲	▲	◎	▲	▲	▲	▲	▲	▲	
MEP4100E	Tutorial (MEP2)	FUJIMOTO Junichi, et al.	Fall through Winter [1st year]	2	▲	▲	▲	▲	◎	▲	▲	▲	▲	▲	
MEP4110E	Thesis Seminar I	FUJIMOTO Junichi, et al.	Fall (Session I) [2nd year]	2	▲	▲	▲	▲	◎	▲	▲	▲	▲	▲	
MEP4120E	Thesis Seminar II	FUJIMOTO Junichi, et al.	Fall (Session II) [2nd year]	2	▲	▲	▲	▲	◎	▲	▲	▲	▲	▲	
MEP4130E	Thesis Seminar III	FUJIMOTO Junichi, et al.	Winter [2nd year]	2	▲	▲	▲	▲	◎	▲	▲	▲	▲	▲	
MEP4140E	Thesis Seminar IV	TBA	TBA	2	▲	▲	▲	▲	◎	▲	▲	▲	▲	▲	

Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

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MSP2000E	Maritime Police Policy	OKUZONO Junji	Winter	2	▲	▲	▲	▲	▲	▲	▲	◎	▲	▲	
MSP2030E	Introduction to Oceanography	HORIUCHI Daishi	Spring	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP2040E	Marine Environment and Pollution	KAWAMURA Noriko	Spring	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP2050E	Safety Management Systems I	NOMA Kiyotaka	Spring (Session I)	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP2060E	Safety Management Systems II	YAMADA Tatsuto	Spring (Session II)	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP3000E	International Law	SHIMOYAMA Kenji	Fall	2	○	○	○	○	○	○	○	◎	○	○	
MSP3010E	International Law of the Sea	FURUYA Kentaro	Winter	2	○	○	○	○	○	○	○	◎	○	○	
MSP3020E	Policy for Search & Rescue, Salvage and Maritime Disaster Prevention	YAMAJI Tetsuya	Spring	2	▲	▲	▲	▲	▲	▲	▲	◎	▲	▲	
MSP3030E	International Comparative Criminal Law	SHINTANI Kazuaki	Spring	2	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP3060E	Ship Maneuverability and Practical Operation	TBA	TBA	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP3070E	Fundamentals of Advanced Energy Engineering	KANKI Takashi	Spring (Session II)	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP3080E	Information Management System I	YAMANAKA Masaaki	Spring (Session I)	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP3090E	Information Management System II	ISOZAKI Hiroomi	Spring (Session II)	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP3100E	Introduction to International Maritime Safety and Security Conventions	FURUYA Kentaro	Summer	1	▲	▲	▲	▲	▲	▲	▲	○	▲	▲	
MSP4000E	Independent Study	Various	Fall through Summer	4	▲	▲	▲	▲	▲	▲	▲	◎	▲	▲	
MSP5000E	Case Study on Maritime Safety and Security Policy I	FURUYA Kentaro	Fall	2	▲	▲	▲	▲	▲	▲	▲	◎	▲	▲	
MSP5010E	Case Study on Maritime Safety and Security Policy II	FURUYA Kentaro	Winter through Spring	2	▲	▲	▲	▲	▲	▲	▲	◎	▲	▲	
PFP2500E	Multilateral Trading System and Customs Administration	KONDO Yoshitomo	Winter through Spring	2	▲	▲	▲	▲	▲	○	▲	▲	▲	▲	
PFP2520E	International Taxation of Japan	MATSUDA Naoki	Fall	2	○	○	○	○	○	◎*	○	○	○	○	* Required for PF-Tax Students.
PFP5010E	Practicum at the National Tax Agency		Fall through Spring (Session I)	8	▲	▲	▲	▲	▲	◎*	▲	▲	▲	▲	* Required for PF Tax students.
PFP5110E	Practicum in Customs Administration I	KONDO Yoshitomo	Fall	2	▲	▲	▲	▲	▲	◎*	▲	▲	▲	▲	* Required for PF-Customs students.
PFP5120E	Practicum in Customs Administration II	MATSUMOTO Takashi	Winter through Spring	2	▲	▲	▲	▲	▲	◎*	▲	▲	▲	▲	* Required for PF-Customs students.
PFP5130E	Practicum in Customs Administration III	KONDO Yoshitomo, YOSHIKAWA Daisuke, TSUDA Yuko, MURAYAMA Takamasa	Winter through Spring	4	▲	▲	▲	▲	▲	◎*	▲	▲	▲	▲	* Required for PF-Customs students.
PFP5210E	Intellectual Property Rights Enforcement at the Border	ABE Hiroaki	Spring (Session I)	2	▲	▲	▲	▲	▲	◎*	▲	▲	▲	▲	* Required for PF-Customs students.
PPP5010E	Independent Study	TANAKA Makoto, et al.	Fall through Spring	4	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
PPP5060E	Tutorial I	Various	Fall	1	▲	◎	◎	▲	▲	▲	▲	▲	▲	▲	
PPP5070E	Tutorial II	Various	Fall through Spring	2	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
YLP5000E	Introduction to Japan	PRESSELLO Andrea	Fall (Session I)	2	◎	◎	◎	◎	○	▲	○	▲	▲	▲	
YLP5010E	Colloquium	TAKADA Hirofumi	Fall, Spring	2	◎	◎	◎	◎	○	▲	○	▲	▲	▲	

4. Degree Programs for Master's Students

Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

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Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
YLP5020E	Independent Study	MASUYAMA Mikitaka, et al.	Fall through Summer	4	◎*	▲	▲	▲	▲	▲	▲	▲	▲	▲	* Required for YLP-School of Government students.
YLP5030E	Field Trip	PRESSELLO Andrea	Spring	2	◎*	▲	▲	▲	▲	▲	▲	▲	▲	▲	* Required for YLP-School of Government students.
YLP5040E	Tutorial	Various	Fall through Summer	2	◎*	▲	▲	▲	▲	▲	▲	▲	▲	▲	* Required for YLP-School of Government students.
YLP55110E	Independent Study	TAKADA Hirofumi, et al.	Fall through Summer	4	◎*	▲	▲	▲	▲	▲	▲	▲	▲	▲	* Required for YLP-School of Local Governance students.
YLP5540E	Tutorial	Various	Fall through Summer	2	◎*	▲	▲	▲	▲	▲	▲	▲	▲	▲	* Required for YLP-School of Local Governance students.
YLP5550E	Workshop	TAKADA Hirofumi	Fall	2	◎*	▲	▲	▲	▲	▲	▲	▲	▲	▲	* Required for YLP-School of Local Governance students.
	Selected Topics in Policy Studies I	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
	Selected Topics in Policy Studies II	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
	Selected Topics in Policy Studies III	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
	Selected Topics in Policy Studies IV	TBA	TBA	1	○	○	○	○	○	○	○	○	○	○	
	Selected Topics in Policy Studies(Diplomatic Communication)	PETCHKO Katerina, et al.	Fall through Winter	2	▲	▲	▲	▲	▲	▲	▲	▲	▲	○	For GLD program only.
	Selected Topics in Policy Studies(Fiscal and Monetary Policy in a Changing World)	KURODA Haruhiko	Spring	2	○	○	○	○	○	○	○	▲	○	○	

Academic Year 2023-2024　List of Courses and Instructors (except DMP and SSP)

Language

LAN

◎＝Required Course
○＝Recommended or Elective Course
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Course No.	Course Name	Instructor	Term	Credit	YLP	MP1	MP2	MEP1	MEP2	PF	EPP	MSP	SSP	Domestic Programs	Remarks
LAN1010J	Basic Japanese 1	PETCHKO Katerina, et al.	Fall	2	○	○	○	○	○	○	○	○	○	▲	
LAN1020J	Basic Japanese 2	PETCHKO Katerina, et al.	Winter	1	○	○	○	○	○	○	○	○	○	▲	
LAN1030J	Basic Japanese 3	PETCHKO Katerina, et al.	Spring	2	○	○	○	○	○	○	○	▲	○	▲	
LAN2010J	Intermediate Japanese 1	PETCHKO Katerina, et al.	Fall	2	○	○	○	○	○	○	○	○	○	▲	
LAN2020J	Intermediate Japanese 2	PETCHKO Katerina, et al.	Winter	1	○	○	○	○	○	○	○	○	○	▲	
LAN2030J	Intermediate Japanese 3	PETCHKO Katerina, et al.	Spring	2	○	○	○	○	○	○	○	▲	○	▲	
LAN3010J	Advanced Japanese 1	PETCHKO Katerina, et al.	Fall	2	○	○	○	○	○	○	○	○	○	▲	
LAN3020J	Advanced Japanese 2	PETCHKO Katerina, et al.	Winter	1	○	○	○	○	○	○	○	○	○	▲	
LAN3030J	Advanced Japanese 3	PETCHKO Katerina, et al.	Spring	2	○	○	○	○	○	○	○	▲	○	▲	
LAN4010J	Superior Japanese 1	TBA	TBA	2	○	○	○	○	○	○	○	○	○	▲	
LAN4020J	Superior Japanese 2	TBA	TBA	1	○	○	○	○	○	○	○	○	○	▲	
LAN4030J	Superior Japanese 3	TBA	TBA	2	○	○	○	○	○	○	○	○	○	▲	
LAN0010E	Describing Tables and Figures	WICKENS Matthew H.	Winter	1	○	○	○	○	○	○	○	○	○	○	Credits earned in LAN courses cannot be applied toward the degree.
LAN0030E	Thesis and Policy Paper Writing	TBA	TBA	2	○	○	○	○	○	○	○	▲	○	▲	
LAN0040E	English for Academic Purposes	TBA	TBA	2	○	○	○	○	○	○	○	○	○		
LAN0120E	Academic Presentations	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
LAN0130E	Dissertation Writing	TBA	TBA	1	recommended for PhD students									○	
LAN0140E	Professional Writing for Policymakers	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
LAN0150E	Thesis Writing for MSP	ONEILL Gavin	Winter	1	required for MSP students									○	
LAN0160E	Qualitative Writing	WICKENS Matthew H.	Winter	1	○	○	○	○	○	○	○	○	○	○	
LAN0170E	Abstract Writing for Japanese Students	ONO Keiko	Fall(Session I)	1	for students in domestic programs									○	
LAN0180E	Academic Vocabulary Development	NAKATSUGAWA Miyuki	Winter	1	○	○	○	○	○	○	○	○	○	○	
LAN0190E	Academic Communication for Japanese Speakers	NAKATSUGAWA Miyuki	Spring	2	for Japanese students									○	
LAN0200E	Discussion and Debate for Policymakers	ONEILL Gavin	Spring	2	○	○	○	○	○	○	○	▲	○	○	
LAN0210E	Policy Presentations	ERDELYI Tanya	Spring	2	○	○	○	○	○	○	○	▲	○	○	
LAN0220E	Policy Proposal Writing	TBA	TBA	2	○	○	○	○	○	○	○	○	○	○	
LAN0300E	Introduction to Academic Research	PETCHKO Katerina, et al.	Fall(Session I)	1	◎	◎	◎	◎	◎	◎	○	◎	○	○	
LAN0310E	Introduction to Academic Writing	ONEILL Gavin, et al.	Fall(Session I)	1	◎	◎	◎	◎	◎	◎	○	◎	○	○	
LAN0320E	Policy Paper Tutorial	PETCHKO Katerina, et al.	Spring	1	◎	◎	◎	◎	◎	◎	○	○	○	▲	

Certificate in Data Science for Policy Studies

I. Overview

To encourage GRIPS students to take data science-related courses, GRIPS established a Certificate System in Data Science (DS) for Policy Studies.

II. DS Certificate Requirements

Under the certification system, students who fulfill all of the following requirements will be awarded a DS certificate.

1. Two (or more) credits for courses among the following data science basic/core courses:

・Introduction to Data Science
・Data Science in Practice
・Data Science for Public Policy
(We offer four other courses in Japanese.)

2. Ten (or more) credits (for five two-credit courses) for data science-related courses (please refer to "List of DS-related Courses"), including those listed above.

*The procedures for applying for a certificate and other notes will be provided separately.

DS関連科目群リスト/ List of DS-related Courses

Course Number	Courses	Instructor	Term	Credit
MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2
*MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2
*MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2
MOR2500E	Quantitative Social Systems Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Spring	2
MOR6300E/J	Mathematical Modeling Analysis / 数理モデル分析	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Spring	2
MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Fall	2
ECO2720EA	Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2
ECO2720EB	Introduction to Applied Econometrics	WIE Dainn	Fall	2
ECO2760E	Applied Time Series Analysis for Macroeconomics	LEON-GONZALEZ Roberto	Winter	2
ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2
ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2
*ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2
ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2
ECO3710E	Time Series Analysis	LEON-GONZALEZ Roberto	Spring (Session I)	2
ECO3720E	Cost Benefit Analysis I	KIDOKORO Yukihiro	Winter	2
ECO3740E	Economic Modeling for Policy Simulations	HOSOE Nobuhiro	Summer	2
ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2
ECO6770E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2
ECO6700E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2
ECO6710E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2
ECO6720E	Advanced Econometrics III	LEON-GONZALEZ Roberto	Spring (Session I)	2
ECO6730E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2
ECO7771E	Applied Econometrics (Advanced)	LITSCHIG Stephan	Winter	2
STI2030E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2
STI2230E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall(Session II)	2
STI7031E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2
STI7231E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall (Session II)	2
*MOR1030J	データサイエンス基礎	土谷 隆	春前	2
*MOR1100J	政策科学のためのデータサイエンスと情報数理 I	土谷 隆、竹之内 高志	春	2
MOR2000J	計画と評価の数理	諸星 穂積	春	2
*MOR2020J	実践データサイエンス	竹之内 高志	春後	2
*MOR2100J	政策科学のためのデータサイエンスと情報数理 Ⅱ	土谷 隆、竹之内 高志	秋	2
MOR3010J	数理モデル分析演習	土谷 隆、諸星 穂積、竹之内 高志	秋	2
ECO2700JA	計量経済学	黒澤 昌子	春	2
ECO2700JB	計量経済学	未定	未定	2
ECO2710J	費用便益分析	城所 幸弘	春後	2
ECO3330J	都市政策の空間分析	金本 良嗣、河端 瑞貴、安田 昌平	春	2
ECO3700J	計量経済学の応用と実践	後藤 潤	夏	2
ECO3750J	経済シミュレーション分析	細江 宣裕	秋	2
UPP3280J	事業評価手法	城所 幸弘、岡本 亮介、細江 宣裕	夏	2
GOV6930J	社会科学方法論＝量的分析 (Social Science Methodology for Quantitative Analysis)	MASUYAMA Mikitaka	Fall	2
STI2030J	ビブリオメトリクスとその応用	林 隆之	隔年春	2
STI2250J	計量分析演習	鈴木 潤	秋前	2
STI7031J	ビブリオメトリクスとその応用	HAYASHI Takayuki	Biyearly Spring	2
STI7251J	計量分析演習	SUZUKI Jun	Fall (Session I)	2

※1 "*"を付した科目はデータサイエンス基幹的・基礎的科目。
　　Courses with "*" are data science basic/core courses.
※2 開講学期の変更や開講しない場合がある。
　　The term of a course may be changed or it may not be offered.
※3 修了直前の夏学期または冬学期の科目は、成績評価のスケジュールの都合上、DS認定証授与要件には含まれない場合があるので注意すること。
　　Note that data science related courses completed in the summer or winter term immediately before completion may not be registered at the time of certificate judgement, due to the timing of grading.

Master's Programs TIMETABLE (Fall Session I: Oct.6 - Nov.30, 2023)

As of August 10, 2023

Time periods:
1 (9:00–10:30) · 2 (10:40–12:10) · 3 (13:20–14:50) · 4 (15:00–16:30) · 5 (16:40–18:10) · 6 (18:20–19:50) · 19:30–21:00

Day	Period	Course No.	Subject	Instructor	Room
MON	1	PFP 5010 E	Practicum at the National Tax Agency (PF)		
MON	1	ECO 1800 E	Economic Development of Southeast Asia	Kudo	F
MON	1	STI 2080 E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	Intarakumnerd	E
MON	1	LAN 1010 JB	Basic Japanese 1B	Petchko, et al.	J
MON	2	GOV 3240 E	Non-Traditional Security	Cross	F
MON	2	ECO 1600 E	Monetary Economics (Money and Banking)	Fujimoto	M
MON	2	STI 1000 E	Economics of Innovation	Intarakumnerd	E
MON	3	ECO 1000 EA	Microeconomics I (MEP1, MEP2, PA) (Session I)	Xing	D
MON	3	ECO 1000 EB	Microeconomics I (YLP, MP1, MP2, PF, EPP, MSP, G-cube) (Session I)	Wie	L
MON	4	MOR 1000 E	Introduction to Quantitative Methods	Morohoshi	M
MON	4	LAN 1010 JA	Basic Japanese 1A	Petchko, et al.	J
MON	5	GEN 5030 E	GRIPS Forum I	Ohno Izumi	Soukai-rou Hall
MON	5	PAD 2740 E	Small & Medium Enterprise & Technology	Hashimoto	K
MON	5	GOV 2240 EB	International Security Studies (MP1,2, MSP, SSP)	Michishita	F
MON	6	GEN 5020 E	The World and the SDGs	Kudo, et al.	Soukai-rou Hall
MON	19:30–21:00	STI 2060 E	Policy for Higher Education and University-Industry Cooperation	Sumikura	H
TUE	2	DEV 2020 E	Supply Chain Management for Infrastructure Planners	Inoue	D
TUE	2	GOV 2310 E	Comparative Politics	Takenaka	Research Meeting Room 4F
TUE	2	REG 2100 E	Local Government System and Finance	Takada	F
TUE	3	ECO 1020 E	Essential Microeconomics (YLP, MP1, MP2, EPP, MSP)	Kurosawa	M
TUE	3	ECO 6050 E	Advanced Macroeconomics I (Session I)	Porapakkarm	C
WED	1	GOV 3220 E	Politics of Global Money and Finance	Chey	J
WED	1	STI 2210 E	Science, Technology and Innovation Policy in Developing Country Context	Iizuka	C
WED	2	PFP 5110 E	Practicum in Customs Administration I (PF)	Kondo	F
WED	2	ECO 6820 E	Economics of Health and Education (MP1, MP2)	Yamauchi	G
WED	3	GOV 2210 E	International Political Economy	Tokuchi	I
WED	3	ECO 2720 EA	Introduction to Applied Econometrics (YLP, MP1, MP2, EPP, MSP, G-cube)	Izumi	M
WED	3	ECO 2720 EB	Introduction to Applied Econometrics (MEP1, MEP2, PF, PA)	Wie	L
WED	3	LAN 3010 J	Advanced Japanese 1	Petchko, et al.	J
WED	4	GOV 1400 E	International Relations in East Asia	Chey	F
WED	4	PFP 2520 E	International Taxation of Japan	Matsuda	F
WED	4	LAN 1010 JC	Basic Japanese 1C	Petchko, et al.	J
WED	5	GOV 1460 E	The Making of Modern Japan	Kitaoka, Presselio	M
WED	5	LAN 2010 JA	Intermediate Japanese 1A	Petchko, et al.	G
WED	6	LAN 0310 E	Introduction to Academic Writing (Session I)	O'neill, et al.	CDEGU
THU	2	GOV 2100 E	Government & Politics in Japan	Masuyama	M
THU	2	ECO 1060 EA	Macroeconomics I (YLP, MP1, MP2, PF, EPP, MSP, G-cube) (Session I)		
THU	2	ECO 1060 EB	Macroeconomics I (MEP1, MEP2, PA) (Session I)	Hsu	L
THU	3	YLP 5000 E	Introduction to Japan (YLP)(Session I)		
THU	3	ECO 3110 E	Theoretical Foundation of Economic Policy (MP1, MP2)	Takahashi Kazushi	G
THU	3	ECO 6000 E	Advanced Microeconomics I (Session I)	Porapakkarm	J
THU	3	MSP 5000 E	Case Study on Maritime Safety and Security Policy I	Yamazaki	F
THU	4	GOV 6090 E	Fiscal Reform in Japan	Ota	E
THU	4	LAN 1010 JD	Basic Japanese 1D	Petchko, et al.	J
THU	5	GOV 2200 EA	International Relations	Iwama	L
THU	5	GOV 2200 EB	International Relations	Brummer	D
THU	5	LAN 2010 JB	Intermediate Japanese 1B	Petchko, et al.	J
THU	6	LAN 0300 E	Introduction to Academic Research (Session I)	Petchko, et al.	Soukairou Hall
FRI	1	ECO 3000 E	Mathematics for Economic Analysis	Munro	D
FRI	2	ECO 1020 E	Essential Microeconomics (YLP, MP1, MP2, EPP, MSP)	Kurosawa	M
FRI	2	ECO 6700 E	Advanced Econometrics I (Session I)		
FRI	3	GOV 3310 E	Comparative Political Economy	Kanchoochat	C
FRI	3	STI 2160 E	Outline of Energy Policy (Session I)		
FRI	4	MSP 3000 E	Introduction to Data Science (Session I)	Litschig	E
FRI	5		Introduction to Data Science (Session I)	Tsuchiya	L
FRI	5	YLP 5010 E	Colloquium (YLP)	Takada	TBA
FRI	5–6		International Law (10/20(period 5 only),11/10,24)	Shimoyama	K
SAT	2	ECO 2880 E	Trade and Industrial Development	Sonobe	D
SAT	4		Outline of Energy Policy (Session I)	Nei	I

* Intensive Course:

* This timetable is subject to change.

Master's Programs TIMETABLE (Fall Session II: Dec.1, 2023 - Jan.30, 2024)

As of August 10, 2023

Periods:
1 (9:00-10:30), 2 (10:40-12:10), 3 (13:20-14:50), 4 (15:00-16:30), 5 (16:40-18:10), 6 (18:20-19:50), 19:30-21:00

Day	Period	Course No.	Subjects	Instructor	Room
MON	1	ECO 1800 E	Economic Development of Southeast Asia	Kudo	F
MON	1	STI 2080 E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	Intarakumnerd	E
MON	1	LAN 1010 JB	Basic Japanese 1B	Petchko, et al.	J
MON	2	PFP 5010 E	Practicum at the National Tax Agency (PF)		
MON	2	ECO 6060 E	Advanced Macroeconomics II (Session II)		
MON	2	GOV 3240 E	Non-Traditional Security	Cross	F
MON	2	ECO 1600 E	Monetary Economics (Money and Banking)	Fujimoto	M
MON	2	STI 1000 E	Economics of Innovation	Intarakumnerd	E
MON	3	ECO 2000 EB	Microeconomics II (YLP, MP1, MP2, PF, EPP, MSP, G-cube) (Session II)	Wie	L
MON	3	ECO 1020 E	Essential Microeconomics (YLP, MP1, MP2, EPP, MSP)	Kurosawa	M
MON	3	ECO 6770 E	Computer Programming for Economics (Session II)	Porapakkarm	A
MON	4	MOR 1000 E	Introduction to Quantitative Methods	Fujimoto	E
MON	4	LAN 1010 JA	Basic Japanese 1A		J
MON	5	GEN 5030 E	GRIPS Forum I	NTC	K
MON	5	PAD 2740 E	Small & Medium Enterprise & Technology	Hashimoto	K
MON	5	GOV 2240 EB	International Security Studies (MP1,2, MSP, SSP)	Michishita	F
MON	6	GEN 5020 E	The World and the SDGs	Kudo, et al.	Soukai-rou Hall
TUE	1	GOV 3220 E	Politics of Global Money and Finance	Chey	J
TUE	1	STI 2210 E	Science, Technology and Innovation Policy in Developing Country Context	Iizuka	C
TUE	1	ECO 6710 E	Advanced Econometrics II (Session II)		
TUE	2	DEV 2020 E	Supply Chain Management for Infrastructure Planners	Inoue	D
TUE	2	GOV 2310 E	Comparative Politics	Takenaka	Research Meeting Room 4F
TUE	2	REG 2100 E	Local Government System and Finance	Takada	F
TUE	2	GOV 2240 EA	International Security Studies (YLP, MEP, PF, EPP, G-cube, Domestic)	Chey	J
TUE	2	PFP 5110 E	Practicum in Customs Administration I (PF)	Kondo	F
TUE	3	GOV 2210 E	International Political Economy	Tokuchi	I
TUE	3	ECO 2720 EA	Introduction to Applied Econometrics (YLP, MP1, MP2, EPP, MSP, G-cube)	Izumi	F
TUE	3	ECO 2720 EB	Introduction to Applied Econometrics (MEP1, MEP2, PF, PA)	Wie	L
TUE	3	LAN 3010 J	Advanced Japanese 1	Petchko, et al.	J
TUE	4	GOV 1400 E	International Relations in East Asia	Takagi	D
TUE	4	PFP 2520 E	International Taxation of Japan	Matsuda	F
TUE	4	LAN 1010 JC	Basic Japanese 1C	Petchko, et al.	L
TUE	5	GOV 1460 E	The Making of Modern Japan	Kitaoka, Presseisho	M
TUE	5	LAN 2010 JA	Intermediate Japanese 1A	Petchko, et al.	G
TUE	19:30-21:00	STI 2060 E	Policy for Higher Education and University-Industry Cooperation	Sumikura	H
WED	2	ECO 6820 E	Economics of Health and Education (MP1, MP2)	Hayashi	H
WED	2	GOV 2100 E	Government & Politics in Japan	Yamauchi	G
WED	3	MOR 2020 E	Data Science in Practice (Session II)	Masuyama	M
WED	3	ECO 6090 E	Theoretical Foundation of Economic Policy (MP1, MP2)	Takahashi Kazushi	G
WED	3	ECO 6010 E	Advanced Microeconomics II (Session II)	Matsumoto Hidehiko	K
WED	3	MSP 5000	Case Study on Maritime Safety and Security Policy I	Furuya	G
WED	4	ECO 3110 E	Fiscal Reform in Japan	Ota	E
WED	4	LAN 1010 JD	Basic Japanese 1D	Petchko, et al.	J
WED	5	GOV 2200 EA	International Relations	Iwama	L
WED	5	GOV 2200 EB	International Relations	Brunner	D
WED	5	LAN 2010 JB	Intermediate Japanese 1B	Petchko, et al.	J
THU	1	ECO 2060 EB	Macroeconomics II (MEP1, MEP2, PA) (Session II)		
THU	2	ECO 2000 EA	Macroeconomics II (MEP1, MEP2, PA) (Session II)		
THU	2	ECO 2060 EA	Macroeconomics II (YLP, MP1, MP2, PF, EPP, MSP, G-cube) (Session II)	Matsumoto Hidehiko	K
FRI	1	ECO 3000 E	Mathematics for Economic Analysis	Munro	D
FRI	1	ECO 1020 EB	Essential Microeconomics (YLP, MP1, MP2, EPP, MSP)	Kurosawa	M
FRI	1	ECO 2880 E	Trade and Industrial Development	Sonobe	D
FRI	3	GOV 3310 E	Comparative Political Economy	Xing	M
FRI	3	STI 2230 E	Energy Data Analysis (Session II)	Nei, Suehiro	I
FRI	3	ECO 2060 EA	Macroeconomics II (YLP, MP1, MP2, PF, EPP, MSP, G-cube) (Session II)	Xing	D
FRI	3	MSP 3000 E		Kanchoochat	C
FRI	4		Comparative Political Economy	Kanchoochat	C
FRI	5	YLP 5010 E	Colloquium (YLP)	Takada	TBA
FRI	5		International Law (12/8,22,1/12 (period 5,6 only))	Shimoyama	K

*Intensive Course:

* This timetable is subject to change.

Master's Programs TIMETABLE (Winter: Feb.2 - Mar.29, 2024)

As of August 10, 2023

Day	1 (9:00-10:30)	2 (10:40-12:10)	3 (13:20-14:50)	4 (15:00-16:30)	5 (16:40-18:10)	6 (18:20-19:50)
MON	PFP 5010 E — Practicum at the National Tax Agency (PF); MSP 2000 E — Maritime Police Policy; ECO 3840 EB — Development Economics (MP1, MP2, MEP, PF, EPP, MSP)	ECO 3450 E — (Practicum at the National Tax Agency, PF); GOV 1900 E — International Finance — Okuzono — C	International Finance — Xing — D; ECO 2760 E — Comparative Development Studies of Asia	NTC — K; Comparative Development Studies of Asia — Lim — F	GEN 3000 E — International Development Policy — Ohno Izumi — E; LAN 0160 E — Qualitative Writing — Wickens — J	LAN 0150 E — Thesis Writing for MSP — O'Neill — D
TUE		ECO 3130 E — Economics of Tax — Kijima — F	ECO 3530 E — Resource and Energy Economics; MSP 5010 E — Case Study on Maritime Safety and Security Policy II; SSP 5000 E — Case Study on Maritime Safety and Security Policy — Furuya — G; Advanced Macroeconomics III — Braun — I	Resource and Energy Economics — Tanaka Makoto — E; Furuya — G; LAN 1020 JA — Basic Japanese 2A — Petchko, et al. — J; Applied Time Series Analysis for Macroeconomics	EPP 1010 E — East Asian Economies — Kudo, Otsuji — C; LAN 0010 E — Describing Tables and Figures — Wickens — J; Miyamoto — F	ECO 2020 EA — Government and Market (YLP, MEP1, MEP2) — Okamoto Ryosuke — C; LAN 0180 E — Academic Vocabulary Development — Nakatsugawa — J
WED	PFP 5120 E — Practicum in Customs Administration II — Matsumoto — F	ECO 6070 E; ECO 3102 E — Essential Macroeconomics — Nibayashi — D; ECO 1080 E — Public Finance I — Braun — F	MSP 3010 E — International Law of the Sea; LAN 3020 J — Advanced Japanese 2 — Petchko, et al. — J	Cost Benefit Analysis I; International Law of the Sea — Furuya — C; LAN 1020 JB — Basic Japanese 2B — Petchko, et al. — J; LAN 2020 JA — Intermediate Japanese 2A — Petchko, et al. — G	EPP 1010 E — East Asian Economies — Kudo, Otsuji — C; Kidokoro — H	
THU	ECO 3600 E — Contemporary Japanese Economy	PFP 2500 E — Multilateral Trading System and Customs Administration — Kondo — F; ECO 2780 E — Applied Econometrics Practice; GOV 2260 E — Politics in Africa — Karusigarira — G; ECO 3310 E — Transportation Economics — Kidokoro — I	Applied Econometrics Practice — Litschig — D; Politics in Africa; Transportation Economics	MSP 3010 E — International Law of the Sea — Furuya — C; LAN 1020 JC — Basic Japanese 2C — Petchko, et al. — J	GEN 3000 E — International Development Policy — Ohno Izumi — E; LAN 2020 JB — Intermediate Japanese 2B — Petchko, et al. — H	ECO 2020 EA — Government and Market (YLP, MEP1, MEP2, PFP) — Okamoto Ryosuke — C
FRI	ECO 2020 EB — Government and Market (MP1, MP2, P.F, EPP, MSP)	ECO 2770 E — Applied Econometrics — Hatanaka — E; PAD 2680 E — Social Security System in Japan — Ono Taichi — G	Applied Econometrics; Social Security System in Japan; ECO 3130 E — Economics of Tax — Litschig — D	ECO 3130 E — Economics of Tax — Yamazaki — H		

* Intensive Course:

*This timetable is subject to change.

Master's Programs TIMETABLE (Spring Session I: Apr.5 - Jun.3, 2023)

As of March 15, 2023

Periods: 1 (9:00-10:30) | 2 (10:40-12:10) | 3 (13:20-14:50) | 4 (15:00-16:30) | 5 (16:40-18:10) | 6 (18:20-19:50)

MON

Period	Course No.	Subject	Instructor	Room
1–4	PFP5010E	Practicum at the National Tax Agency (PF)	NTC	K
1	GOV2460E	State and Politics in Southeast Asia	Lim	J
1	ECO3710E	Time Series Analysis (Session I)	Leon-Gonzalez	D
2	DEV2100E	Transportation Planning and Policy	Hibino	F
3	ECO3470E	Empirics of Macroeconomic Policies and International Finance (Session I)	Matsumoto Hidehiko	G
3	LAN2030J	Intermediate Japanese 3	Petchko, et al.	J
4	ECO3860E	Development History of Asia: Policy, Market and Technology	Nakao	F
5	GEN5040E	GRIPS Forum II	Ohno Izumi	Soukai-rou Hall
6	LAN0030E	Thesis and Policy Paper Writing	Petchko, et al.	CDEFGIJK

TUE

Period	Course No.	Subject	Instructor	Room
1	ECO3870E	Agricultural Development (Session I)	Kijima	J
1	ECO6080E	Advanced Macroeconomics IV (Session I)	Hsu	H
2	ECO3840EA	Development Economics	Yamauchi	C
2	PAD2690E	Modernization of Financial Sector: Lessons from Recent Financial Crises	Nunami	K
3	DEV2500E	Infrastructure and Regional Development: Lessons from the Past	Ieda	M
3	ECO3200E	Economics of Law	Hatanaka	K→H
3	ECO3210E	Competition and Regulatory Economics	Tanaka Makoto	G
3	ECO3920E	Economic History and Institutions	Izumi	G
4	ECO3104E	Political Economy	Izumi	G
4	LAN1030JA	Basic Japanese 3A	Petchko, et al.	J
5	GOV6220E	Strategic Studies Research Seminar	Michishita	I
5	ECO3160E	Reform of Economic Policy in Japan	Ota	F
5–6	REG3010E	Local Governance in the Changing World	Takada	D

WED

Period	Course No.	Subject	Instructor	Room
1	ECO6720E	Advanced Econometrics III (Session I)	Leon-Gonzalez	A
1	PFP5120E	Practicum in Customs Administration II (PF)	Matsumoto	F
1	GOV5910E	Leadership and Knowledge Creation	Nishihara	E
2	ECO3510E	Environmental Economics	Murro	I
2	PFP2500E	Customs Law	Kondo	F
3–4		Practicum in Customs Administration III (PF)	Kondo, Nojima, Fukuzono, Ito	F
3	GOV3320E	States, Regimes, and Institutions in Contemporary Africa	Karusigarira	E
3	LAN3030J	Advanced Japanese 3	Petchko, et al.	J
3–4	ECO6020E	Advanced Microeconomics III (Session I)		
3	GOV3400E	International Relations in Europe	Iwama	H
4	LAN1030JB	Basic Japanese 3B	Petchko, et al.	J
5	GOV2230E	Japanese Foreign Policy	Kitaoka, Pressello	E
5	STI2190E	Roles of Intellectual Property Rights in Globalized World	Sumikura, Escoffier	G
6	STI1090E	Politics of Innovation	Brummer	H

THU

Period	Course No.	Subject	Instructor	Room
1	ECO6720E	Advanced Econometrics III (Session I)	Leon-Gonzalez	A
1	ECO3640E	Financial Economics	Chen Jau-er	J
1	ECO3400E	International Trade (Session I)		
2	STI3060E	Selected Topics in Policy Studies (Data Science for Public Policy)	Goto	F
3	ECO3470E	Empirics of Macroeconomic Policies and International Finance (Session I)	Matsumoto Hidehiko	F
3	PAD3020E	Policy Design & Implementation in Developing Countries	Matsumoto Hidehiko	G
3–4	PFP5210E	Intellectual Property Rights Enforcement at the Border (Session I)	Yoneyama	D
4	LAN0210E	Policy Presentations	Erdelyi	G
4	GOV3020E	Policy Design & Implementation in Developing Countries	Ohno K., Ohno I	C
5	ECO3810E	Economic Development of Japan	Ohno Kenichi	F
5	GOV3280E	Analysis of Great Power Politics	Iwama, et al.	H
6	LAN0200E	Discussion and Debate for Policymakers	O'Neill	J

FRI

Period	Course No.	Subject	Instructor	Room
1	ECO3710E	Time Series Analysis (Session I)	Leon-Gonzalez	D
2	STI3050E	Energy Security	Nei, Kutani	H
2	PAD2560E	Human Resources Management	Takada	J
3	STI3060E	Energy Policy in Japan	Nei	H
3	GOV2580E	Structure & Process of Government	Yoshimura	J
4	MOR2500E	Quantitative Social Systems Analysis	Tsuchiya, Morohosi, Takenouchi	I
4	STI2170E	Energy and Environmental Science&Technology	Nei, Shibata	H
5	YLP5010E	Colloquium (YLP)	Takada	TBA

*This timetable is subject to change.

Master's Programs TIMETABLE (Spring Session II: Jun.5 - Jul.31, 2023)

As of March 15, 2023

Periods: 1 (9:00-10:30) · 2 (10:40-12:10) · 3 (13:20-14:50) · 4 (15:00-16:30) · 5 (16:40-18:10) · 6 (18:20-19:50)

Day	Period	Course No.	Subjects	Instructor	Room
MON	3	ECO 2610 E	Finance and Economic Growth (Session II)	Matsumoto Hidehiko	G
MON	3	LAN 2030 J	Intermediate Japanese 3	Petchko, et al.	J
MON	4	ECO 3860 E	Development History of Asia: Policy, Market and Technology	Nakao	F
MON	5	GEN 5040 E	GRIPS Forum II	Ohno Izumi	Soukai-rou Hall
MON	5–6	REG 3010 E	Local Governance in the Changing World	Takada	D
MON	6	LAN 0030 E	Thesis and Policy Paper Writing	Petchko, et al.	CDEF GIJK
TUE	2	DEV 2100 E	Transportation Planning and Policy	Hibino	F
TUE	2	PAD 2690 E	Modernization of Financial Sector: Lessons from Recent Financial Crises	Nunami	K
TUE	3	DEV 2500 E	Infrastructure and Regional Development: Lessons from the Past	Ieda	M
TUE	3–4	GOV 2320 E	Comparative State Formation (Session II)	Lim	C
TUE	3	ECO 3200 E	Economics of Law	Hatanaka	H
TUE	3	ECO 3210 E	Competition and Regulatory Economics	Tanaka Makoto	G
TUE	4	ECO 3104 E	Political Economy	Izumi	G
TUE	4	LAN 1030 JA	Basic Japanese 3A	Petchko, et al.	H
TUE	5	GOV 6220 E	Strategic Studies Research Seminar	Michishita	I
TUE	5	ECO 3160 E	Reform of Economic Policy in Japan	Ota	F
WED	1	PFP 5120 E	Practicum in Customs Administration II (PF)	Matsumoto	F
WED	1	GOV 5910 E	Leadership and Knowledge Creation	Nishihara	E
WED	2	ECO 3840 EA	Development Economics	Yamauchi	C
WED	3–4	PFP 5130 E	Practicum in Customs Administration III (PF)	Kondo, Nojima, Fukuzono, Ito	F
WED	3	ECO 3920 E	Economic History and Institutions	Izumi	G
WED	3	GOV 3320 E	States, Regimes, and Institutions in Contemporary Africa	Karusigarira	E
WED	3	LAN 3030 J	Advanced Japanese 3	Petchko, et al.	J
WED	4	LAN 1030 JB	Basic Japanese 3B	Petchko, et al.	G
WED	5	GOV 2230 E	Japanese Foreign Policy	Kitaoka, Pressello	E
WED	5	STI 2190 E	Roles of Intellectual Property Rights in Globalized World	Sumikura, Escoffier	G
WED	6	STI 1090 E	Politics of Innovation	Brummer	H
THU	1	ECO 3640 E	Financial Economics	Chen Jau-er	J
THU	2	ECO 3510 E	Environmental Economics	Munro	I
THU	2	PFP 2500 E	Customs Law	Kondo	F
THU	3	GOV 3400 E	International Relations in Europe	Iwama	H
THU	3–4	ECO 3610 E	Japanese Economy (Session II)	Nihayashi	J
THU	3–4	ECO 6730 E	Advanced Econometrics IV (Session II)	Goto	I
THU	4	LAN 0210 E	Policy Presentations	Erdelyi	G
THU	5	ECO 3810 E	Economic Development of Japan	Ohno Kenichi	F
THU	5	GOV 3280 E	Analysis of Great Power Politics	Iwama, et al.	H
THU	6	LAN 0200 E	Discussion and Debate for Policymakers	O'Neill	J
FRI	2	STI 3050 E	Selected Topics in Policy Studies (Data Science for Public Policy)	Goto	F
FRI	2	STI 3060 E	Energy Security	Nei, Kutani	H
FRI	2	PAD 2560 E	Human Resources Management	Takada	J
FRI	3	ECO 2610 E	Finance and Economic Growth (Session II)	Matsumoto Hidehiko	G
FRI	3	STI 3060 E	Energy Policy in Japan	Nei	H
FRI	3	GOV 2580 E	Structure & Process of Government	Yoshimuta	F
FRI	4	PAD 3020 E	Policy Design & Implementation in Developing Countries	Ohno K., Ohno I	C
FRI	4	MOR 2500 E	Quantitative Social Systems Analysis	Tsuchiya, Morohosi, Takenouchi	I
FRI	4	STI 2170 E	Energy and Environmental Science & Technology	Nei, Shibata	H
FRI	5	YLP 5010 E	Colloquium (YLP)	Takada	TBA

*This timetable is subject to change.

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Master's Programs TIMETABLE (Summer: Aug.3 - Sep.27, 2023)

As of March 15, 2023

Course No.	Subjects	Professor	Time Schedule	Room
ECO3740E	Economic Modeling for Policy Simulations	Hosoe	Aug. 3(period 4,5) Aug. 4(period 5) Aug. 7.9(period 4,5) Aug. 14,16, 21,23,28 and 30(period 5) Sep. 4 and 6(period 5)	G
ECO3890E	Development Econometrics	Takahashi Kazushi	Thursday, Friday (period 3)	A
DEV2080E	Infrastructure Systems Management	Ozawa	Aug. 7,9,14,16 and 18 (periods 1,2,3)	D

＊This timetable is subject to change.

Overview of the Doctoral Program

Basic Philosophy

The basic philosophy behind the GRIPS doctoral program is the essential nature of nurturing the following types of human resources:

1. Highly qualified researchers in the field of policy studies

2. Public administrators with professional expertise and skills in policy analysis based on an academic framework

Educational Goals

The GRIPS doctoral program will, over its standard training period of three years, offer students educational instruction with the aim of fostering in them the following abilities:

1. Advanced policy study capabilities based on academic methods that meet international standards

2. Instruction in the various disciplines essential for pursuing a career in policy studies

3. The ability to write an academic dissertation.

A dissertation, submitted for evaluation under the GRIPS doctoral program, must meet the following three conditions in order for the student to be awarded a Ph.D./doctoral degree.

1. It must have policy-relevancy or policy implications.

2. It must take into account previous trends and studies (both Japanese and international) in the relevant academic field, and must present something original of its own.

3. It must be built on either an outstanding analysis of a specific policy, or a retrospective historical research/case-study taken up from a fresh perspective, showing great analytical acumen.

To be considered to have met the above three conditions, the dissertation must fulfill at least one of the following requirements:

1. Part or all of the results of the study must have been published or accepted for publication in an academic journal, based on a system of peer review.

2. The results of the study must either have already been published commercially, or be scheduled for commercial publication (includes subsidy publishing).

3. The results of the study must be recognized to be of a standard comparable to that of the requirement 1. or 2. above.

Established Programs

There are five programs under the GRIPS doctoral program: GRIPS Global Governance Program (G-cube); Policy Analysis; Science, Technology and Innovation Policy; Disaster Management; and Policy Professionals. For details, please refer to Table 1.

Requirements for Doctoral Students

Course Guidance

The doctoral degree requirements vary by program, but there are requirements common to all programs, as follows. Each student is required to: take courses following the guidance of the student's Advisory Committee; pass the Qualifying Examination (hereafter QE); prepare a doctoral dissertation following the guidance of the Advisory Committee; submit the dissertation to the Doctoral Dissertation Review Committee; and successfully defend the dissertation at the final presentation. Students should consult each Table for additional specific requirements and regulations related to required courses and QE.

Research Guidance System

Research guidance under the GRIPS doctoral program will be provided by an Advisory Committee made up of several advisors, and will be based on each student's research capabilities and competence in the research topic area. The Advisory Committee, consisting of the main advisor and up to three sub-advisors, will guide the student in the selection of courses, based on factors such as the student's research plan and the state of the student's mastery of the various required subjects. The courses selected shall encompass several disciplines: the main field and subfields, and also fields that should be mastered by the student for the pursuit of his/her policy research.

Completion Requirements

To complete the GRIPS doctoral program, a candidate must have passed the QE and the Ph.D./doctoral dissertation defense. The following are brief descriptions of the QE and Ph.D./doctoral dissertation defense.

1. In order to write a doctoral dissertation, it is required, as a rule, that students pass the QE, which is generally conducted around the end of the first academic year of the doctoral program. To be permitted to take the QE, students must obtain the required credits. For information on course requirements, see Table 2, "Program Requirements," as well as the curriculum of each program. Note that each program has some course requirements in addition to QE related requirements.

2. The QE consists of both written and oral examinations.
    Note: for the Policy Analysis Program, a Basic QE and a Field QE are conducted. See Table 3.
    The written examinations will be conducted for one subject given by the main advisor, and two other subjects (one in the case of the Policy Professionals Program) given by the other sub-advisors or other instructors approved by the main advisor and sub-advisors. The format (in-class, take-home, open book, or closed book) is decided by the main advisor. The student must attain a score of at least 60% in every one of the subjects in order to obtain an overall pass. The oral examination will involve answering questions based on the student's research plan or on his/her answers to questions in the written examination. Whether the student passes or fails will be determined through discussion among all members of the Advisory Committee. Students who pass both the written and oral examinations are considered to have passed the QE. Students who are unable to pass either the written or oral examination the first time are allowed to take the QE a second time.

3. All Ph.D./doctoral candidates are required to (a) present the results of their research in a Ph.D./doctoral dissertation defense, and (b) demonstrate the validity, relevance, and academic contribution of their findings. The presentation is limited to no more than 45 minutes including time for clarifying questions. The Ph.D./doctoral dissertation must be submitted to the Program Management Team (PMT) in soft copy at least four weeks before the final dissertation defense. Copies will be sent to each Doctoral Dissertation Review Committee member (for the composition of the committee, see below). A model schedule of defense and graduation is provided in Table 4.

Evaluation

The Doctoral Dissertation Review Committee for the final dissertation defense must comprise: four or more persons including the members of the student's Advisory Committee; one examiner from an external institution; and the acting chairperson of the Doctoral Programs Committee. The members of the Doctoral Dissertation Review Committee should give a score on a 5-point scale for the dissertation, the presentation and the Q&A. The committee's decision is made by calculating the median score: a median of 5 will be awarded a pass; if the median is less than 5, the committee members should give a new score after reviewing the revised version of the dissertation. The reviewing-voting-revising process will continue until the median becomes 5 or 1. If the median becomes 1, the committee shall recommend that the candidate not be awarded the Doctoral degree.

If the median becomes 5, the Doctoral Dissertation Review Committee shall determine that the dissertation warrants granting of the degree but requires minor revisions. Then the candidate must submit the final version of the dissertation after having received the main advisor's consent. The final version of the dissertation must be submitted to PMT in soft copy (PDF). The soft copy is essential because by law all Ph.D./doctoral dissertation are required in principle to be published online. The degree will be conferred after being approved by the Doctoral Programs Committee and the GRIPS Academic Council.

Table 1: List of Programs Offered Under the Doctoral Program

Period	Program	Accepted students	Field of research	Degrees offered	Director in charge
5 years (MA.+ Ph.D.)	**Policy Analysis** Designed for students to use economics methodology to research and analyze real-world policy issues, in a five year period (three years for well qualified candidates)	Japanese and foreign students	Economics	Ph.D. in Public Economics Ph.D. in Development Economics Ph.D. in International Economics Master of Arts in Public Economics Master of Arts in Development Economics Master of Arts in International Economics	Hsu Minchung
3 years (Ph.D., doctoral degree)	**GRIPS Global Governance (G-cube)** Designed to produce a new type of leader who can resolve problems faced by the world today in the government, business, and international arenas by equipping students with a broad historical and cultural perspective, strong analytical ability, and effective communication skills.	Japanese and foreign students	Political Science, Economics, Area Studies, History, Security and International Studies	Ph.D. in Advanced Policy Studies Ph.D. in International Relations Ph.D. in International Development Studies	Takahashi
	Disaster Management Designed for professionals who can educate researchers and take leadership in the planning and implementation of national/international strategies and policies in the field of water-related risk management.	Japanese and foreign students	Disaster Management	Ph.D. in Disaster Management	Hibino
	Science, Technology and Innovation Policy Designed to give government officials and practitioners the skills needed to apply a scientific approach to the design, implementation and evaluation of policies and strategies related to science, technology and innovation; and to train other professionals to become experts in the theory and practice of policymaking.	Japanese and foreign students	Science, Technology and Innovation Policy	Doctor of Policy Studies Ph.D. in Public Policy	Hayashi
	Policy Professionals Designed to enable, through the case study approach, government officials, journalists, and other practitioners to develop the skills required for policy analysis.	Japanese students	Case studies	Doctor of Policy Studies Ph.D. in Government	Iio

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Table 2: Program Requirements

Program	Field of research	First year (prior to taking QE)	Second year onward
Policy Analysis	Economics	Six core courses (12 credits) must be completed in order to take the Basic QE. The Basic QE has to be passed within the first year of enrollment. The 6 credits of the 'Recommended Courses' must be completed before taking the Field QE.	Study for the Field QE, followed by work on the doctoral dissertation while taking courses based on the curriculum where necessary.
GRIPS Global Governance Program (G-cube)	Political Science, Economics, Area Studies, History, Security and International Studies	(Three year course) 12 credits must be completed to take the QE.	Work on the doctoral dissertation while taking courses such as Tutorial and G-cube Workshop.
Disaster Management	Disaster Management	Required: eight credits or more in courses pertaining to water related disaster management studies	Work on the doctoral dissertation while taking courses on disaster management where necessary.
Science, Technology and Innovation Policy	Science, Technology and Innovation Policy	Required: 10 credits or more in courses based on the curriculum of the Science, Technology and Innovation Policy Program, as well as an outline of the dissertation. If students (a) have not completed a master's degree program related to science, technology and innovation policy, and (b) do not have sufficient knowledge of this field, this program strongly recommend that they acquire approximately 16 credits before taking the QE.	Work on the doctoral dissertation while taking courses based on the curriculum for the Science, Technology and Innovation Policy Program where necessary.
Policy Professionals	Case Studies	Required: 10 credits or more in courses based on the curriculum of the Policy Professionals Program, and an outline of the dissertation.	Work on the doctoral dissertation while taking courses based on the curriculum for the Policy Professionals Program where necessary.

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Table 3: Outline of the Qualifying Examination (QE)

The Qualifying Examination (QE) consists of written and oral examinations in all programs but the Policy Analysis Program, where it consists of a Basic QE and a Field QE.

Program	Written QE / Basic QE		Oral QE /Field QE	
	Examiners/Subjects	Implementation	Examiners	Implementation
Policy Analysis	Basic QE is a written examination on: microeconomics macroeconomics econometrics. *The requirement for taking the Basic QE is successful completion of Advanced Microeconomics, Advanced Macroeconomics Advanced Econometrics (I, II)	In-class, closed-book exam on one subject per day.	-Main advisor -Sub advisors In principle, there must be at least three examiners. *The requirements for taking the Field QE are: (a) passing grade on the Basic QE in all three subjects; (b) completion of 6 credits of 'Recommended Courses'; (c) completion of "Graduate Seminar I"; (d) consent of the main advisor	Normally this exam consists of a draft chapter of initial research results, together with an oral presentation followed by a question period.
GRIPS Global Governance (G-cube) Science, Technology and Innovation Policy Disaster Management	Written QE is administered by three examiners, including the main advisor, on three subjects. Each subject, as a 2-credit course, has a broad scope.	Written exam: in-class or take-home; and open- or closed-book, at the discretion of the main advisor.	-Main advisor -Sub advisors -Other instructors admitted by main advisor and sub advisors can be examiners. In principle, there must be at least three examiners.	This is an oral examination on content of the research proposal made by the student, followed by a question period.
Policy Professionals	The main advisor sets one subject.			

Table 4: Model Schedule of Defense and Graduation

	Completion Period			
	March	June	September	December
Selection of Doctoral Dissertation Review Committee members (→ to be approved by Doctoral Programs Committee)	Third or fourth Wednesday of October	Third or fourth Wednesday of January	Third or Fourth Wednesday of April	Third or Fourth Wednesday of July
Submission of dissertation (→ announcement of the defense)	November	February	May	August
Dissertation defense	December	March	June	September
Submission of the final version of the dissertation	2 weeks before the Doctoral Programs Committee meeting designated below			
Doctoral Programs Committee approval of the results of dissertation review	First Wednesday of March	Third or fourth Wednesday of June	First or third Wednesday of September	Second or third Wednesday of December
Academic Council approval of the results of dissertation review and completion of the doctoral program	Same as above	Same as above, or at around that time	Same as above	Same as above or at around that time
Award of the diploma*	Graduation ceremony in March	Graduation ceremony in September	Graduation ceremony in September	Graduation ceremony in March

Note:
*The schedule above applies to doctoral candidates who obtain a median score 4 or higher. If the score is less than 3, completion time required is longer.
*Neither the Doctoral Programs Committee nor the Academic Council is held in August.
*Students can graduate and be awarded the diploma regardless of the timing of the graduation ceremony.

Doctoral Programs

Five-year Ph.D. Programs

Policy Analysis Program

This is a three- to five-year program designed to equip students to conduct research and analysis of real-world policy issues, utilizing economics methodologies.

1. The Policy Analysis Program accepts students whose main interest is economic analysis of public policy. The program offers specialization in Public Economics, Development Economics, and International Economics.

2. Curriculum features:
   (a) At the beginning of the program, the students study economics and econometrics. They are expected to develop a research plan in coordination with a faculty member.
   (b) In the program, all students must take advanced level courses in microeconomics, macroeconomics, and econometrics.
   (c) Masters and doctoral courses are integrated into one program. Five years is the usual time needed for students without a Master degree in economics to obtain a Ph.D. degree.
   (d) A degree in economics or a related field is required. Students who already have a good master's degree in economics may enrol in the three year stream of the program.

3. Other features of the program
   (a) All courses (including lectures, seminars, workshops and tutorials) are taught in English. No knowledge of Japanese language is necessary.
   (b) Normally students enter the program in October.
   (c) During the first year, the students focus on advanced courses in economics and econometrics.
   (d) All students must pass qualifying exams in basic economics and econometrics (Basic QE) and in their specialized field (Field QE) as a requirement for Ph.D. candidacy.
   (e) The students learn how to communicate about their work through attendance in the Graduate Workshop and the making of presentations in the Graduate Seminar and Policy Analysis Workshop.
   (f) Many of our faculty members are experienced in policy formulation in government and the international arena.

4. Recommended elective courses are provided in a separate page of this bulletin.

5. GRIPS masters students who are considering applying for the Policy Analysis Program are encouraged to enroll in advanced courses and consult faculty members about possible research topics.

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Three-year Ph.D./Doctoral Programs

GRIPS Global Governance Program (G-cube)

This program aims to produce leaders of leaders for government, business, and international arenas.

The world faces new and serious problems, including financial crises, terrorism, energy challenges, and environmental issues. A new type of leader is needed who can address these problems and forge a path to a new age.

This program will equip students with: (1) a broad historical perspective, which will afford them a deep and realistic understanding of the nature of policy issues and will enable them to predict the overall impact of those issues; (2) the strong analytical ability needed to develop insightful and effective policy; and (3) effective communication skills essential for conveying ideas and opinions across languages, cultures, religions, and nationalities.

The program places particular emphasis on the students' ability to express their opinions, gained through participation in small active-learning style classes. Students will register for one of the following concentrations, Global Governance Studies (GGS), International Development Studies (IDS), and Security and International Studies (SIS), and take required courses, highly recommended elective courses, and other elective courses specified at each concentration. After completing one year of coursework, students who have earned the required number of credits and have passed the Qualifying Examination (QE) will begin writing a Ph.D. dissertation, to be completed by the end of the third year.

All courses (including lectures, seminars, and tutorials) are conducted in English.

Disaster Management Program

This program is designed to cultivate professionals who can educate researchers and take leadership in the planning and implementation of national and international strategy and water-related risk management policy.

Water-related disasters are intensifying in frequency and magnitude due to such worldwide phenomena as urbanization, industrialization, and climate change. Those disasters cause devastating loss of human life and livelihood, and seriously impede economic development.

It is increasingly evident that capacity development and human empowerment are the necessary foundation for ensuring societal resilience against disasters and sustainable development capabilities. To enhance that foundation, it is urgent that countries increase their capacity to provide risk management training for researchers, educators and strategy/policy specialists.

In the interest of supporting countries in such capacity building, the National Graduate Institute for Policy Studies (GRIPS) and the International Centre for Water Hazard and Risk Management (ICHARM) of the Public Works Research Institute (PWRI) jointly launched a Ph.D. program in October 2010. The broad aim of the program is to nurture professionals who can train researchers and take leadership in the planning and implementation of national and international strategy and water-related risk management policy.

At the end of the first year of the doctoral program, each student is expected to submit a dissertation proposal and pass a Qualifying Examination (QE). In order to be eligible for the doctoral dissertation QE, the student must earn a minimum of 8 credits for courses those offered by GRIPS and ICHARM, and also the University of Tokyo. In addition, the student's supervising committee may advise the student to take up to 4 credits from Category III. After passing the QE, the student can begin dissertation work in the second academic year, and must complete it by the end of the third year.

After starting work on her/his dissertation, the student is required to attend a Preliminary Presentation to report on the research that she/he is planning or already pursuing. At the end of the third year, to complete the doctoral course work, each student is required to present the results of his/her research in a Ph.D./doctoral dissertation defense, and demonstrate the validity, relevance, and academic contribution of the findings.

At the present time PWRI is calling for applications for ICHARM Research Assistantship positions. Students employed in these positions will work at ICHARM as ICHARM Research Assistants. This is an excellent opportunity to advance one's learning and enhance one's practical work experience while carrying out one's own research. Those interested in the assistantship should visit the PWRI website for further information.

Science, Technology and Innovation Policy Program

This program is designed to develop highly skilled professionals who can apply scientific approaches to the design and proposal of effectives science, technology and innovation (STI) policies (including science policy, industrial technology policy, innovation policy, environmental policy, and energy policy) in national and local governments, universities, public institutions, and companies; and researchers who can conduct research on and deliver education in STI policy at

universities and public research institutes.

In knowledge-based societies, where knowledge has a major impact on economic and social development, the role of STI policy is rapidly expanding, not only for the development of scientific knowledge, but also for the creation of new industries and the resolution of social issues such as those targeted by the SDGs. Also, in the age of digitization, methodology for research development and innovation has changed; now it is necessary to acquire an understanding of the nature of optimal policy and management.

We host prominent academics from Japan and abroad who are experts on STI policy related research. To enhance the practical aspect of research education, the program also brings in lecturers who are engaged on the frontline of current STI policy work. In the course of the above activities, the program holds a range of research workshops and seminars and invites a wide range of expertise, including eminent researchers and practitioners, current policy administrators, politicians, and corporate representatives.

Policy Professionals Program

This program is designed to develop the policy analysis skills of government officials, journalists, and the like, through a case study approach.

The central focus of this program, reflecting GRIPS' aim of training policy practitioners with a high level of both practical knowledge and policy analysis skills on a foundation of academic learning, is the completion of doctoral dissertations based on case study research. The program specifically targets practitioners with substantial professional policy experience who also have basic policy analysis skills.

First-year students generally attend an intensive series of lectures and seminars, and draw on the latter to create their dissertation outlines. In second year, they return to their places of employment and their professional duties, and continue their research toward completion of their dissertations, earning their doctorates within three years.

The program seeks to make maximum use of the students' experience and awareness of policy issues, combining it efficiently with academic training at GRIPS to generate outstanding case study research, in the process honing the students' policy practitioner skills to top-class level. To that end, the curriculum focuses on the development of analytical skills in the necessary academic disciplines; broadening of the students' perspectives; and teaching research skills in the context of undertakings including dissertation writing. The program draws on the central areas of politics and public administration, and more broadly on a wide range of disciplines including economics, international relations, law, and engineering.

Entry is generally limited to policy practitioners who hold master's degrees and have the necessary practical experience and/or research skills to undertake case study research in Japanese at the doctoral level. Applicants should have at least 10 years' experience working in organizations such as government departments, in journalism, or in non-profit organizations.

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5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum
(1) GRIPS Global Governance Program (G-cube) (Three Year Ph.D. Course)

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
I Required Courses	GGG5030EA	Dissertation Proposal Seminar	TAKAHASHI Kazushi, KARUSIGARIRA Ian	Fall through Winter	2	4
	GGG6050E	G-cube Workshop	IWAMA Yoko, KIJIMA Yoko, TAKAGI Yusuke	Fall/Winter/Spring/Summer	2	
II Recommended Courses		See Auxiliary Table				22
	GGG5110E	* Tutorial I	Various	Fall/Winter/Spring/Summer	2	
	GGG5120E	* Tutorial II	Various	Fall/Winter/Spring/Summer	2	18
	GGG5130E	* Tutorial III	Various	Fall/Winter/Spring/Summer	2	
III Elective Courses		Courses not listed in this table (with the advisory committee's approval)				
X Others		** Courses offered by the Center for Professional Communication				

Notes:
1. Students are required to complete a minimum of 22 credits. Of these credits, 4 credits must come from Category I and 14 credits from Category II. The remaining 4 credits may be taken from Category II or III.
2. Students are required to pass the qualifying exam (QE) consisting of three written exams and an oral exam.
3. To take the QE, students in GGS and IDS Concentration are required to complete Dissertation Proposal Seminar (GGG5030EA) and 10 credits from Category II including 2 credits of Tutorial (GGG5110E or GGG5120E). Students in SISP Concentration are required to complete Dissertation Proposal Seminar (GGG5030EA) and 10 credits from Category II including 4 credits from Group A in Auxiliary Table.
4. Students can take G-cube Workshop (GGG6050E) and Tutorial III(GGG5130E) for credit only after passing the QE.
5. * Tutorials are small-sized classes with two to five students. Tutorials count toward the degree only if they satisfy the rules specified by the G-cube Tutorial Guideline.
6. ** Credits earned in these courses cannot count toward the degree.
7. Courses offered in the Program are subject to change.

5

[AuxiliaryTable] GRIPS Global Governance Studies Concentration

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
II Recommended Courses	GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	
	GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2	
	GOV6300E	State and Governance	TAKAGI Yusuke	Spring	2	
	GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2	
	GOV6461E	The Making of Modern Japan (Advanced)	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2	
	GOV6901E	Advanced Comparative Development Studies of Asia	LIM Guanie	Winter	2	8
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	
	GOV7241E	Advanced International Security Studies	MICHISHITA Narushige	Fall	2	
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2	
	GOV7461E	State and Politics in Southeast Asia (Advanced)	LIM Guanie	Spring (Session I)	2	
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2	
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2	
	GEN8001E	International Development Policy	OHNO Izumi	Winter	2	
	ECO2720EA	* Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2	
	ECO2720EB	* Introduction to Applied Econometrics	WIE Dainn	Fall	2	
	ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2	
	ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2	
	ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2	
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	
	ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2	2
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	
	ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2	
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2	
	ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2	
	ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2	
	ECO6090E	Theoretical Foundation of Economic Policy	TAKAHASHI Kazushi	Fall	2	
	ECO6810E	Advanced Development Economics	YAMAUCHI Chikako	Fall	2	
	ECO6820E	Economics of Health and Education	YAMAUCHI Chikako	Fall	2	
	ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	

Notes:

The students in the GGS Concentration need to earn at least 8 credits from GOV courses and 2 credits from ECO or GEN courses listed under Category II.
*The students are not allowed to take both ECO2720EA and ECO2720EB for credit.

5. Degree Programs for Doctoral Students

[AuxiliaryTable] GRIPS International Development Studies Concentration

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
II Recommended Courses	GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	
	GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2	
	GOV6300E	State and Governance	TAKAGI Yusuke	Spring	2	
	GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2	
	GOV6461E	The Making of Modern Japan (Advanced)	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2	
	GOV6901E	Advanced Comparative Development Studies of Asia	LIM Guanie	Winter	2	
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	2
	GOV7241E	Advanced International Security Studies	MICHISHITA Narushige	Fall	2	
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2	
	GOV7461E	State and Politics in Southeast Asia (Advanced)	LIM Guanie	Spring (Session I)	2	
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2	
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2	
	GEN8001E	International Development Policy	OHNO Izumi	Winter	2	
	ECO2720EA	* Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2	
	ECO2720EB	* Introduction to Applied Econometrics	WIE Dainn	Fall	2	
	ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2	
	ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2	
	ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2	
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	
	ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2	
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	
	ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2	
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2	8
	ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2	
	ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2	
	ECO6090E	Theoretical Foundation of Economic Policy	TAKAHASHI Kazushi	Fall	2	
	ECO6810E	Advanced Development Economics	YAMAUCHI Chikako	Fall	2	
	ECO6820E	Economics of Health and Education	YAMAUCHI Chikako	Fall	2	
	ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	

Notes:

The students in the IDS Concentration need to earn at least 8 credits from ECO courses and 2 credits from GOV or GEN courses listed in Category II.
*The students are not allowed to take both ECO2720EA and ECO2720EB for credit.

[AuxiliaryTable] GRIPS Security and International Studies Concentration

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
II Recommended Courses						
Group A	GOV6210E	International Political Economy Workshop	CHEY Hyoung-kyu	Fall	2	4
	GOV7201EA	* Advanced International Relations	TBA	TBA	2	
	GOV7201EB	* Advanced International Relations	BRUMMER Matthew	Fall	2	
	GOV7241E	** Advanced International Security Studies	MICHISHITA Narushige	Fall	2	
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2	
Group B	GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	6
	GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2	
	GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2	
	GOV6220E	Strategic Studies Research Seminar	MICHISHITA Narushige	Spring	2	
	GOV6300E	State and Governance	TAKAGI Yusuke	Spring	2	
	GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2	
	GOV6461E	The Making of Modern Japan (Advanced)	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2	
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	
	GOV7461E	State and Politics in Southeast Asia (Advanced)	LIM Guanie	Spring (Session I)	2	
	GOV8221E	Politics of Global Money and Finance (Advanced)	CHEY Hyoung-kyu	Fall	2	
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2	
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2	
	GEN8001E	International Development Policy	OHNO Izumi	Winter	2	
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	
	ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2	
	ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2	
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2	
	ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2	
	ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2	
	ECO6810E	Advanced Development Economics	YAMAUCHI Chikako	Fall	2	
	ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	

Notes:
The students in the SISP Concentration need to earn at least 4 credits from Groups A and 6 credits from Group B.
*The students are not allowed to take both GOV7201EA and GOV7201EB for credit. Those who have taken "GOV2200EA or EB International Relations" at the Master's level cannot take "Advanced International Relations" with the same instructor.
**Those who have taken "GOV2240E International Security Studies" at the Master's level are not allowed to take this course for credit.

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5. Degree Programs for Doctoral Students

Academic Year 2023-2028 Curriculum
(2)-1 Policy Analysis (Five Year Ph.D. Course)

Category	Course No.	Course Name	Instructor	Term	Credit	Master's	Ph.D.
I Required Courses	ECO6000E	Advanced Microeconomics I	YAMAZAKI Akio	Fall (Session I)	2	16	8
	ECO6010E	Advanced Microeconomics II	YAMAZAKI Akio	Fall (Session II)	2		
	ECO6050E	Advanced Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2		
	ECO6060E	Advanced Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2		
	ECO6700E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2		
	ECO6710E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2		
	ECO7010E	Graduate Seminar I	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO7020E	* Graduate Seminar II	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO7030E	* Graduate Seminar III	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
II Recommended Courses	ECO6020E	Advanced Microeconomics III	MUNRO Alistair	Spring (Session I)	2	30	38 (Including master's credits)
	ECO6030E	Advanced Microeconomics IV	TBA	Spring (Session II)	2		
	ECO6070E	Advanced Macroeconomics III	HSU Minchung	Spring (Session I)	2		
	ECO6080E	Advanced Macroeconomics IV	BRAUN Richard Anton	Spring (Session II)	2	6	
	ECO6720E	Advanced Econometrics III	TBA	TBA	2		
	ECO6730E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2		
III Elective courses	ECO2720EB	Introduction to Applied Econometrics	WIE Dainn	Fall	2		
	ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2		
	ECO6770E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2		
	ECO7040E	* Graduate Seminar IV	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO7050E	* Graduate Seminar V	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
		Courses not listed in this table (with Program Director's approval).					
X Others		** Courses offered by the Center for Professional Communication					

Notes:

1. Course requirements:
For a Master's degree, students must complete a minimum of 30 credits, 16 of which must come from Category I, and 6 of which from Category II.
For the Ph.D. degree, students must complete a minimum of 24credits from Category I and 6 credits from Category II.

2. If a student takes the same course in both English and Japanese, only one course will count toward the degree.

3. The courses marked with * can be registered only by those who passed at least one of the subjects of the Basic QE (Microeconomics, Macroeconomics, and/or Econometrics).

4. A student who has passed the Basic QE is required to attend the Policy Analysis Workshop and make at least two presentations prior to submitting the PhD dissertation.

5. Students are required to submit a policy paper as a requirement for the Master's degree. In the PA program, this is done in Graduate Seminar I.

6. Students who do not have any sufficient backgrounds in intermediate level microeconomics, macroeconomics, and econometrics should take Microeconomics I, II, Macroeconomics I, II, and Introduction to Applied Econometrics.

7. ** Credits earned in these courses cannot count toward the degree.

8. The degree title shall be 'PhD in International Economics', 'PhD in Development Economics' or 'PhD in Public Economics' determined according to the electives taken by the student, the content of the dissertation and the advice of the Program Director.

9. Courses offered in the Program are subject to change.

Academic Year 2023-2026 Curriculum
(2)-2 Policy Analysis (Three Year Ph.D. Course)

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.	
I Required Courses	ECO6000E	* Advanced Microeconomics I	YAMAZAKI Akio	Fall (Session I)	2	24	34
	ECO6010E	* Advanced Microeconomics II	YAMAZAKI Akio	Fall (Session II)	2		
	ECO6050E	* Advanced Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2		
	ECO6060E	* Advanced Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2		
	ECO6700E	* Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2		
	ECO6710E	* Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2		
	ECO7010E	Graduate Seminar I	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO7020E	** Graduate Seminar II	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO7030E	** Graduate Seminar III	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
II Recommended Courses	ECO6020E	* Advanced Microeconomics III	MUNRO Alistair	Spring (Session I)	2	6	
	ECO6030E	* Advanced Microeconomics IV	TBA	Spring (Session II)	2		
	ECO6070E	* Advanced Macroeconomics III	HSU Minchung	Spring (Session I)	2		
	ECO6080E	* Advanced Macroeconomics IV	BRAUN Richard Anton	Spring (Session II)	2		
	ECO6720E	* Advanced Econometrics III	TBA	TBA	2		
	ECO6730E	* Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2		
III Elective Courses		Courses not listed in this table (with Program Director's approval).					
X Others		*** Courses offered by the Center for Professional Communication					

Notes:

1. This table applies to those who commenced from a GRIPS master's program with a Master's degree (internal students hereafter), and to those with equivalent ability to internal students.

2. Course requirements: For the Ph.D. degree, students must complete a minimum of 34 credits, 24 of which must come from Category I and 6 from Category II.

3. Internal Students may claim up to 10 credits to be transferred to the courses marked with *. With the permission of the Program Director, students who have taken all the required 6 Advanced courses as GRIPS Masters students may substitute one other ECO course.

4. The courses marked with ** can be registered only by those who passed at least one of the subjects of the Basic QE (Microeconomics, Macroeconomics and/or Econom

5. A student who has passed the Basic QE is required to attend the Policy Analysis Workshop and make at least two presentations prior to submitting the PhD dissertation.

6. If a student takes the same course in both English and Japanese, only one course will count toward the degree.

7. *** Credits earned in these courses cannot count toward the degree.

8. The degree title shall be 'PhD in International Economics', 'PhD in Development Economics' or 'PhD in Public Economics' determined according to the electives taken by the student, the content of the dissertation and the advice of the Program Director.

9. Courses offered in the Program are subject to change.

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5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum
(3) Disaster Management

Category	Course No.	Course Title	Instructor	Term	Credit	
III Electives Courses	DEV2020E	Supply Chain Management for Infrastructure Planners	INOUE Satoshi	Fall	2	
	DMP2800E	Hydrology	MIYAMOTO Mamoru, KOIKE Toshio	Fall through Winter	2	
	DMP2810E	Hydraulics	HARADA Daisuke, EGASHIRA Shinji	Fall through Winter	2	
	DMP7001E	Advanced Disaster Management Policies A: from Regional and Infrastructure Aspect	HIBINO Naohiko	Fall	2	
	DMP7011E	Advanced Disaster Management Policies B: from Urban and Community Aspect	KATAYAMA Koji	Fall	2	
	DEV7501E	Advanced Infrastructure and Regional Development: Lessons from the Past	IEDA Hitoshi	Spring	2	
	DMP7821E	Advanced Integrated Flood Management	TAKEUCHI Kuniyoshi	Fall through Winter	2	8
	DMP7871E	Advanced Urban Flood Management and Flood Hazard Mapping	TANAKA Shigenobu	Fall through Winter	2	
	DMP7901E	Socio-economic and Environmental Aspects of Advanced Sustainability-oriented Flood Management	OHARA Miho, SUMI Tetsuya	Fall through Winter	2	
	DMP8811E	Advanced Flood Hydraulics and River Channel Design	FUKUOKA Shoji	Fall through Winter	2	
	DMP8821E	Advanced Mechanics of Sediment Transportation and Channel Changes	EGASHIRA Shinji	Fall through Winter	2	
	DMP8830E	Advanced Hydrometeorology	KOIKE Toshio, RASMY Mohamed, USHIYAMA Tomoki	Spring	2	
	DMP8840E	Advanced Hydrodynamics	YOROZUYA Atsuhiro	Spring	2	
	DMP8850E	International Policies on Water and Disasters	HIROKI Kenzo	Fall	2	
		Courses not listed in this table (with the program director's approval)				

Notes

1. Course requirements: For Ph.Ds., students must complete a minimum of 8* credits from category III,
   pass the Qualifying Examination (QE), and pass the final thesis evaluation.
   * In addition, if a student is advised to take disaster management courses by supervising committee,
   he or she will be required to take these for up to 4 credits from category III.

2. The written component of the QEs will be conducted for one course given by the supervisor, and two or three courses given by the advisors.

3. After starting dissertation work, students are required to report on research that they are planning or working on, at Preliminary Presentations(Ph.D. Candidate Seminars).

4. Courses offered in the Program are subject to change.

Academic Year 2023-2026
(4) Science, Technology and Innovation Policy

Category	Course No.	Course Name	Instructor	Term	Credit	Requirement
I Required Courses	STI8011E	Research Seminar I	Various	Fall through Winter/Spring through Summer	1	
	STI8021E	Research Seminar II	Various	Fall through Winter/Spring through Summer	1	
	STI8031E	Research Seminar III	Various	Fall through Winter/Spring through Summer	1	4
	STI8041E	Research Seminar IV	Various	Fall through Winter/Spring through Summer	1	
II Recommended Courses	ECO7721EA	Introduction to Applied Econometrics (Advanced)	IZUMI Yutaro	Fall	2	
	ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	
	ECO8841EA	Development Economics (Advanced)	MAKINO Momoe	Spring	2	
	MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Fall	2	
	MOR1100J	政策科学のためのデータサイエンスと情報数理 I	TSUCHIYA Takashi, TAKENOUCHI Takashi	Spring	2	
	MOR2100J	政策科学のためのデータサイエンスと情報数理 II	TSUCHIYA Takashi, TAKENOUCHI Takashi	Fall	2	
	DMP8850E	International Policies on Water and Disasters	HIROKI Kenzo	Fall	2	
	GOV7201EB	Advanced International Relations	BRUMMER Matthew	Fall	2	
	STI6001E	Economics of Innovation	INTARAKUMNERD Patarapong	Fall	2	
	STI6011J	科学技術政策過程論	SUNAMI Atsushi	Biyearly Spring	2	
	STI6061J	科学技術イノベーション政策概論	HAYASHI Takayuki, SUMIKURA Koichi, SUZUKI Jun, NEI Hisanori, IIZUKA Michiko, SUNAMI Atsushi, ARIMOTO Tateo	Spring (Session II)	2	
	STI6071J	公的機関からのイノベーション創出	SUMIKURA Koichi, HAYASHI Takayuki, IIZUKA Michiko	Spring (Session II)	2	
	STI6081J	科学技術イノベーション政策立案演習	HAYASHI Takayuki, SHICHIJO Naohiro	Summer	2	
	STI6091E	Politics of Innovation	BRUMMER Matthew	Biyearly Spring	2	
	STI6101J	イノベーションと経済学	SUZUKI Jun	Spring (Session II)	2	
	STI6111J	科学技術イノベーション政策のためのミクロ経済学	NAGANE Hiromi	Fall(session II)	2	6
	STI7031E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2	
	STI7031J	ビブリオメトリクスとその応用	HAYASHI Takayuki	Biyearly Spring	2	
	STI7061E	Policy for Higher Education and University-Industry Cooperation	SUMIKURA Koichi	Biyearly Fall	2	
	STI7061J	高等教育・産学連携政策	SUMIKURA Koichi	Biyearly Fall	2	
	STI7071J	科学技術外交論	HIROKI Kenzo, SUNAMI Atsushi	Fall(session II)	2	
	STI7081E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	INTARAKUMNERD Patarapong	Fall	2	
	STI7151E	Comparative Paths of Science, Technology and Innovation Policy	UEYAMA Takahiro	TBA	2	
	STI7151J	科学技術イノベーション政策の史的比較	UEYAMA Takahiro	TBA	2	
	STI7161E	Outline of Energy Policy	NEI Hisanori	Fall(Session I)	2	14
	STI7171E	Energy and Environmental Science&Technology	NEI Hisanori, SHIBATA Yoshiaki	Spring	2	
	STI7180E	Advanced Energy Policy	NEI Hisanori, SAKAMOTO Toshiyuki	Spring (Session II)	2	
	STI7191E	Roles of Intellectual Property Rights in Globalized World	SUMIKURA Koichi, ESCOFFIER Luca	Spring	2	
	STI7201J	科学技術とアントレプレナーシップ	SUMIKURA Koichi, MAKI Kanetaka	Spring	2	
	STI7211E	Science, Technology and Innovation Policy in Developing Country Context	IIZUKA Michiko	Fall	2	
	STI7221J	科学技術イノベーション政策と評価 (Evaluation of Science, Technology and Innovation Policy)	HAYASHI Takayuki	Fall	2	
	STI7231E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall (Session II)	2	
	STI7241E	History of Japanese Science, Technology and Innovation Policy	ARIMOTO Tateo	Fall	2	
	STI7251J	計量分析演習	SUZUKI Jun	Fall (Session I)	2	
	STI7261J	科学技術行政システムと指標	HAYASHI Takayuki, IIZUKA Michiko, IJICHI Tomohiro	Spring (Session I)	2	
	STI7271J	知的財産マネジメント I	SUMIKURA Koichi	Spring	2	
	STI7281J	知的財産マネジメント II	SUMIKURA Koichi	Fall	2	
	STI8051E	Energy Security	NEI Hisanori, KUTANI Ichiro	Spring	2	
	STI8061E	Energy Policy in Japan	NEI Hisanori	Spring	2	
	STI8071E	Research Seminar V	Various	Fall through Winter/Spring through Summer	1	
	STI8081E	Research Seminar VI	Various	Fall through Winter/Spring through Summer	1	
	STI8101J	科学技術イノベーション政策特論 I	TBA	TBA	2	
	STI8111J	科学技術イノベーション政策特論 II	TBA	TBA	2	
	STI8121J	科学技術イノベーション政策特論 III	TBA	TBA	2	
	STI8131J	科学技術イノベーション政策特論 IV	TBA	TBA	2	
	STI8141J	科学技術イノベーション政策特論 V	TBA	Biyearly Summer	1	
	STI8151J	科学技術イノベーション政策特論 VI	SUMIKURA Koichi	Biyearly Summer	1	
	STI8161J	科学技術イノベーション政策特論 VII	UEYAMA Takahiro	Fall (Session I)	1	
	STI8171J	科学技術イノベーション政策特論 VIII	TBA	TBA	1	
	STI8200E	Advanced Topics I	TBA	TBA	1	
III Elective Courses		Courses not listed in this table (with Program Director's approval)				
X Others	*	Courses offered by the Center for Professional Communication				

Notes:

1. Course Requirements

Students must fulfill the requirements shown below and pass an oral dissertation defense.

a) Category I: 4 credits
b) Category II: at least 6 credits
c) Category II・III: at least 4 credits

Students are expected to take QE after earning at least 2credits from Category I, at least 6 credits from Category II and 2 credits from Category II & Category III (total 10 credits).
If students neither have completed a master degree program relating to the science, technology and innovation policy nor do have sufficient knowledge in this field, it is strongly recommended in this program that they acquire approximately 16 credits before taking QE and totally 20 credits until their completion.

2. If a student takes the same course in both English and Japanese, only one course will count toward the degree.

3. * Credits earned in these courses cannot count toward the degree.

4. Courses offered in the Program are subject to change.

5. In addition to the above, students can take "科学技術社会論概説", "地域サステナビリティ" and "東アジア地域の科学技術イノベーション政策" which are the courses offered by Kyushu University, as courses required for completion (Category II Recommended Courses), following prescribed procedures. The names of courses offered at Kyushu University are subject to change.

5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum
(5) Policy Professionals 政策プロフェッショナルプログラム

区分	科目番号	科目名	担当教員	学期	単位	
II 選択必修科目	GOV6100J	政策過程論特別演習 (Special Seminar for Policy Process)	IIO Jun	Spring	2	4
	GOV6910J	事例研究方法論 (Scope and Methods of Case Studies)	IIO Jun	Summer/Winter	2	
	GOV6920J	社会科学方法論＝質的分析 (Social Science Methodology for Qualitative Analysis)	IIO Jun	Fall	2	
	GOV6930J	社会科学方法論＝量的分析 (Social Science Methodology for Quantitative Analysis)	MASUYAMA Mikitaka	Spring	2	
III 選択科目	GOV6110J	日本政治研究特別演習 (Special Seminar for Japanese Politics)	TAKENAKA Harukata	Fall	2	10
	GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2	
	GOV6520J	行政学特別演習 (Special Seminar for Public Administration)	TBA	TBA	2	
	GOV7101J	政策過程論 (Policy Process)	IIO Jun	Spring	2	
	GOV7201EB	Advanced International Relations	BRUMMER Matthew	Fall	2	
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	
	GOV7241E	Advanced International Security Studies	MICHISHITA Narushige	Fall	2	
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2	
	GOV8221E	Politics of Global Money and Finance (Advanced)	CHEY Hyoung-kyu	Fall	2	
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2	
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2	
	MOR6300E/J	Mathematical Modeling Analysis / 数理モデル分析	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Spring	2	
	MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Fall	2	
	STI6061J	科学技術イノベーション政策概論	HAYASHI Takayuki, SUMIKURA Koichi, SUZUKI Jun, NEI Hisanori, IIZUKA Michiko, SUNAMI Atsushi, ARIMOTO Tateo	Spring (Session II)	2	
		本学で開講されている科目のうち、政策プロフェッショナルプログラム委員会が定めた科目（Courses not listed in this table, admitted by the Program Committee.）				
X その他		プロフェッショナル・コミュニケーションセンター開講科目				

備考

1　修了要件

政策事例研究演習（Seminar for Policy Case Studies）（通年）を受講し、

次の①および②に示す要件を満たし、Qualifying Examination (QE)に合格した上で、最終論文試験に合格すること。

①　区分 II　　　　　4単位以上

②　区分 II・III　　　10単位以上

なお、入学の際に、プログラム・コミッティーが、上記単位数以上の履修を要求したときには、それに従うこと。

2．授業科目は、年度途中で追加開設・変更される場合がある。

3　授業内容が同様である日本語の授業科目と英語の授業科目の両方を履修した場合は、いずれか一方の単位を修了に必要な単位としてカウントする。

4　区分Xで取得した単位は修了要件に含まない。

5

Certificate in Data Science for Policy Studies

I. Overview

To encourage GRIPS students to take data science-related courses, GRIPS established a Certificate System in Data Science (DS) for Policy Studies.

II. DS Certificate Requirements

Under the certification system, students who fulfill all of the following requirements will be awarded a DS certificate.

1. Two (or more) credits for courses among the following data science basic/core courses:

・Introduction to Data Science
・Data Science in Practice
・Data Science for Public Policy
 (We offer four other courses in Japanese.)

2. Ten (or more) credits (for five two-credit courses) for data science-related courses (please refer to "List of DS-related Courses"), including those listed above.

*The procedures for applying for a certificate and other notes will be provided separately.

DS関連科目群リスト/ List of DS-related Courses

As of August 10th, 2023

Course Number	Courses	Instructor	Term	Credit
MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2
* MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2
* MOR2020E	Data Science in Practice	TAKENOUCHI Takashi	Fall (Session II)	2
MOR2500E	Quantitative Social Systems Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Spring	2
MOR6300E/J	Mathematical Modeling Analysis / 数理モデル分析	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Spring	2
MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Fall	2
ECO2720EA	Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2
ECO2720EB	Introduction to Applied Econometrics	WIE Dainn	Fall	2
ECO2760E	Applied Time Series Analysis for Macroeconomics	LEON-GONZALEZ Roberto	Winter	2
ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2
ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2
* ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2
ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2
ECO3710E	Time Series Analysis	LEON-GONZALEZ Roberto	Spring (Session I)	2
ECO3720E	Cost Benefit Analysis I	KIDOKORO Yukihiro	Winter	2
ECO3740E	Economic Modeling for Policy Simulations	HOSOE Nobuhiro	Summer	2
ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2
ECO6770E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2
ECO6700E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2
ECO6710E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2
ECO6720E	Advanced Econometrics III	LEON-GONZALEZ Roberto	Spring (Session I)	2
ECO6730E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2
ECO7771E	Applied Econometrics (Advanced)	LITSCHIG Stephan	Winter	2
STI2030E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2
STI2230E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall(Session II)	2
STI7031E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2
STI7231E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall (Session II)	2
* MOR1030J	データサイエンス基礎	土谷 隆	春前	2
* MOR1100J	政策科学のためのデータサイエンスと情報数理 I	土谷 隆、竹之内 高志	春	2
MOR2000J	計画と評価の数理	諸星 穂積	春	2
* MOR2020J	実践データサイエンス	竹之内 高志	春後	2
* MOR2100J	政策科学のためのデータサイエンスと情報数理 II	土谷 隆、竹之内 高志	秋	2
MOR3010J	数理モデル分析演習	土谷 隆、諸星 穂積、竹之内 高志	秋	2
ECO2700JA	計量経済学	黒澤 昌子	春	2
ECO2700JB	計量経済学	未定	未定	2
ECO2710J	費用便益分析	城所 幸弘	春後	2
ECO3330J	都市政策の空間分析	金本 良嗣、河端 瑞貴、安田 昌平	春	2
ECO3700J	計量経済学の応用と実践	後藤 潤	夏	2
ECO3750J	経済シミュレーション分析	細江 宣裕	秋	2
UPP3280J	事業評価手法	城所 幸弘、岡本 亮介、細江 宣裕	夏	2
GOV6930J	社会科学方法論＝量的分析 (Social Science Methodology for Quantitative Analysis)	MASUYAMA Mikitaka	Fall	2
STI2030J	ビブリオメトリクスとその応用	林 隆之	隔年春	2
STI2250J	計量分析演習	鈴木 潤	秋前	2
STI7031J	ビブリオメトリクスとその応用	HAYASHI Takayuki	Biyearly Spring	2
STI7251J	計量分析演習	SUZUKI Jun	Fall (Session I)	2

※1 "*"を付した科目はデータサイエンス基幹的・基礎的科目。
　　Courses with "*" are data science basic/core courses.
※2 開講学期の変更や開講しない場合がある。
　　The term of a course may be changed or it may not be offered.
※3 修了直前の夏学期または冬学期の科目は、成績評価のスケジュールの都合上、DS認定証授与要件には含まれない場合があるので注意すること。
　　Note that data science related courses completed in the summer or winter term immediately before completion may not be registered at the time of certificate judgement, due to the timing of grading.

Doctoral Programs TIMETABLE (Apr. 5, 2023～Mar. 29, 2024)

As of August 10, 2023

Period times: 1 (9:00-10:30) · 2 (10:40-12:10) · 3 (13:20-14:50) · 4 (15:00-16:30) · 5 (16:40-18:10) · 6 (18:20-19:50) · 19:30-21:00

Term: Fall (Oct. 6 - Jan. 30)

Day	Period	Course No.	Subjects	Instructor	Room
Mon	2	STI 7081 E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	Intarakumnerd	E
Mon	2	DMP 8850 E	International Policies on Water and Disasters	Hiroki	G
Mon	2	GOV 8241 E	Non-Traditional Security (Advanced)	Cross	F
Mon	2	ECO 6060 E	Advanced Macroeconomics II (Session II)		
Mon	3	ECO 6060 E	Advanced Macroeconomics II (Session II)	Fujimoto	E
Mon	4	LAN 1010 JA	Basic Japanese 1A	Petchko, et al.	J
Mon	5	GOV 7241 E	Advanced International Security Studies	Michishita	F
Mon	19:30-21:00	STI 7061 E	Policy for Higher Education and University-Industry Cooperation	Sumikura	H
Tue	2	LAN 1010 JB	Basic Japanese 1B	Petchko, et al.	J
Tue	2	ECO 6810 E	Advanced Development Economics	Yamauchi	G
Tue	2	STI 6001 E	Economics of Innovation	Intarakumnerd	E
Tue	2	GOV 7311 E	Comparative Politics	Takenaka	
Tue	3	GOV 6110 E	日本政治研究特別演習 (Special Seminar for Japanese Politics)	Yamauchi	G
Tue	3	MOR 7011 E	Quantitative Data Analysis	Intarakumnerd	E
Tue	3	ECO 6050 E		Takenaka	Research Meeting Room 4F
Tue	4	GOV 6920 J	社会科学方法論一覧的分析 (Social Science Methodology for Qualitative Analysis)	Io	H
Tue	4	GOV 7241 E	Advanced International Security Studies	Takenaka	研究會室4D
Tue	4		Advanced Macroeconomics I (Session I)	Porapakkarm	C
Tue	4		Computer Programming for Economics (Session I)	Porapakkarm	A
Wed	2	GOV 8221 E	Politics of Global Money and Finance (Advanced)	Chey	J
Wed	2	STI 7211 E	Science, Technology and Innovation Policy in Developing Country Context	Iizuka	C
Wed	2	ECO 6820 E	Economics of Health and Education	Yamauchi	G
Wed	2	ECO 6710 E	Advanced Econometrics II (Session II)		
Wed	3	ECO 7721 EA	Introduction to Applied Econometrics (Advanced)	Izumi	M
Wed	3	ECO 7721 EB	Introduction to Applied Econometrics (Advanced)	Wie	L
Wed	3	LAN 3010 J	Advanced Japanese 1	Hayashi	H
Wed	4	GOV 6210 E	International Political Economy Workshop	Chey	C
Wed	4	GOV 6460 E	Advanced International Relations in East Asia	Takagi	D
Wed	4	LAN 1010 JC	Basic Japanese 1C	Petchko, et al.	J
Wed	4	STI 7241 E	History of Japanese Science, Technology and Innovation Policy	Takahashi Kazushi	G
Wed	5	GOV 6461 E	The Making of Modern Japan (Advanced)	Kitaoka, Pressello	M
Thu	2	ECO 7021 J	政府と市場 (Government and Market)	Hayashi	H
Thu	2	ECO 6090 E		Hosoe	I
Thu	3	ECO 6090 E	Theoretical Foundation of Economic Policy		
Thu	3	ECO 6000 E	Advanced Microeconomics I (Session I)		
Thu	3	ECO 6010 E	Advanced Microeconomics II (Session II)		
Thu	4		Advanced Microeconomics I (Session I)	Yamazaki	F
Thu	4		Advanced Microeconomics II (Session II)	Yamazaki	F
Thu	5	LAN 2010 JB	Intermediate Japanese 1B	Petchko, et al.	J
Thu	19:30-21:00	STI 7221 J	科学技術イノベーション政策と評価	Hayashi Takayuki	H
Fri	2	ECO 8001 E	Mathematics for Economic Analysis (Advanced)	Munro	D
Fri	2	ECO 6700 E	Advanced Econometrics I (Session I)		
Fri	3	STI 7161 E		Litschig	E
Fri	3	STI 7231 E		Nei	I
Fri	4	LAN 1010 JD	Basic Japanese 1D	Petchko, et al.	J
Fri	4	GGG 5030 EA	Dissertation Proposal Seminar	Litschig	E
Fri	4		Outline of Energy Policy (Session I)	Nei	I
Fri	4		Energy Data Analysis (Session II)	Nei, Suehiro	I
Sat	2	STI 8161 E	科学技術イノベーション政策 (Session I)		
Sat	2	STI 7071 J	科学技術外交論 (Session II)		
Sat	2		科学技術社会論概説 (STIのみ、九州大学からオンライン) (9:20～12:30)	Ueyama	
Sat	3	STI 7251 E	(Session I)	Ueyama	H
Sat	3	STI 7071 J	東アジア地域の科学技術イノベーション政策 (STIのみ、九州大学からオンラインで開講) (9:20～12:30)	Hiroki, Surami	H
Sat	4	STI 7251 E	(Session I)	Suzuki Jun	H
Sat	4	STI 7281 J	科学技術イノベーション政策のための政策経済学 (Session II)	Nagane	H
Sat	4		知的財産マネジメントⅡ (10月21日、11月18日、12月16日、1月20日) (13:00～18:30)	Sumikura	F
Sat	2	ECO 7771 J	Applied Econometrics (Advanced)	Kobayashi C (オンライン), Moroga G (オンライン), Sonobe D	
Sat	2	ECO 7881 E	Trade and Industrial Development	Sonobe	D

Session I (sign): ECO 7010E - ECO 7070E | Graduate Seminar I–VII | Litschig, Matsumoto, Yamazaki, Izumi | J
LAN 2010 JA | Intermediate Japanese 1A | Petchko, et al. | g
GOV 7201 EB | Advanced International Relations | Brunner | D
GOV 7201 EA | Advanced International Relations | | H
LAN 0310 E | Introduction to Academic Writing (Session I) | O'neill, et al. | CDEGIJ
LAN 0300 E | Introduction to Academic Research (Session I) | Petchko, et al. | Soukairou Hall

Term: Winter (Feb. 2 - Mar. 29)

Period times: 1 (9:00-10:30) · 2 (10:40-12:10) · 3 (13:20-14:50) · 4 (15:00-16:30) · 5 (16:40-18:10) · 6 (18:20-19:50) · 19:30-21:00

Day	Period	Course No.	Subjects	Instructor	Room
Mon	2	ECO 6070 E	Advanced Macroeconomics III	Braun	I
Mon	4	GOV 6901 E	Advanced Comparative Development Studies of Asia	Lim	F
Mon	5	GEN 8001 E	International Development Policy	Ohno Izumi	E
Mon	5	LAN 0160 E	Qualitative Writing	Wickens	J
Mon	6	LAN 0150 E	Thesis Writing for MSP	O'Neill	D
Tue	4	LAN 1020 JA	Basic Japanese 2A	Petchko, et al.	J
Tue	5	LAN 0170 E	Describing Tables and Figures	Wickens	J
Wed	3	LAN 3020 J	Advanced Japanese 2	Petchko, et al.	G
Wed	4	LAN 1020 JB	Basic Japanese 2B	Petchko, et al.	J
Wed	4	LAN 2020 JA	Intermediate Japanese 2A	Petchko, et al.	G
Wed	5	LAN 0010 E	International Development Policy		
Wed	6	LAN 0180 E	Academic Vocabulary Development	Nakatsugawa	J
Thu	4	GOV 7261 E	Politics in Africa	Karusigarira	G
Thu	4	LAN 1020 JC	Basic Japanese 2C	Petchko, et al.	J
Thu	5	GEN 8001 E	International Development Policy	Ohno Izumi	G
Thu	5	LAN 2020 JB	Intermediate Japanese 2B	Petchko, et al.	H
Fri	2	PAD 7681 E	Social Security System in Japan	Ono Taichi	G
Fri	4	GGG 5030 EA	Dissertation Proposal Seminar	Takahashi, Karusigarira	D
Fri	4		Applied Econometrics (Advanced)	Litschig	E
Fri	5	GGG 5030 EA	Dissertation Proposal Seminar	Takahashi, Karusigarira	E

*This timetable is subject to change.

Term: Spring (Apr.5–Jul.31)

Timetable columns — periods: 1 (9:00–10:30), 2 (10:40–12:10), 3 (13:20–14:50), 4 (15:00–16:30), 5 (16:40–18:10), 6 (18:20–19:50), 19:30–21:00. Each period has: Course No. / Subjects / Instructor / Room.

Monday

Period	Course No.	Subjects	Instructor	Room
1	GOV 7461 E	State and Politics in Southeast Asia (Advanced)(Session I)	Lim	J
4		Advanced Energy Policy (Session I)	Nei, Sakamoto	I
6	LAN 0030 E	Thesis and Policy Paper Writing	Petchko, et al.	CDEF GIJK
19:30–21:00	STI 6101 J	イノベーションと経済学 (Session II)	鈴木潤	H

Tuesday

Period	Course No.	Subjects	Instructor	Room
2	DEV 7101 E	Advanced Transportation Planning and Policy	Hibino	F
2	ECO 6080 E	Advanced Macroeconomics (Session I)		
2	GOV 7321 E	Comparative State Formation (Advanced)(Session I)	Hsu	H
3	LAN 2030 J	Intermediate Japanese 3	Petchko, et al.	J
3	DEV 7501 E	Advanced Infrastructure and Regional Development: Lessons from the Past	Ieda	M
4	GOV 6100 J	政策過程特別演習 (Special Seminar for Policy Process)	Ieda	M
5	GOV 6220 E	Strategic Studies Research Seminar	Michishita	I
6	LAN 0190 E	Academic Communication for Japanese Speakers	Nakatsugawa	E
19:30–21:00	STI 6101 J	イノベーションと経済学 (Session II)	鈴木潤	H

Wednesday

Period	Course No.	Subjects	Instructor	Room
1	ECO 6720 E	Advanced Econometrics III (Session I)	Leon-Gonzalez	A
2	ECO 8841 EA	Development Economics (Advanced)	Yamauchi	C
3	GOV 8321 E	States, Regimes, and Institutions in Contemporary Africa	Karasigaira	E
3	LAN 3030 J	Advanced Japanese 3	Petchko, et al.	J
3	LAN 1030 JA	Basic Japanese 3A	Lim	C
4	GOV 6300 E	State and Governance	Takagi	I
4	LAN 1030 JB	Basic Japanese 3B	Petchko, et al.	J
5	ECO 7010 E	Graduate Seminar I – VII	Litsching, Matsumoto, Yamazaki, Izumi, Goto	J
5	STI 7191 E	Roles of Intellectual Property Rights in Globalized World	Sumikura, Escoffier	G
5	ECO 7070 E	Politics and Diplomacy in Postwar Japan	Kitaoka, Pressello	E
6	STI 6091 E	Politics of Innovation	Brunner	H
19:30–21:00	STI 7201 J	科学技術とアントレプレナーシップ	Sumikura, Maki	G

Thursday

Period	Course No.	Subjects	Instructor	Room
1	ECO 6720 E	Advanced Econometrics III (Session I)	Leon-Gonzalez	A
2	GOV 7101 J	政策過程論 (Policy Process)	Io	L
3	ECO 6020 E	Advanced Macroeconomics III (Session II)		
3	ECO 6730 E	Advanced Econometrics IV (Session II)		
3	GOV 8401 J	Advanced International Relations in Europe	Iwama	H
4	LAN 0210 E	Policy Presentations	Erdélyi	G
5	GOV 8281 E	Analysis of Great Power Politics	Iwama et al.	H
5	GOV 6930 J	社会科学方法論―量的分析 (Social Science Methodology for Quantitative Analysis)	Masuyama	I
6	LAN 0200 E	Discussion and Debate for Policymakers	O'Neill	J
19:30–21:00	STI 7031 E	ビブリオメトリクスとその応用	Hayashi Takayuki	H

Friday

Period	Course No.	Subjects	Instructor	Room
2	STI 8051 E	公的機関からのイノベーション創出 (Session II)		
2	ECO 7711 J	Energy Security	Nei, Kutani	H
2		費用便益分析 (Cost-Benefit Analysis)(Session II)	Sumikura, Iizuka, Hayashi Takayuki	L
3	MOR 6300 EIJ	Mathematical Modeling Analysis / 数理モデル分析	Tsuchiya, Morohosi, Takenouchi	I
3	STI 7281 J	Energy Policy in Japan	Kidokoro	J
4	LAN 0210 E	Policy Presentations	Ohno K., Ohno I.	C
4	PAD 8021 E	Policy Design & Implementation in Developing Countries	Nei	H
4	GOV 8311 E	Advanced Comparative Political Economy	Kanchoochat	E
4	STI 7171 E	Energy and Environmental Science&IT technology	Nei, Shibata	H

Saturday

Period	Course No.	Subjects	Instructor	Room
	STI 6071 J			
	STI 6061 J	科学技術イノベーション政策概論 (Session I)	Hayashi Takayuki, Iizuka J(jozhi)	B
	STI 7271 J	科学技術イノベーション政策特論VI 政策概論 (Session II)	Suzuki Jun, Nei, Sumikura, Iizuka, Hayashi Takayuki, Sunami, Arimoto	L
5			Sumikura	F

地域サステナビリティ (STI00みち、九州大学からオンラインで開講)(13:30~16:40)

知的財産マネジメント I (13:00~18:30)(4月22日、5月20日、6月17日、7月15日) | 小林 | O(オンライン)

* Intensive Course:

*This timetable is subject to change.

Financial Aid for Doctoral Students

Tuition Exemption for Doctoral Students

Eligibility

Applicants with excellent academic records who have been enrolled in GRIPS doctoral program for more than three years, and who meet any of the criteria listed below are eligible to apply.*

Note: Students in the former 2-year master's course component of the 5-year doctoral program are not eligible.)

- Have held a dissertation defense and be currently revising the dissertation before graduation.
- Be expected to submit a dissertation and graduate within a year since either April or October when the tuition exemption commences.
- Be planning to return to school and then submit a dissertation and graduate within a year following a leave of absence

* Excluding the leave of absence periods

Screening

The screening committee assesses applications based on the students' progress with their dissertations, grades and research results/accomplishments, and other factors deemed appropriate.

Duration of Exemption

- Maximum of one year
- The screening committee will determine the duration of the exemption based on the student's application and dissertation progress.

How to Apply

Students should submit an application form, along with a recommendation letter from their main advisor, by:

- Late February for an exemption between April and September
- Late August for an exemption between October and March

Results

Applicants will be informed by letter of the screening results approximately one month after the end of the application period.

Teaching Assistants (TA)
Research Assistants (RA)

Doctoral students may work at GRIPS as Teaching Assistants (TA) or Research Assistants (RA) if their Program Director deems the activity to be conducive to their studies and/or research, and if the activity does not entail any detrimental effects.

Application for a teaching or research assistantship will be made by the faculty member in charge of the course or research project.

Financial Assistance for Conference Presentations by Doctoral Students

Objective

The objective of this assistance is to promote the acquisition of degrees within the standard duration of study by providing students in the doctoral program at GRIPS with opportunities to (a) actively present their research results outside of GRIPS and (b) accumulate experience in the giving of such presentations.

Eligibility

Students who are eligible to apply for financial assistance must fulfill all of the following conditions:

1. The student is expected to obtain a doctoral degree in the standard duration of study of the doctoral course.

2. The student must have passed the Qualifying Examination (QE) or be expected to pass the QE by the time of the conference.
Note: Policy Analysis Program students must have passed the Basic QE or be expected to pass the QE by the time of the conference.

3. The student must personally make a presentation at a conference recommended by the student's main advisor. (Participation in a paper exhibition or a poster session does not constitute eligibility for this financial assistance.)

4. The student's main advisor must have approved the student's participation in the conference.

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5. The student must not have submitted his/her dissertation or first draft of his/her dissertation before the time of the conference.

Application Procedures

In principle, the student must submit the following documents to the General Affairs Team in the Academic and Student Affairs Division at least two months before the day of departure for the conference. The approval of the student's main advisor is necessary for application. Application forms and other necessary forms are available at the General Affairs Team upon request by email.

1. Application for Assistance such as Travel Expenses for Conference Presentations (Form 1)

2. Announcement of the applicable academic conference (documents that provide an outline of the conference)

3. Documents showing that the student is giving a presentation (a detailed program and a letter of acceptance)*

4. In the case of travel by air, an estimate or invoice of the airfare. If the amount includes expenses other than the airfare, a document showing the itemized breakdown is necessary.

5. A document showing the travel schedule (in the case of overseas travel, for example, a printed itinerary issued by a travel agency).

* If a detailed conference program and a letter of acceptance are not available, pre-screening will be conducted by the committee to evaluate whether the conference is appropriate grounds for the applicant to gain financial assistance. After all of the documents are submitted, the committee will make the final decision as to whether or not to accept the application. Applicants must submit the required documents as soon as they become available. If an applicant cannot obtain these documents before departure, he/she must submit them within two weeks after his/her return. (In the case of a conference in March, applicants must submit all documents before departure.)

Notes:
1. The itinerary of your trip should contain only matters related to the conference (i.e., it should not include private matters).

2. Applicants must be aware of what constitutes appropriate use of public funds.
3. Applicants must register GRIPS as their institution.

Screening Procedure and Amount of Assistance

1. The Fellowship Committee screens the application documents and decides whether the application will be accepted. The amount of assistance will also be determined by the committee.
* Late application submission and/or incomplete documents will delay screening.

In some cases, evaluation of incomplete applications will be conducted in order to determine whether the conference presentation will qualify the applicant for this assistance.

2. The amount of assistance paid to the applicant will be equivalent to all or part of the expenses incurred during travel to and participation in the conference (assistance will not be provided for expenses related to receptions or meals), computed in accordance with GRIPS Travel Expense Regulations (Regulation No. 7, 2006). However, the amount of assistance that a student may receive during a single fiscal year (April 1 to March 31) cannot exceed JPY250,000, and of that amount, no more than JPY50,000 for each domestic trip, and no more than JPY200,000 for each international trip. Any expenses in excess of these limits shall be borne by the student.

3. In accordance with the Regulations, travel expenses paid for overseas travel and domestic travel are shown in Tables 1 and 2, respectively. However, the daily allowance will be provided for no more than three days, and the accommodation allowance for no more than two nights, after arrival at the destination.

4. In accordance with the Regulations, if the student purchases a travel package that costs less than this provision, he/she will receive support up to the amount of the travel package.

5. In accordance with the Regulations, overseas travel insurance expenses of up to JPY6,000 shall be reimbursed. Medical treatment expenses overseas can be very high, so it is strongly recommended that the student take out overseas travel insurance to cover unexpected accident and illness. A copy of the insurance certificate should be submitted to the General Affairs Team before departure so that the team can respond appropriately in case of emergency.

Post-presentation Procedure

Within two weeks from the day following completion of the conference presentation trip, the student shall submit the following documents to the General Affairs Team and conduct adjustment procedures.

Notes: The Conference Presentation Report must be confirmed by the student's main advisor.

1. Conference Presentation Report (Form 3)

2. Official documents which show the actual program of the conference and the details of the presentation.

3. In the case of air travel, the stubs from the air tickets used, or other documents allowing confirmation of boarding, and receipts (if the amount includes expenses other than the airfare, a document showing the itemized breakdown is also required.)

4. Receipts for local travel expenses related to the conference (in the case of overseas travel)

5. Receipts for accommodation expenses if they exceeded the fixed amount due to unavoidable circumstances

6. Receipt for payment of any conference participation fee.

If the participation fee includes a reception, meals, accommodation, or other expenses, documents showing an itemized breakdown must be attached. The participation fee excluding these expenses will be reimbursed. If reception, meals, accommodation or other expenses are included in the participation fee but an itemized breakdown is not available, the daily allowance and/or accommodation expenses will be reduced.

7. Payee Data Registration Request Form (Form 2). (Not required if the student has already registered a bank account.)

8. Receipts for miscellaneous travel expenses (as shown in Table 1 below) if the students have paid.

Notes

- Please keep all receipts related to the conference trip, as you may be required to submit them within a month of the completion of the trip.
- The addressee on each receipt must be the applicant.

Payment Procedure

The reimbursement will be made after the completion of the trip, into the bank account designated by the student.

Table 1 Overseas Travel

Types of expenses	Remarks	Submission of receipt*
Air	Discount economy class on a rational and economical route from Narita Airport or Haneda Airport to the airport nearest the conference venue	○
Rail	If the student uses Narita Airport: the Narita Express ordinary fare between JR Tokyo Station/the student's home and Narita Airport If the student uses Haneda Airport: the ordinary fare between JR Tokyo Station/the student's home and Haneda Airport Terminal 3 Station	×
Car	If the student uses an airport limousine bus: the actual fare between JR Tokyo Station and Narita Airport (up to JPY3,200)	○
Ship	Passenger fare according to the travel schedule	○
Travel expenses within country of conference venue	Actual fares from the airport nearest to the venue to the conference venue itself (except when the airport nearest the venue and the conference venue itself are in the same municipality)	○
Daily allowance (up to three days)	JPY5,000 per day JPY6,000 per day for designated cities**	×
Accommodation allowance (up to two nights)	JPY15,000 per night JPY21,000 per night for designated cities**	△

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	When the accommodation fee exceeds the fixed amount due to unavoidable circumstances, the actual costs (up to JPY42,000 per night) will be paid.	
Miscellaneous travel allowance	The actual expenses for traveler immunizations, passport issuance handling charges, visa handling charges (including agency commissions for travel agents), airport usage fees, foreign exchange handling charges, emigration/immigration taxes, and miscellaneous expenses such as insurance premiums will be paid after approval by GRIPS. Insurance premiums will be covered up to 6,000 yen.	○

*○ indicates that receipts are required; × indicates that no receipt is required; △ indicates that a receipt is required in special cases.

** Designated cities are as follows:
Asia: Singapore
North America: Los Angeles, New York, San Francisco, Washington D.C.
Europe: Geneva, London, Moscow, Paris
Middle East: Abu Dhabi, Jeddah, Kuwait, Riyadh
Africa: Abidjan

Table 2 Domestic Travel

Types of expenses	Remarks	Submission of receipt*
Air	Travel expenses calculated based on the assumption that a rational and economical ordinarily route and method has been chosen for the trip	○
Rail		×
Car		○
Ship	Passenger fare according to the travel schedule	○
Daily allowance (up to three days)	JPY2,000 per day**	×
Accommodation allowance (up to two nights)	JPY11,000 per night	×

*○ indicates that receipts are required; × indicates that no receipt is required.

** Daily allowance is not paid for a one-day trip to Tokyo, Kanagawa, Saitama, Chiba, Ibaraki, Tochigi or Gunma.

Contact information
General Affairs Team
E-mail: kyouiku@grips.ac.jp

Grants for Doctoral Student Research Activities

Objective

The purpose of this grant is to promote research activities by doctoral students in the context of their doctoral dissertations, and to encourage them to make use of the research outcomes gained through this grant when they apply for off-campus research incentives and research funds in the future.

Eligibility of Applications

GRIPS is calling for applications with research plans that are judged to have met the following criteria:

1. The student's doctoral research is excellent and shows steady progress towards graduation.

2. Support from this grant is reliably expected to promote the student's doctoral research.

3. The student demonstrates strong research ability.

Eligible Applicants

GRIPS doctoral students who meet the following criteria are eligible for this grant:

1. Students who have not been approved for this grant in this fiscal year;

2. Students who have passed the QE before the start of the research period specified in the application. For Policy Analysis Program students, those who have passed the Basic QE before the start of the research period of the application; and

3. Students who have completed GRIPS Research Ethics and Research Funds Compliance Training before the start of the research period of the application.

Application Procedure

1. Students who wish to receive support for this grant must complete the attached application form and send it to their advisor for approval.

2. The advisor is requested to review the submitted research plan carefully, to determine whether or not it will contribute to the writing of the student's doctoral dissertation; and to give approval only after confirming that the advisor will be able to provide the necessary guidance in the implementation of the research plan as the final person responsible if the application is adopted.

3. Students must submit the approved application documents by e-mail to the Academic and Student Affairs Division (docresearchgrant@grips.ac.jp) with a CC to the advisor.

Budget Limit and Research Duration

- The maximum research budget per application is up to 300,000 yen, and the duration of the research period shall be until the end of each fiscal year. However, depending on the content of application, a reduced budget may be proposed as a condition for approval.

- For applications where overseas research is planned, with the approval of the advisor, re-application (modification of application contents) is NOT required for a schedule change of approximately 10 days or less (involving such changes as date of departure, number of days of stay, work-related destinations, date of return)

requiring the modification of the plan based on the situation at the site, as long as the amount is within the approved amount. However, extension of stay such that it carries over into the following fiscal year is not permitted.

Schedule for Application

The members of the Fellowship Committee shall review and decide on the approval of each application.

Application deadline : two weeks before the meeting of the Fellowship Committee

Screening: Application documents will be sent to Fellowship Committee members for review prior to the Fellowship Committee meeting.

Adoption Decision: The Fellowship Committee shall evaluate each application and decide whether or not to approve it.

Research Expenses Reimbursement

When applying for expenses, please make sure that you have explained the details of the relationship between the research plan and the planned expenses.

(1) Travel Expenses

- For overseas travel expenses, accommodation expenses shall be reimbursed based on actual cost, with the upper limit subject to GRIPS Travel Expenses Regulations; a fixed amount shall be paid for per diem; and the actual amount of expenses related to PCR testing and isolation shall be reimbursed. For overseas travel insurance, the actual cost will be settled to a maximum of 6,000 yen.

- Regarding flight tickets, please consult the Academic and Student Affairs Division before purchasing. Unapproved purchases may not be reimbursed.

- All payments must be made by the person travelling. Those made by a third party on behalf of the student will not be reimbursed.

- Students are responsible for obtaining the documents required for reimbursement, and must submit them to the Academic and Student Affairs Division promptly upon returning to Japan. Please note that if there is any defect or deficiency in the documents required for reimbursement, the settlement cannot be made and the student must bear the cost him/herself.

(2) Other expenses (including expenses for supplies, miscellaneous expenses, and the like).
[Examples]

- Consumables (e.g., books and stationery that are expected to be consumed in the current fiscal year (unit price: 100,000 yen or less))
- Durable consumer goods (unit price: 100,000 yen or less; must not include PC, iPad, or other computer equipment)
- Cost of items such as language support and subscription services
- Software fees

[Notes]
- Expenses for conference presentations are not eligible (please apply through the Financial Assistance for Conference Presentation scheme).
- Although students will be able to utilize their research expenses on their own initiative, they will be subject to the supervision and guidance of their advisors and must conform to GRIPS regulations. When submitting requests for disbursement of expenses, please CC your advisor and place the order through the Academic and Student Affairs Division.
- In principle, consumer durables should not be taken out of the country unless they are necessary for such activities as field research. Goods that can be used beyond the relevant fiscal year may be used under the supervision of the advisor as long as the student continues his/her studies in Japan. If the student loses her/his status as a GRIPS student or takes a leave of absence, she/he must return all purchased equipment (consumer durables) to GRIPS.
- It may be possible to combine other financial sources for such expenses as outsourcing or the purchase of data. Please consult the Academic and Student Affairs Division in advance.

- Expenses that do not conform to the above categories cannot be disbursed even if the application is accepted. Please contact the Academic and Student Affairs Division for information about disbursable expenses.
- Please note that for both domestic and international business trips, GRIPS business trip procedures must be completed prior to departure.
- For research plans that include overseas travel, please be sure to determine whether any travel and/or other restrictions have been imposed by any country in the itinerary.

Research Accomplishment Report

Students are required to prepare a research accomplishment report (form specified) and submit it within one month after the completion of the relevant research activities or by the end of the fiscal year, whichever is earlier, to the Academic and Student Affairs Division (docresearchgrant@grips.ac.jp) with a CC to their advisors.

Miscellaneous Notes

- Depending on the type of external research funds (that the student has or will have been granted), the use of such funds in combination with this grant may not be permitted.
- If there are any schedule restrictions related to any scholarship you are receiving, please conform to them.

Contact Information

International Programs Team
E-mail: docresearchgrant@grips.ac.jp

Center for Data Science

Data Science Education at GRIPS

Data science literacy is becoming indispensable for 21st century policy makers. Therefore, it would be ideal if, during their time at GRIPS, all GRIPS students acquired extensive data science skills for the conduct of real data analysis. Currently we are making a concerted effort to strengthen GRIPS data science education by reorganizing the curriculum so as to allocate more faculty for instruction in data science. Specifically, we are now providing "Introduction to Data Science" and "Data Science in Practice" as core subjects for data science education. In addition, we offer many other subjects related to data science, such as econometrics, operations research, and geophysical information systems. We also encourage GRIPS student involvement in data science by offering a Certificate in Data Science for Policy Studies (see https://www.grips.ac.jp/en/education/nd_certificate/certificate_ds/ for details).

We strongly recommend that you take these courses if you are considering writing a policy paper involving quantitative analysis. We have seen many cases where a student has collected invaluable, interesting data demonstrating their research ability, but unfortunately ended up with a simplistic descriptive analysis due to a lack of skill in data analysis. This is a great opportunity missed, not only for the student but also for our school. In that light, if you want to use data in your research it is of crucial importance that you become familiar with data science from the beginning of your studies at GRIPS.

Center for Data Science

Developing data science skills can be likened to learning how to drive in order to get a driver's license, i.e., it is something that anyone can do, but concentrated training in data science courses is not sufficient: you also need some actual ongoing experience in computer programming and model handling, ideally acquired through working with your own data. Therefore, it would be ideal to make data analysis a constant element of your routine of activities throughout your studies at GRIPS— then you could get "more than credits for courses."

To encourage such involvement in data science work, GRIPS launched the Center for Data Science (CDS) in April 2022 to support your study of data science, deepen your knowledge and polish your skills. The faculty members of the center are CDS Director Professor Takashi Tsuchiya, and three other professors, Roberto Leon-Gonzalez, Hozumi Morohosi, and Takashi Takenouchi.

CDS is conveniently located in room C505 on the 5th floor at the end of the corridor that opens onto lecture rooms A-H. The main missions of CDS are:

(1) To provide follow-up on data science-related classes;
(2) To provide consultations for students and researchers who use data science in their research;
(3) To provide training sessions in the use of software for data science, including R language and Stata, and in the mathematics necessary for a sufficiently deep understanding of the theoretical aspects of data science;
(4) To promote joint research relating to data science within and outside GRIPS; and to hold related symposiums; and
(5) To develop GRIPS's data archives.

The CDS office is open weekdays from 13:20 to 18:10. Teachers and consultant students are ready to help you in a friendly atmosphere, answering any question you have about programming, statistical modeling, and machine learning. We are planning to organize small, informal workshops on computer programming, statistics, machine learning and related mathematics to support you in your study of data science.
Finally, please be sure to visit the CDS web page at the URL below. It's full of useful tips and information to support your study of data science.
https://www.grips.ac.jp/en/education/datasciencecenter/
Thank you very much for your attention. We are looking forward to seeing you at the center, in C505.

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Center for Professional Communication

The mission of the Center for Professional Communication (CPC) is to support GRIPS students, faculty, and staff in developing the effective professional communication skills and competencies needed to communicate and interact productively in an environment of multiple stakeholders. To that end, we offer a range of instruction, services, and support in fundamental areas of professional communication in English and Japanese.

The Center faculty are experts in professional communication, disciplinary writing, and language learning and teaching, with advanced academic training and years of professional experience; many hold doctorates and have a strong record of academic and research accomplishments. Our faculty member's expertise encompasses a wide range of areas in economics, political science, public policy, education, psychology, and applied linguistics.

Drawing on extensive scholarship in educational theory and practice, the Center promotes evidence-based curriculum development and instruction, establishes best practices in teaching and learning, and strives to become a recognized center of excellence in Japan and the world.

Below are some of the programs and support structures we offer.

Comprehensive Academic Writing Program in English and Japanese

The Academic Writing Program constitutes an introduction to writing a graduate research paper and becoming a fledgling practitioner of academic values and practices. The program has three goals: (a) to articulate the minimum standard of acceptable academic production across all GRIPS programs; (b) to socialize students into the target discourse community; and (c) to support the production of policy papers, theses, and dissertations at GRIPS. The program includes the following integrated components.

- Assessment of students' academic writing ability at the start of the academic year.
- Instruction and guidance on textual borrowing to prevent plagiarism.

- Year-long academic writing courses.
- Academic skills workshops and seminars on a wide range of writing-related topics.
- Individual advising on research proposals, theses, and final papers in English and Japanese.
- Handbooks, guidebooks, and other materials on academic writing and language learning developed by CPC faculty and customized for students' self-study, guided learning, and research.

Program in Professional Communication Skills

We emphasize the development of strong professional communication skills in GRIPS students, promote cross-cultural communication, and provide opportunities for interaction between Japanese and international students. Our current offerings include:

- Credit-bearing and non-credit courses in all aspects of professional communication in English and Japanese including presentation, negotiation, professional and business writing, grant proposal writing, and public speaking.
- Mini-courses, seminars, and workshops in professional communication skills in English and Japanese on a wide range of topics including policy writing, academic research, modern Japanese history, culture, and society, and cross-cultural communication.
- Special events conducted in English and Japanese on a range of topics in professional communication, professional development, language learning, and Japanese culture including traditional Japanese culture.

Editorial Support

We support GRIPS faculty and PhD students in the preparation of their work for publication or use in professional fields. To that end, we offer editing, proofreading, and language support services as well as specialized training in conference presentations.

Communication Lounge

The goals of the CPC Communication Lounge are to promote autonomy in student learning, equip students with the skills and resources they need to be good learners, and create a focal point where Japanese and international students can interact and engage in language, cultural, academic, and special-interest exchanges. We offer the following semi-guided activities.

- Workshops on language learning strategies, study skills, and other areas important for autonomous learning.
- Special-interest discussion groups for Japanese and international students to talk about topics of interest.
- Language exchange for those interested in practicing language skills.

Office Hours and Appointments

The CPC holds regular office hours for walk-in consultations. Consultations on academic writing in English are held in room C507 and may be reserved through our online system. Consultations on Japanese language learning are held in room C502 and may be reserved by email (cjll@grips.ac.jp). Please check our website, CPC Online, for details.

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Japanese Language Courses

The CPC offers a wide range of credit-bearing and non-credit Japanese language courses throughout the academic year.

Credit-bearing Courses

We offer credit-bearing courses at four levels of ability throughout the academic year. Students completing three terms at a given level will be awarded a Certificate of Completion by the CPC.

- Basic Japanese
  This course is for beginners with no previous Japanese learning experience. It focuses on basic grammar, vocabulary, and practical expressions used in everyday situations. Hiragana, katakana, and basic kanji will also be introduced.
- Intermediate Japanese
  This course offers useful, practical Japanese for daily life. It is most appropriate for students with a basic knowledge of Japanese. Students will review basic Japanese and advance toward intermediate Japanese.
- Advanced Japanese
  This course is designed to give advanced students an opportunity to engage in intellectual discussions in class.

Non-credit Courses

A wide range of non-credit courses are offered to cater to various student needs. The current offerings include

- Survival Japanese
  This course introduces very basic Japanese to beginners with no prior Japanese learning experience.
- Kana & Kanji
  This course supplements regular Japanese courses by offering additional instruction on the Kana and Kanji scripts and on basic grammar points. Upon request, students can receive guidance on how to prepare for the Japanese Language Proficiency Test (JLPT).

Special Events

- Speech Event
- Japanese Cultural and Seasonal Events

Detailed information will be provided before each event. For more information, please check our website CPC Online: http://www3.grips.ac.jp/~CPC/

Evaluation

Evaluation is based on the GRIPS Assessment Policy and takes into account attendance and participation. In examinations, the focus is on conversational skills.

Course Credit

Two credits will be awarded for courses offered in the Fall and Spring terms, and one credit will be awarded for courses offered in the Winter term. These credits do not count towards the degree.

Course Registration

- Beginners taking Basic Japanese can choose from several parallel sections offered during the week. Students with previous exposure to Japanese are required to take a placement test in class before registration.
- Registration procedures are the same as for other courses.

Inquiries About Courses

Please contact us by e-mail at cjll@grips.ac.jp or cpc@grips.ac.jp

Japanese Language Tracks

The following diagrams summarize the Japanese language tracks offered by the CPC.

- Students who have no knowledge of Japanese should enroll in Basic Japanese (Survival Japanese in the Winter Term).
- Students who have some knowledge of Japanese will be placed in appropriate courses after taking a placement test in class.

	Students who have **no** knowledge of Japanese		Students who have some knowledge of Japanese		
	↓	↓	↓	↓	
Fall Term	Basic Japanese 1	↓	Intermediate Japanese 1	Advanced Japanese 1	Fall Term
	↓	↓	↓	↓	
Winter Term	Basic Japanese 2	Survival Japanese 1 (no credit)	Intermediate Japanese 2	Advanced Japanese 2	Winter Term
	↓	↓	↓	↓	
Spring Term	Basic Japanese 3	Survival Japanese 2 (no credit)	Intermediate Japanese 3	Advanced Japanese 3	Spring Term

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GRIPS Library

Library hours and services may vary. Please check emails from GRIPS Library for the latest information.

General Information

Operating Hours
Monday - Friday: 9:00 - 21:00 (*19:00)
Saturday: 10:30 - 17:00
*Closing hours as of July 2023

Closed
Sundays, National Holidays, Year-End & New Year Holidays from December 28 to January 4
Exceptions to the above will be posted.

Admission
Touch the gate sensor with your Student/Faculty ID Card (your ID Card is also your Library Card). An ID Card is not necessary to exit the Library: simply push the bar and proceed through the gate.

GRIPS Library Website
The Library website provides announcements from the Library, access to OPAC searches, and other web links for searching electronic resources such as online journals and online databases available in the Library:
https://www.grips.ac.jp/main/lib/en/

Searching for Materials

Online Public Access Catalog (OPAC)
All books and periodicals in the GRIPS Library can be searched using OPAC (Online Public Access Catalog). OPAC includes books available online at GRIPS as well.
https://glib.grips.ac.jp/drupal/en/
→ **Refer to "How to use the Online Catalog (OPAC)"**

GRIPS Discovery Service
You can search GRIPS subscription e-journals, e-books, databases and online open access academic resources all at one time via GRIPS Discovery Service. Some of the search results provide full-text links.
On the Library top page there is a search box for "GRIPS Discovery Service" and a link to advanced searching.
 *You cannot search GRIPS book holdings or journals via Discovery Service. Please search those items via GRIPS OPAC.

Online Database
Online databases are useful tools for searching articles, news, statistics, and legal information, and for access to full texts.
 Library website > Online Resources
https://www.grips.ac.jp/main/lib/en/search/database/

Off-campus Access / On-campus Access with Your Own PC
Online journals, books, and databases can be accessed from outside the campus by logging in to EZproxy service.
 *You should also use EZproxy service when you use your own computer on campus, connecting via GRIPS campus Wi-Fi.
 Library website > Off-campus Access / On-campus Access with Your Own PC
https://www.grips.ac.jp/main/lib/en/search/off_campus_access/

How to Use the Library

Borrowing Books
Take the books you want along with your ID card to the counter.
A self-checkout machine is also available.
 Borrowing limit: 30 books
 Loan period: one month

Returning Books
Return borrowed books to the counter. Your ID card is not required for returns.
When the Library is closed, put the books into **the drop box located outside the Library entrance**.
Be sure to return all borrowed books by the due dates.

Reservations
If a book you need is checked-out, you can make a reservation through "MyLibrary".
 → **Refer to "MyLibrary"**
 You will receive an e-mail when a book that your requested becomes available.

Materials Not for Loan

The following materials are not for circulation, and are to be used in the Library only.

- Textbooks
- Reference books
- Periodicals
- Newspapers
- Audio-visual materials
- CD/DVD-ROMs
- Microforms
- Materials that are either damaged, broken, or susceptible to damage or breakage
- Other materials specified by the Library director

Photocopies

Photocopiers can be used by inserting your ID card.

- Materials that can be copied: materials owned by the GRIPS Library.
- Limits on photocopying: Library users must act in accordance with copyright laws.

Reference Service

Please inquire at the counter as to how to use the Library; how to find materials; how to obtain materials not held at the Library; and how to search online databases.

Book Purchase Request

You can request that the Library purchase books related to policy studies, for addition to the GRIPS Library collections.

The GRIPS Library Committee will review your requests and decide which items to include in the Library collection.

Apply via **"MyLibrary"**.

Group Study Room

The GRIPS Library has a group study room where students can work together for academic purposes. Feel free to use this room when seats are available.

You can also reserve a single table or the entire room. Make a reservation in advance at the Library counter or by email.

   Operating hours
      Monday - Friday: 10:00 - 18:00
      Saturday: 11:00 - 16:00

Restrictions

- Please respect the need for quiet in the Library.
- No smoking, drinking, eating, or talking on mobile phones.
- Materials in the Library are common assets. Everyone is expected to take the utmost care to avoid staining or soiling them, and of course to refrain from writing on them.

Use of Other Libraries

Inter-Library Loan (ILL) service

If materials you need are not available at the GRIPS Library, we can help you obtain them from other libraries. Apply via **"MyLibrary"**.

For details about ILL, inquire at the GRIPS Library counter or see the Library website.

Letter of Introduction to Other University Libraries

Please consult with the Library staff about obtaining a letter of introduction if you plan to visit the libraries of other universities.

Orientation / Guidance

The Library occasionally organizes orientations and guidance to familiarize students with the Library system, its databases, and inter-library loans.

Please check the GRIPS Library website for latest information.

We welcome your questions and requests.
Please feel free to contact us at: lib@grips.ac.jp

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How to Use the Online Catalog (OPAC)

OPAC is the GRIPS Library's online catalog; you can search it for books and journals held in the GRIPS Library. OPAC is available from any PC connected to the internet.

*When searching GRIPS subscription e-journals and e-books by title, please use "E-journals / E-books search."

Advanced Search

1. Enter keywords; or

2. choose the **Material type;** or enter information that you have in the corresponding field to narrow your search.

3. Click on "**Search**" to view your search results.

4. If the Library doesn't hold the material you need, you can search other university libraries' holdings by selecting **CiNii Books**.

 →Refer to **"GRIPS Library" > "Inter-Library Loans (ILL)," "Reference Service"**

[Basic rules]

* Not case sensitive.

* Ignores articles (a, the) and accent marks (e.g., à, ç, ë in languages such as French and German).

Search Result List

Materials that match the search conditions are shown in a list. Click each title for detailed bibliographical / holding information.

1. If you get too many results, select material type, author, or keyword and click "**Refine**" to narrow your search.

2. Alternatively, click "**resetting**" and you can try searching by adding / removing, or changing keywords.

Search Result in Detail: Books

Under "Details" you will find the bibliographical and holding information (location, call no., circulation status) of books.

1. <u>Location</u>: shows the location of the book

2. <u>Call no.</u>: books are arranged in order of the call numbers shown on their spines.

3. <u>Status</u>: If a book is out on loan, "In circulation" appears with the due date.

4. <u>Reserve</u>: You can make reservations for books currently on loan to other users (see "**MyLibrary**").

Search Result in Detail: Journals

Provides the bibliographical and holding information of journals.

*In OPAC you can search by journal, not by article. You should use other databases if you wish to search articles.

1. Holding volume: volumes held at the Library. There may be missing volumes.

2. Location: Journals are arranged in alphabetical order by title in the journals section.

3. Year of holding: range of years of the volumes held at the Library.

4. Continuing acceptance: "Ongoing" appears when the journal is subscribed continuously. Blank when subscription has been stopped.

5. First/Last publication year: note that the Library does not always hold from the first issue.

Search Result in Detail: Online books

You can search online books available at GRIPS via OPAC and get links to them.

1. Links to online books available only inside GRIPS
   "Read online"
   "IDENT"

2. Notes regarding use of online books, such as concurrent user limit

<< Off-campus Access / On-campus Access with Your Own PC >>

You can use online journals, books, and databases from outside GRIPS by logging in to EZproxy service with your temporary ID & Password for EZproxy.
   *Note: you should also use EZproxy service when you use your own computer on campus, connected via GRIPS campus Wi-Fi.

Library website > Off-campus Access / On-campus Access with Your Own PC
https://www.grips.ac.jp/main/lib/en/search/off_campus_access/

*Note: EZproxy service is separate from MyLibrary and G-way.

7

MyLibrary: What you can do with "MyLibrary"

Check Your Loans

Review your borrowing (books on loan) due dates, and check the number of times of renewals.

Renew Borrowed Books

Renew your borrowed books for <u>one month from the day you renew.</u>
<u>Borrowed books may be renewed twice.</u> Bring the books to the Library for renewal beyond that limit.
You cannot renew a book if it has been reserved by another user.

Reserve Books That Are out on Loan

Make a reservation for a book currently borrowed by another user; check the status of such loans; or cancel a reservation.
You will be notified via e-mail from the Library when a book that you have reserved is ready for pickup.

Request Inter-Library Loan (ILL)

To borrow books or obtain copies of articles that are not available at the GRIPS Library, you can request Inter-Library Loans from other universities' libraries.

Book Purchase Request

Request that GRIPS Library purchase a book that would support your study and research.
The request will be examined, and if approved, the book will be purchased for inclusion in the Library's collection.

How to Access MyLibrary

1. You can access MyLibrary via GRIPS Gateway, OPAC, and GRIPS Library website.

GRIPS Gateway > Menu > Link>MyLibrary   **OPAC (menu bar)**
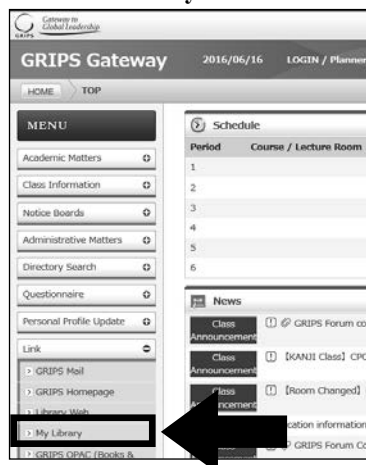
Library website

(left-hand menu)

2. Log in with your GRIPS ID and password

*Click "**Logout**" when you end your session.

MyLibrary Main Menu
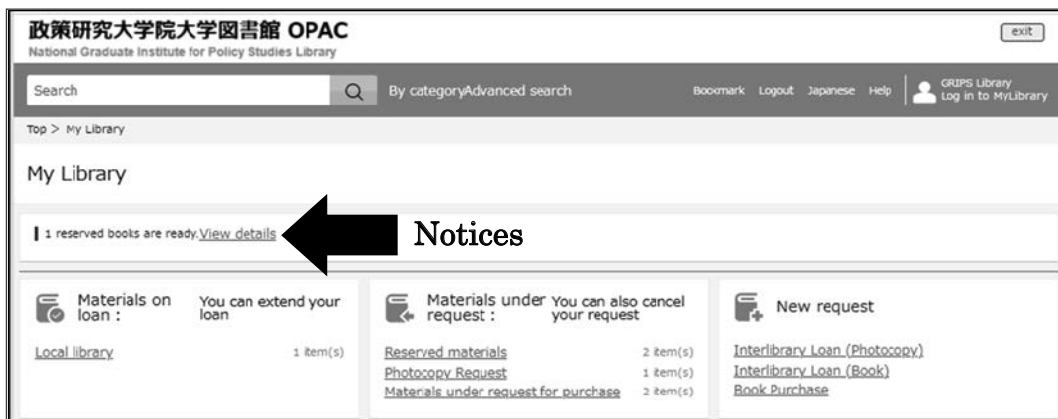
Notices
Notices about your borrowed books, reservations, or requested materials will be shown.

Materials on Loan
Check the status of your loan(s) and renew your borrowed books.

Materials under Request
Check the status of your reservations, ILL requests, and book purchase requests, or cancel them.

New Request

Inter-Library Loan (Photocopy)
Inter-Library Loan (Book)
Place requests for obtaining materials from other libraries (ILL: Inter-library loans)

Book Purchase
Place requests for the GRIPS Library to purchase books for use in your study and research.

Make a Reservation
Click the "**Reserve**" button on the OPAC search result list page or the material details page, and follow the instructions on the screen.
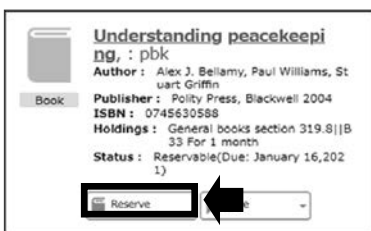
*Reservations can be made only for books on loan to other users.

Cancel a Reservation
Click "**Reserved materials**" under "Materials under request" to view details, and click "**Cancel**" in the material's information box.
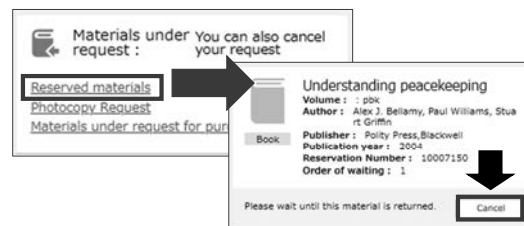
Renewals
Click "**Local library**" under "Materials on loan" and click "**Renew**" in the information box for the material. The due date will be extended for one month from the day of renewal.

*You cannot renew a book if it has been reserved by another user.
*Borrowing and renewal privileges will be suspended if you have overdue books.
*Loans may be renewed two times. Bring the materials to the Library counter to request renewals beyond that limit.

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Photocopy / Book Loan Requests (Inter-Library Loans)

If the material you need is not available from GRIPS Library, request to borrow it or obtain a photocopy of it from other libraries. Fill out the form and click "**Go to Confirmation window**". Please supply as much bibliographic information as you can to help us process your request.

Photocopy

Book loan

Bibliographic Information from OPAC

Check **CiNii Books** to search a book / journal title, and click the "**Request ILL**" button on the search result page. Bibliographic information (title, author, publisher, etc.) will be entered automatically. This search enables you to save time inputting bibliographic information.

1. Check **CiNii Books** and search.

2. Click "**Request ILL (Photocopy)**" for journal article or "**Request ILL (Book Loan)**" for book in the detailed results window.

3. Bibliographic information will be entered automatically.

    Photocopy: enter author, title of article, volume, and year; and click "**Go to Confirmation window**".

    Book-Loan: make sure the information is correct and click "**Go to Confirmation window**".

You will receive an e-mail when your requested materials are available for pick-up.

Book Purchase Request

You may request that GRIPS Library purchase a book that supports your study and research. Requests will be reviewed by the Library committee, and when approved, will be added to the Library's collection.

Confirmation window

Fill out the bibliographic data of the book; do not forget to enter **Reason for request**, and click "**Go to Confirmation window**".

Please supply as much bibliographic information as you can to help us process your request.

*Before you submit a request, search OPAC to confirm that the book you want is not already held by GRIPS Library.

*We do not accept:
>materials which the library already holds in its collection
>books for test-preparation or language study
>Journals or electronic resources.

Bibliographic Information from OPAC

As in the case of requesting ILL, search OPAC with a check in **CiNii Books** and click "**Request Book Purchase**", you will get the necessary bibliographic information automatically.

1. Check **CiNii Books** and search.
2. Click "**Request Book Purchase**" in the detailed results window.
3. Bibliographic information will be entered automatically.

   Make sure the information is correct, enter the **Reason for request,** and click Go to Confirmation window.

   You will receive an e-mail when the book is available for pickup. The book will be held for you at the Library counter for one week.

7

G-way

In G-way, the GRIPS campus network system, students can perform actions including registering for courses; applying for certificates; and checking class information and grades.

1. G-way Login Procedure

Access G-way at https://gportal.grips.ac.jp/fw/dfw/ASTSV004/

Note: You can also access G-way via the [Intranet] link on the GRIPS official website.

On the login page, enter your GRIPS ID and GRIPS password. Then, click [Login].

2. G-way Top Page

On the top page, the following information is shown.

・Class information: weekly information related to the classes for which you are registered

・Schedule: today's class schedule

・Notice board: G-way Manual, Academic Calendar and other information

3. Menu Function

Click [+] on each button to see more options.

When a pop-up block message appears

If the message below appears when you move to a new window, click [Options for this site] and select [Always allow]. If a different message appears, refer to your browser's help.

Links

Click [+] beside [Link] and check the services available.

* Note: the content under *Link* is subject to change.
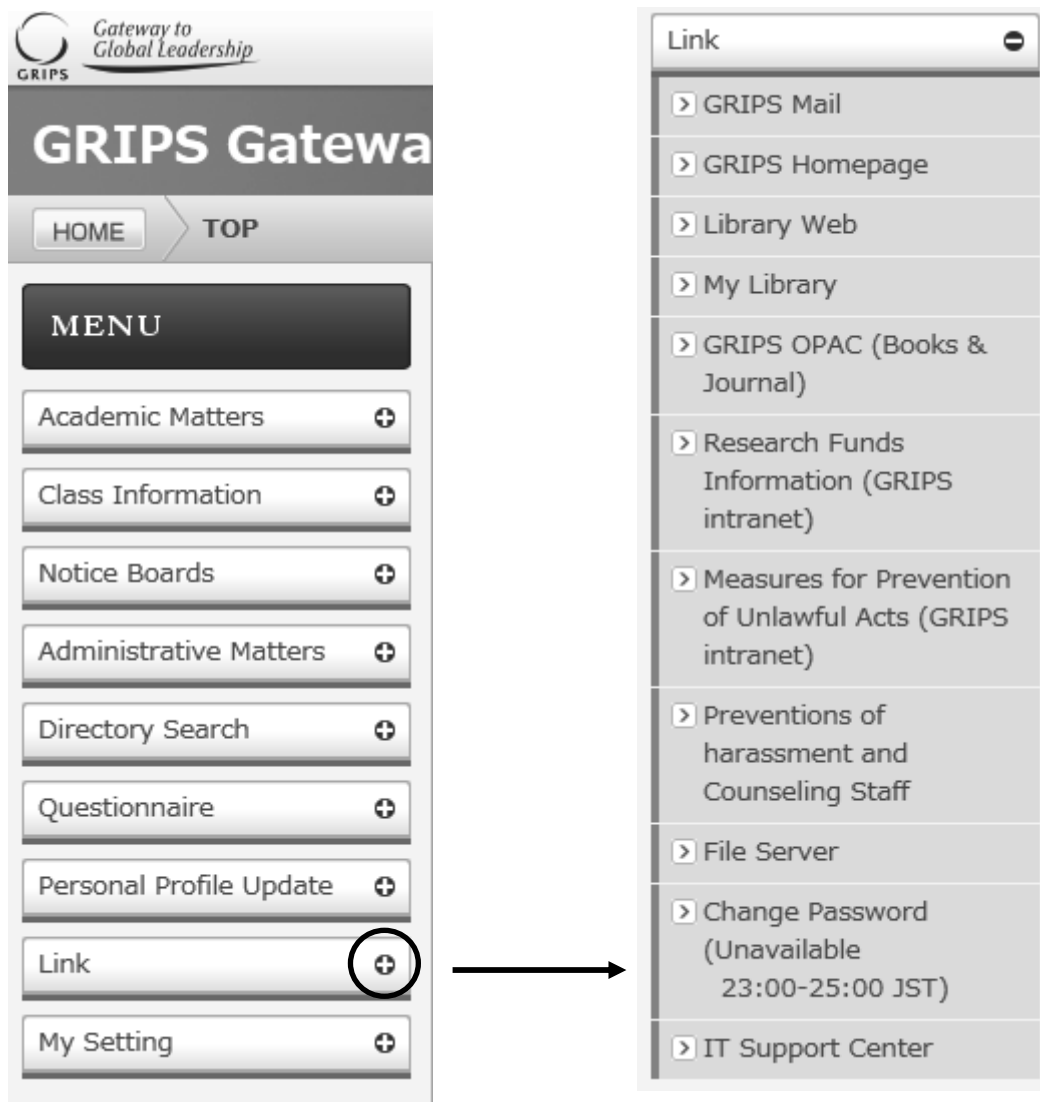
How to Register for Courses

Course Registration

Access the G-way page
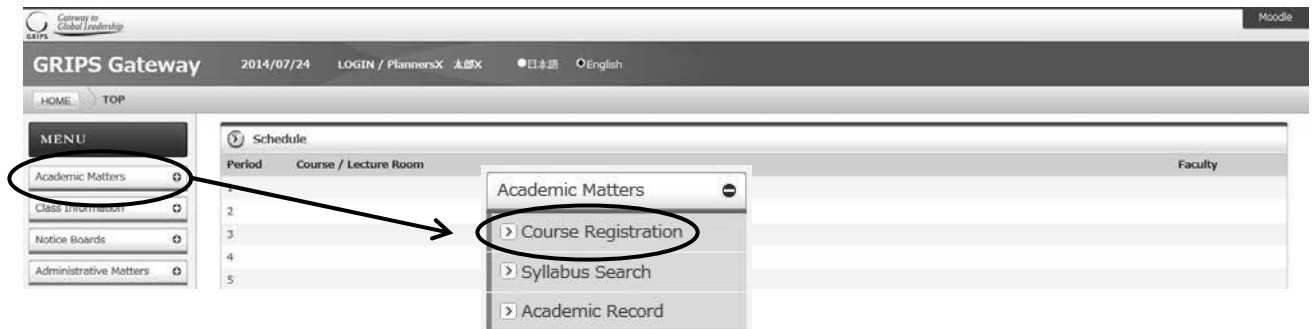
Under "Academic Matters" you can register for or withdraw from courses.

Links to any of the three screens (Course Registration, Withdrawal, and Timetable) may be shown, depending on the duration of the term.

・Course Registration

・Withdrawal from Courses

・Your Timetable

Registration Procedure

(1) During the course registration period, the course registration screen will be displayed, as shown below.

(2) Click the pull-down menu to select a course from the list of courses for which you can register.

To find intensive courses, click on the 'others' button.

(3) For a course that is offered on multiple days and/or periods in the week, you can add/drop the course by making a change to just one period. The change you make will be reflected for other day(s) and/or period(s).

(4) A message to indicate the change that you have made will be shown on the screen. Click [OK] to confirm the change.

(5) Once you have selected the courses for which you wish to register, click the [Registration] button.
Please note that your course registration is not finalized until you click the [Registration] button.

(6) Timetable

Once the system validates your selection, your course registration information will be registered in the system. When the registration process is complete, your Student Personal Timetable will be displayed automatically.

Outside of registration periods, the Timetable will open automatically, and the Course Registration Screen will not be shown.

(7) Be sure to check your registration on the Course Registration Screen again.

(8) If you find an error during the system validation, the courses that have not been validated will be displayed. Click the [Back] button to return to the previous page to correct the error and then click the [Registration] button again.
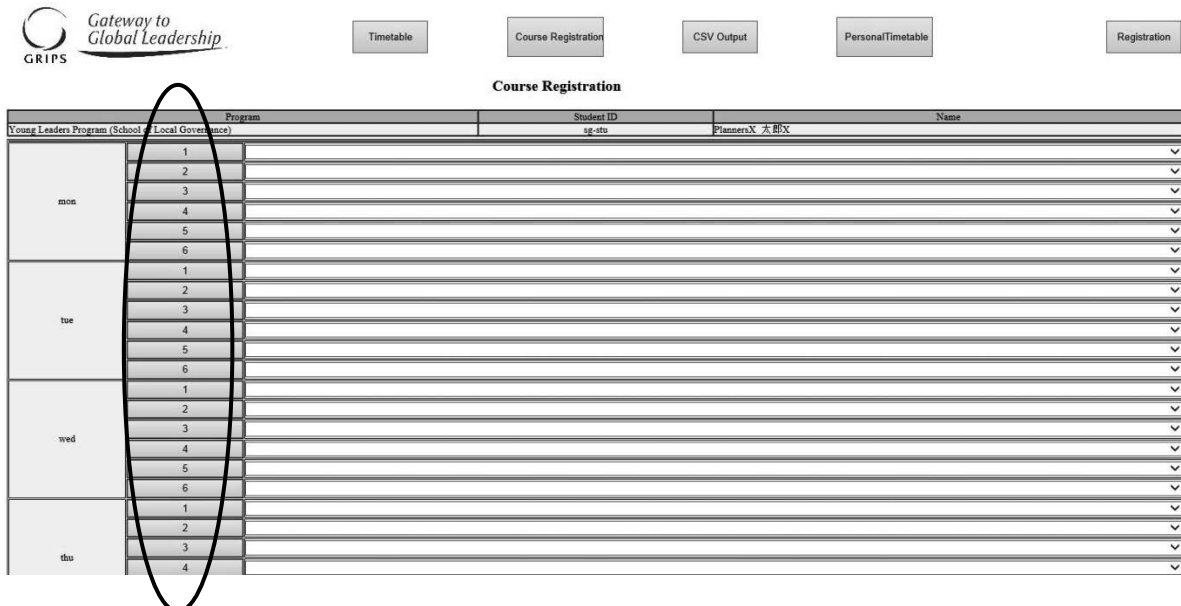
(9) Registration can be modified any number of times during the course registration period. If you have registered for any courses, they will be shown on your screen. Courses that are registered before the current term and ones registered via AST are highlighted in yellow. You cannot make any changes to those courses.

Syllabus

(1) When you click on the number of any period, you will see the list of courses in that period for which you can register.

(2) Click on the [View] button, you to view the syllabus.

Course Registration Form And Timetable

(1) Course registration form

If you would like to register for courses which don't appear on the Course Registration Screen, please click the Registration Form button and download the form. Fill it out and submit it to AST by email (ast@grips.ac.jp).

(2) Timetable

Click on the Timetable button to check your timetable.

CSV Output

Click on the CSV Output button to download a csv file containing a list of courses for which you are currrently registered.

[open] button　　　[save] button

7

Withdrawal

(1) During the withdrawal period, the Withdrawal screen shown below will be displayed.

(2) If you would like to withdraw from any of the courses for which you have registered, please check the withdrawal boxes for those courses.

If you would like to cancel a selection, please click again and the check box will be cleared.

Note: You cannot make any changes here to courses for which you registered via AST.

(3) In the case of courses that occur on more than one day and/or period of the week, if you change your choice of one item, the other contents will also be updated in the same manner. When you see the message below, please click "OK".
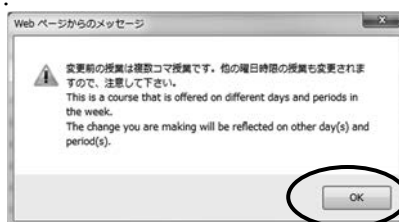
(4) Finally, please click the "Withdrawal" button.

⑸ During withdrawal periods, it is possible to modify the content of your registration many times. Courses from which you have withdrawn will be indicated by checks in the withdrawal boxes to the right.

7

Academic Record

Academic Record

(1) Click the [Academic Record] button under "Academic Matters" on the GRIPS Gateway menu.

On the "Academic Record" screen you can check your overall academic record.
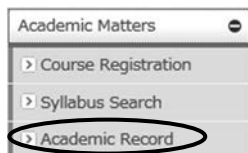
(2) The "Academic Record" menu screen displays three buttons, as shown below.
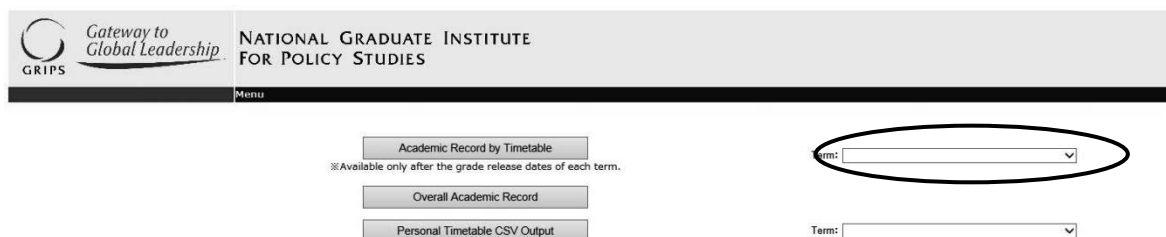
Academic Record by Timetable

(1) Click the pull-down menu and select a term.
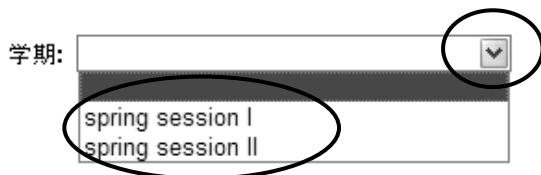
(2) Then, click the [Academic Record by Timetable] button.
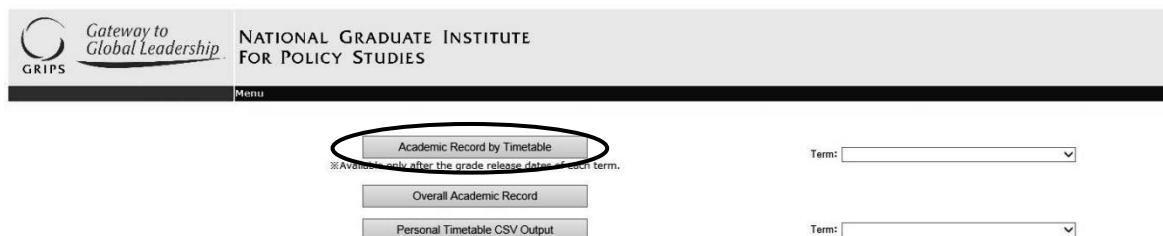
(3) The course grade will appear at the top of each course entry.

Note: an asterisk indicates that the course is currently being conducted.

Overall Academic Record

If you click on the [Overall Academic Record] button, you can check your academic record, displayed in two types of tables.

- ・ The upper table shows all the courses you have taken to date and your grades for those courses.
  Note: an asterisk indicates that the course is currently being conducted.
- ・ The lower table shows the credits required for each category as well as credits earned at the moment.

Personal Timetable CSV Output

(1) Click the pull-down menu and select a term. Then, click the [Personal Timetable CSV Output] button.

(2) Click on the [Personal Timetable CSV Output] button to download a CSV file containing a list of the courses for which you have registered. To open the CSV file, click the [Open] button. To save the CSV file, click the [Save] button.

7

Administrative Matters

Various Applications

"Administrative Matters" on the GRIPS Gateway allows you to:

- Request a change of student status at GRIPS

- Request a certificate

Requesting a change of **student status at GRIPS**

(1) Click [Change of Student Status at GRIPS].
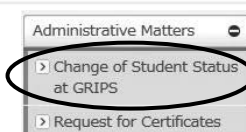
(2) Click [New Application] to display the new application screen.
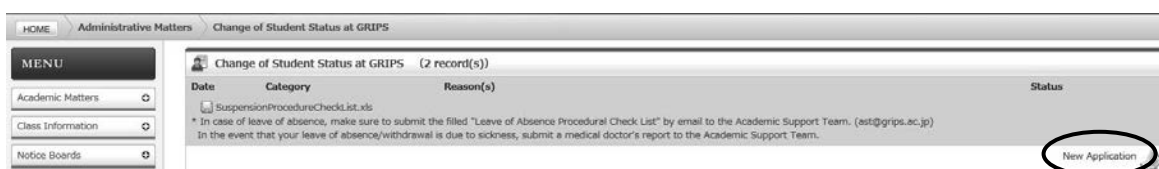
(3) Select a category for your desired student status, fill in the necessary fields, and click the [Submit] button.
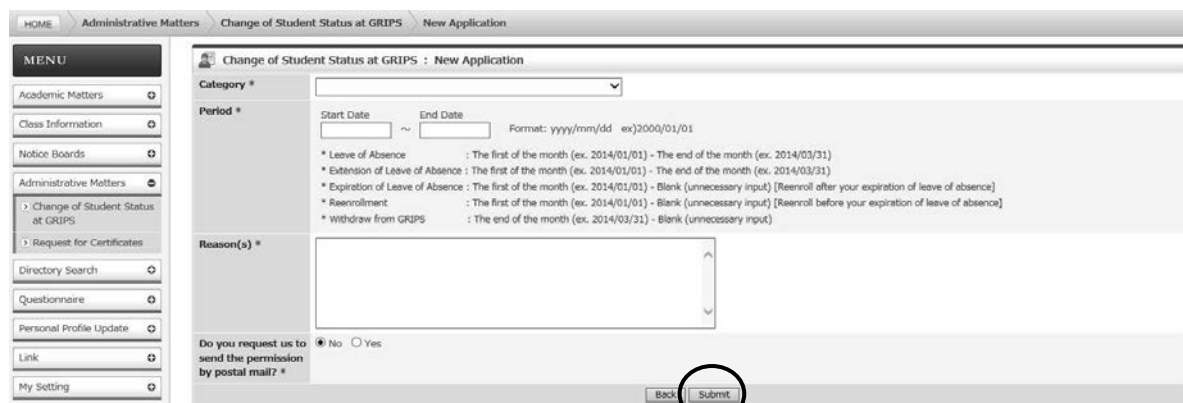
(4) To modify your application, click [Modify]. To delete your application, click [Delete].

Note: these operations are allowed only when "Status" indicates "Applied," which means that you have submitted an application, and it is pending.

(5) When the application is complete, it will appear on the screen.
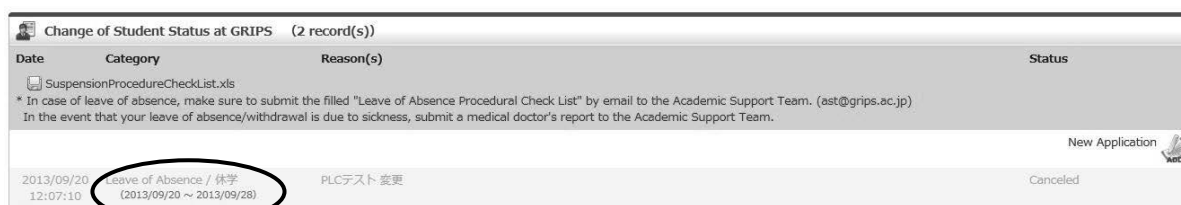
Requesting a Certificate

(1) Click [Request for Certificates].
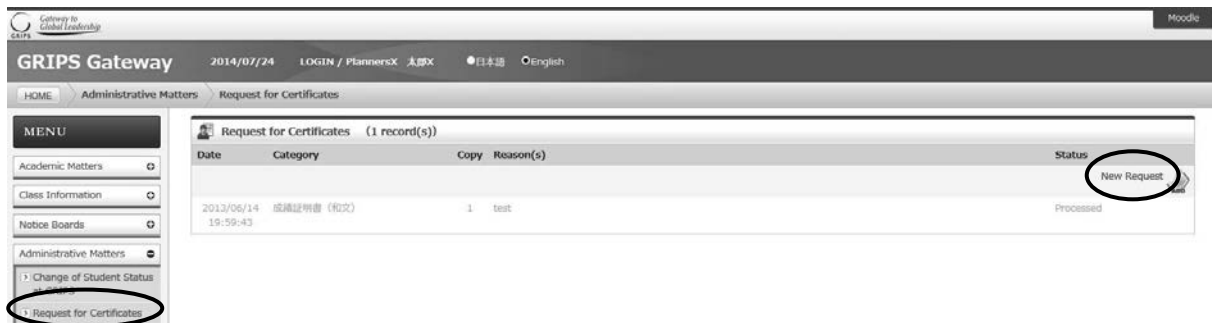
(2) Click [New Request] to display the new application screen.

(3) "Type and Number of Certificates" shows a list of certificates that are available. Select your desired type of certificate and the number of copies. In "Reason(s)," provide one or more reasons for the application.

(4) To submit your application, click the [Submit] button. Upon submission of your request, your request will appear on the screen.

(5) To modify your request, click [Modify]. To delete your application, click [Delete]

Note: these operations are only allowed when "Status" indicates "Requested," which means that you have submitted a request and the request is pending.

Various Settings

My Setting
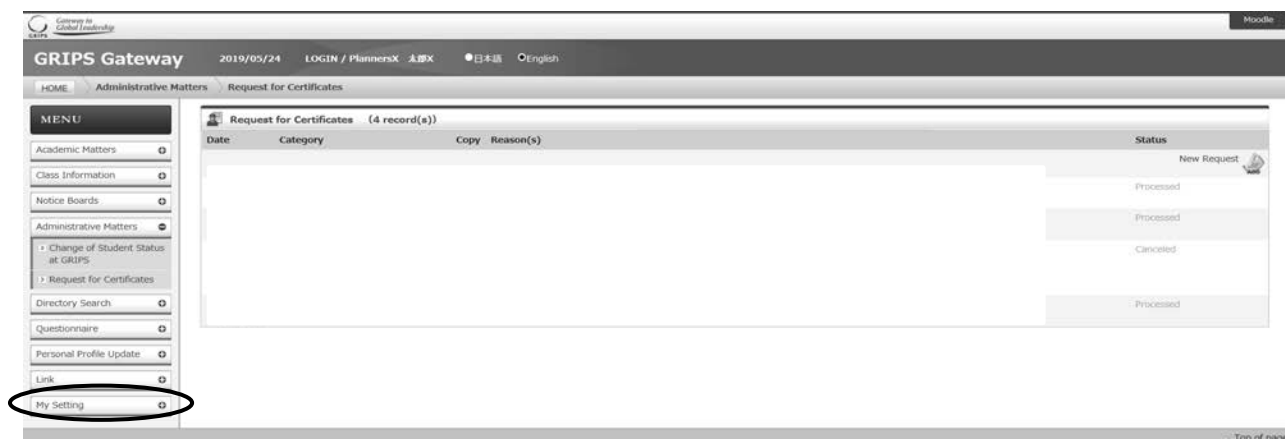
System Setting

Click [System Setting] in the "My Setting" menu to set up a forwarding address for receiving announcements from "Notice Boards."

※We have already registered your GRIPS e-mail address (XXXXX@grips.ac.jp) as a forwarding address.

Privacy Setting

Click [Privacy Setting] under the "My Setting" menu to select the information you want to share through "Directory Search."

Class Information

Microsoft Teams is used for class announcements and sharing materials.

Teams Login Procedure

In order to login to Teams, you need to log in to Office365 at https://www.office.com/

On the login page, enter your GRIPS ID (in lower-case letters) followed by @grips.ac.jp and enter your GRIPS password.

How to Join Teams for Each of Your Classes

The Academic Support Team distributes Teams codes for all courses at the beginning of each term, to enable you to join the Teams for your classes. We recommend that you join the Teams for each of your classes as soon as possible since all necessary information will be posted there (e.g., lecture materials, information on class cancellations, and URLs for online lectures).

Please note that Teams is only used for sharing class information.

Note: Course registration must be completed separately, as described in "How to Register for Courses."

Registration Procedure

1. A list of the Teams codes created for each class will be distributed, as below.

Teamscode	Course name
gz6ji2q	MEP4120E_Thesis Seminar II_FUJIMOTO Junichi, et al.
ux9pny2	【Fri2Fri3】ECO2000EA_Microeconomics II_XING Yuqing
1hvvp0f	【Fri3Fri4】STI2230E_Energy Data Analysis_NEI Hisanori
1hvvp0f	【Fri3Fri4】STI7231E_Energy Data Analysis_NEI Hisanori
zmnzrgl	【Mon2Mon3】ECO6060E_Advanced Macroeconomics II_FUJIMOTO Junichi
oqfiuqj	【Mon3Mon4】MOR2020E_Data Science in Practice_TAKENOUCHI Takashi
hch3pkk	【Sat1Sat2】STI2070J_科学技術外交論_廣木 謙三

2. Select " Teams " from the sidebar on the left, and click "Join or create team" on the upper right. When the following screen appears, enter the class code in the "Join a team with a code" and click "Join team" to register.

7
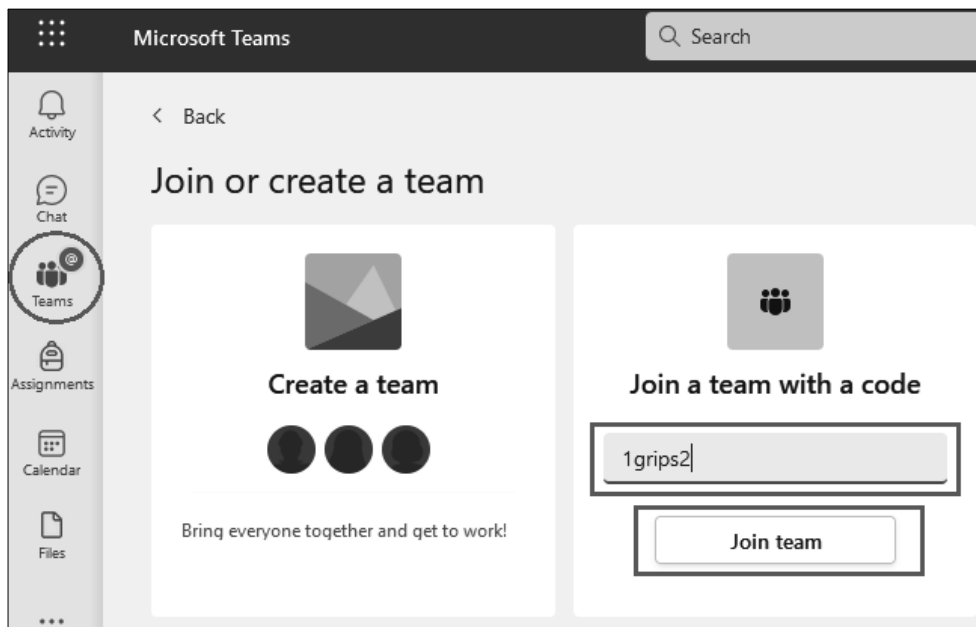
*Once you have joined a team, you cannot remove yourself from that Team. Except in special cases, students who have not registered for a course are removed from the Team for that course after course registrations have been confirmed.

3. The following screen will appear when you join a team.
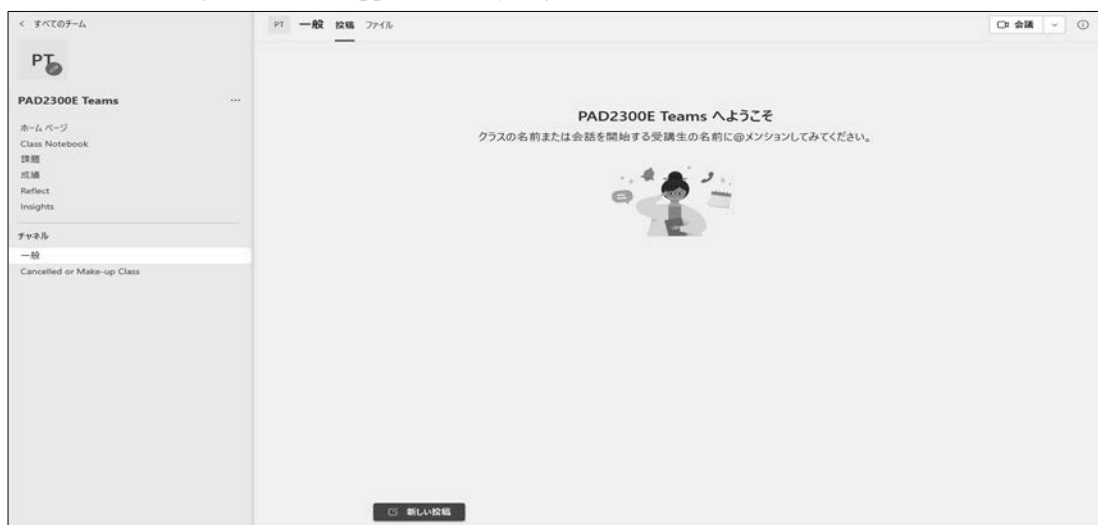
Checking Class Announcements

You can check the "General" channel to check for postings from instructors. Click to switch channels when instructors post to other channels.
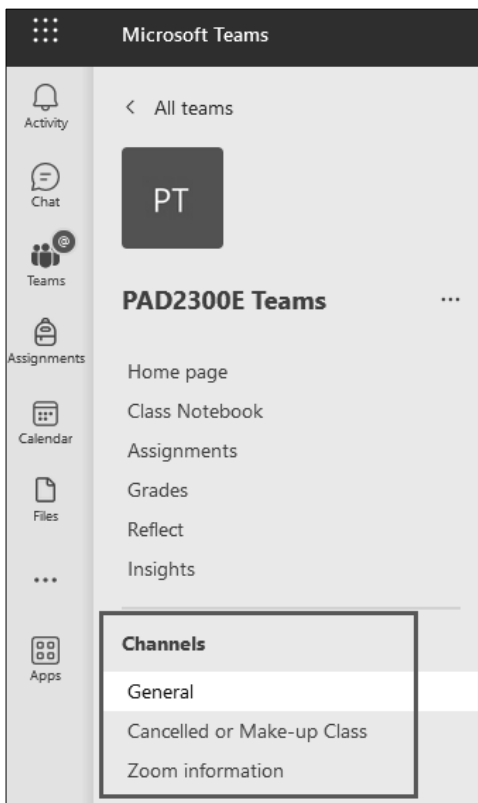
Checking Lecture Materials

Click "Files" on the right side of the channel name to view uploaded lecture materials.
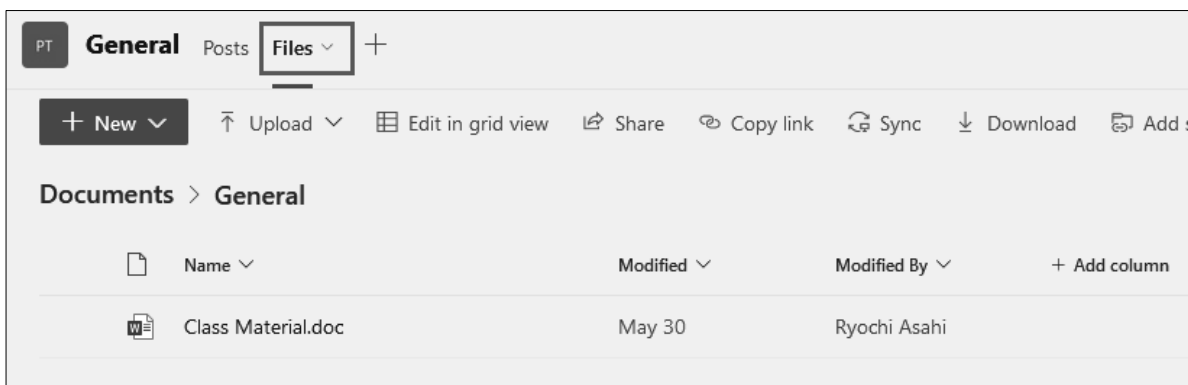
Submitting Assignments

If your instructor asks you to submit an assignment, please follow the steps below.

1. When an assignment is created, the following message will appear in the "General" channel. Click on "View Assignment."

7

7. Campus, Support, and Services
– Teams –

2. Click on "Attach" to upload the file.
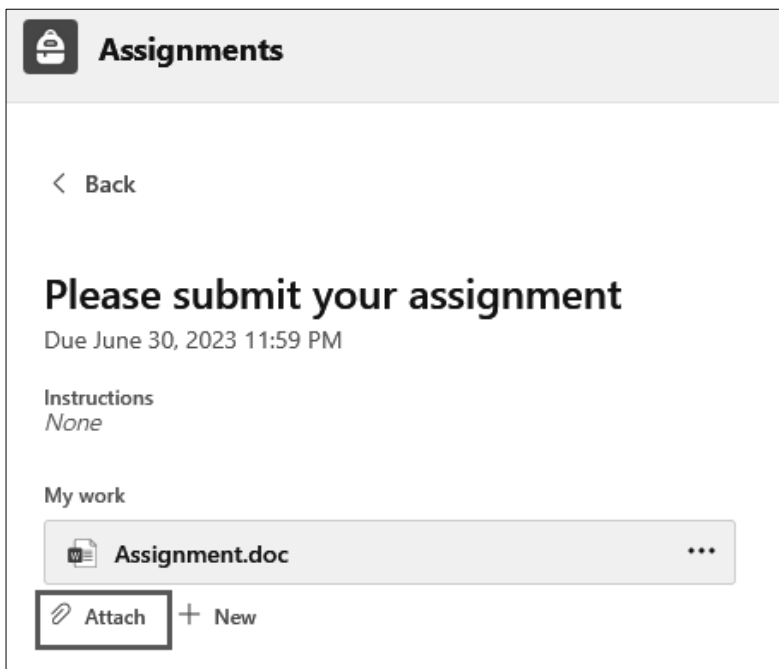
3. Click the "Turn in" button at the top right of the screen to complete your submission.
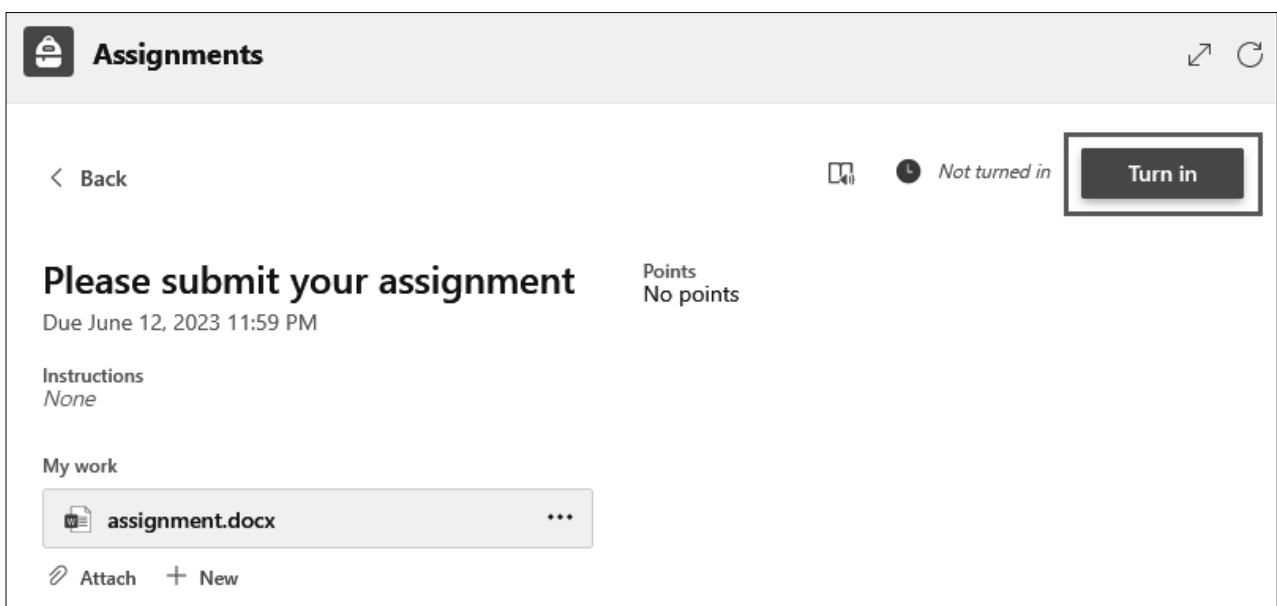
IT Services

Who We Are

- We are the GRIPS IT Support Center. Our mission is to provide an optimal network environment with advanced technology for all GRIPS professors, students, and staff members on campus.

What We Provide

- Information related to the on-campus network.
- Responses to questions about using PCs, information technology (IT), and related matters.

What We Do Not Provide

- Resupply or ordering of materials (e.g., printer paper, toner cartridges).
- Purchase of PC accessories and software.
- Support for personally owned PCs.
- Off-campus support.

Information and Rules for Using Your Own PC

- Take personal responsibility for the care of your own PC.
- A virus-infected PC can contaminate other PCs. If you find that your PC is infected with a virus, disconnect your PC from all networks and remove the virus immediately.
- Do not use the GRIPS network for purposes other than your research and education.
- Do not use your PC as a server.
- Use of software in violation of the license agreement and copyright law is prohibited.
- Comply with the law in the use of information technology. Note that any activity that violates the law is prohibited.
- Please contact the Academic Support Team to request the installation of statistics software.

Managing Your Data

- You are individually responsible for managing the data that you create. GRIPS will not be held responsible for any loss of or damage to your personal data.
- Ensure the safety of your important data by making a back-up.

GRIPS Network Service

- Do not connect to websites that are pornographic, defamatory, or likely to carry viruses or undesirable software.

Wireless LAN Service

- Wireless LAN service is available in all GRIPS facilities.
- Note: there have been difficulties connecting to the Wireless LAN in some areas of campus.

G-way

- G-way, our portal site, enables access to services including GRIPS mail, GRIPS Library, and GRIPS File Server.
- Important announcements will be posted on the Notice Board in G-way. Please check there frequently or set a forwarding address to receive notifications to your private email address.

Change GRIPS Password

- You can use your GRIPS password for all GRIPS network systems. When you change your GRIPS password, the password will be changed for all GRIPS network systems.

GRIPS Mail Account

- Your e-mail account is your GRIPS ID (in lower-case letters) followed by @grips.ac.jp.
- You can continue to use that email address after you graduate from GRIPS.

File Server

- You can access the files saved in the File server through G-way.
- Google Drive is available as a personal cloud storage service.

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Shared PC

- There are shared PCs in lecture room A, the library, and the CPC Communication Lounge. Several statistics software are installed in the PCs in lecture room A.
- Caution: The data saved in any shared PC will be deleted automatically when the PC is shut down or restarted.
- Do not use the shared PCs for purposes other than your research and education.

Printer

- Printers are installed on the 4th, 5th and 6th floors.
- To print, connect your USB device to a printer or use a shared PC. You can only print PDF files via the USB drive.
- For resupply of paper or toner, and for copy points, contact the Academic Support Team (AST).

Scanner

- You can save scanned data to your USB devices from all Xerox printers except the one in the library.

IT Support Center (3F)

Extension: 6092/2501
Tel: 03-6439-6092
E-mail: support@grips.ac.jp
Website (accessible only from campus PCs):
http://www10.local.grips.ac.jp/support-center/e/index.html
Office hours: 9:00–18:00 Monday to Friday

The Virtual IT Support Center

The IT Support Center has been accepting inquiries both by email (support@grips.ac.jp) and via the virtual IT Support Center, through Microsoft Teams.
The IT Support Center staff will answer your call between 9:00 and 18:00 on weekdays. You can access the virtual IT Support Center by calling or by reading the QR code below with your smart phone. The IT Support Center sends this reminder about how to access the virtual IT Support Center at the beginning of each month. Please follow the steps below to call or access the virtual IT Support Center.

【Phone call】
1. Call【03-4571-2088】.
2. After the announcement,
enter the conference ID【158 963 095#】.
3. Wait until you hear the tone.
4. After the tone, press【#】
5. Wait until the IT Support Center answers your call.
Note: The announcement is in Japanese.

【Smart phone access】
Access the IT Support Center Conference on Microsoft Teams via your smart phone or by reading the QR code below.
Note: You must have the TEAMS mobile app installed to access the IT Support Center Conference from your smartphone.

7

2-Step Verification Setting

Access the GRIPS website (https://www.grips.ac.jp/) and click [Intranet]

Enter your [GRIPS ID] and [GRIPS PASSWORD] → click [Login]

The One-Time Password input screen will appear: please confirm that the personal email address shown on the screen is the same as the one you registered.

Open your email account and copy the OPT number presented in the OPT email → enter the OTP number → click [send] → log in to G-way

※The manual for setting 2-Step verification using the app is available at the IT Support Center.

GRIPS File Server

Introduction

・Be very careful when you delete files or folders by putting them into the Trash Can or pressing the Delete key. Those files/folders will be deleted permanently from the server.

・Your personal data is your own responsibility. Make a backup of your data frequently. GRIPS is not responsible for any trouble such as lost or damaged data.

・There is a "Public Folder" in the file server. You can use that folder to share files with all students. All data in the Public Folder will be deleted on the first of each month.

・There are folders in the file server for each program and course. You can use those folders to share files with the students in a specific program or course.

Accessing the File Server

1. From Shared PCs on Campus

Press [Windows key] + [R].

Enter ¥¥media-file in [Run] and click [ok] → Select your program
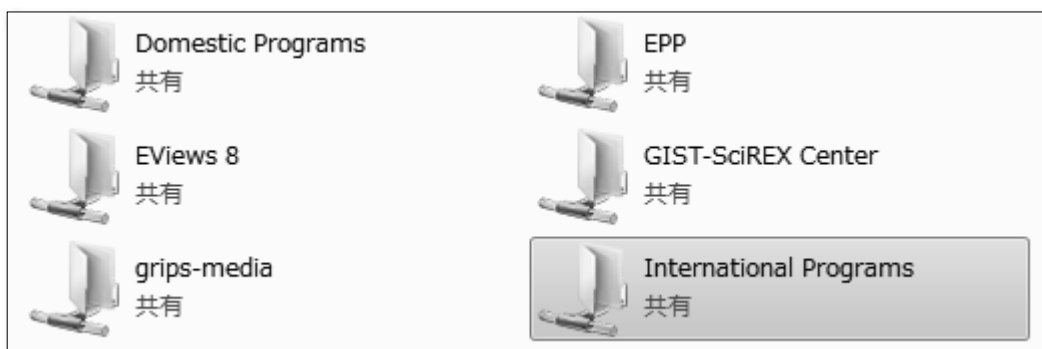
2. From the Web

After logging in to G-Way, click [Link] → click [File Server] in [Menu].

You will see the window below. Enter your GRIPS ID under [Username] and your [Password]. Then click [Sign in].

Click [File Server].
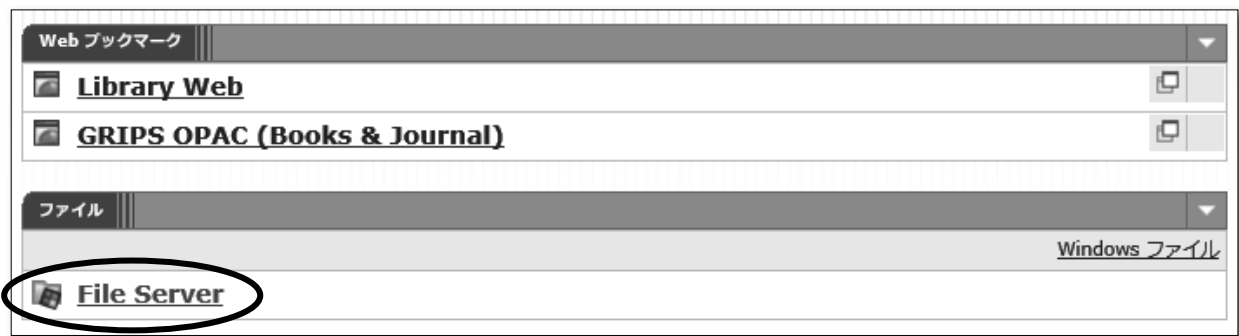
Select your program. (e.g. International Programs) You can upload, download, and delete files.

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Google Drive

Google Drive

Google Drive is a cloud storage service. You can access Google Drive data through web browsers from any location. Please use Drive for backing up your personal data.

※GRIPS is not responsible for any trouble such as loss of or damage to your data.

1. How to Access Google Drive

Access the URL below to use Google Drive on your web browser and click [Go to Drive]

https://www.google.com/intl/en_ALL/drive/
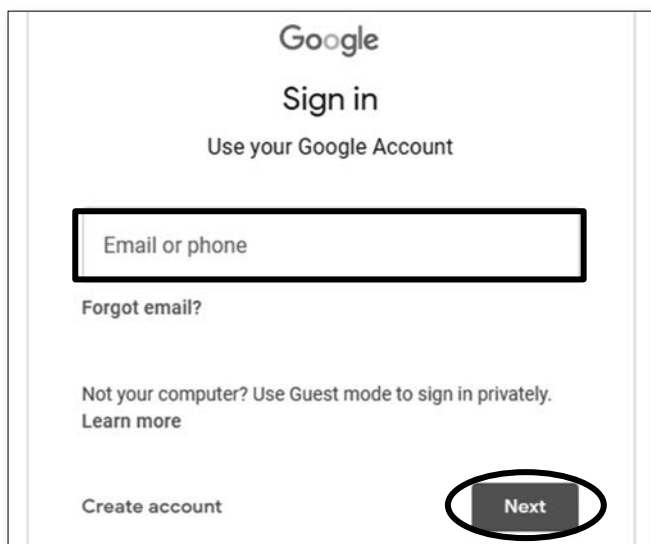
Access the URL below to download [Backup and Sync] the Google Drive application and install it in your device:

https://www.google.com/intl/en_ALL/drive/download/

2. Logging in to Google Drive
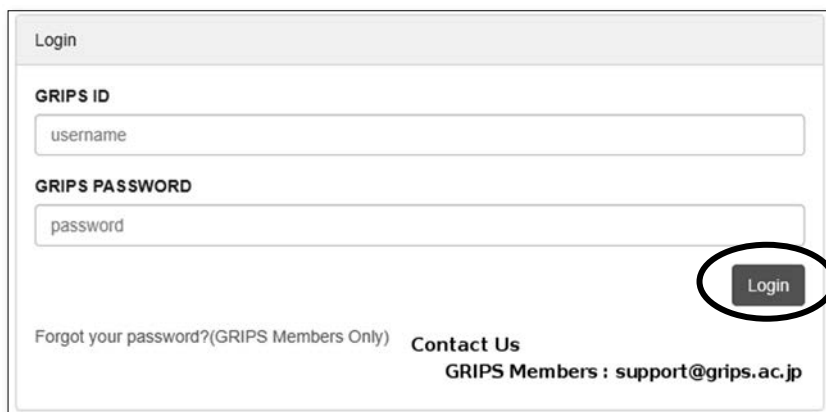
Enter your GRIPS email address and click [Next].
Note: You must include @grips.ac.jp after your student ID.

Enter your GRIPS ID and GRIPS password, and click [Login].
Note: Do not add @grips.ac.jp after your GRIPS ID.

3. Directions and Support for Using Google Drive

Access the URL below for the Google Drive Help page.

https://support.google.com/drive/?hl=en#topic=14940

Campus Printers

1. Printing from Shared PCs

Select the nearest printer for printing.

If needed, select [2-sided print] or [Multiple-up] or [Output Color] under [Property] → click [OK]
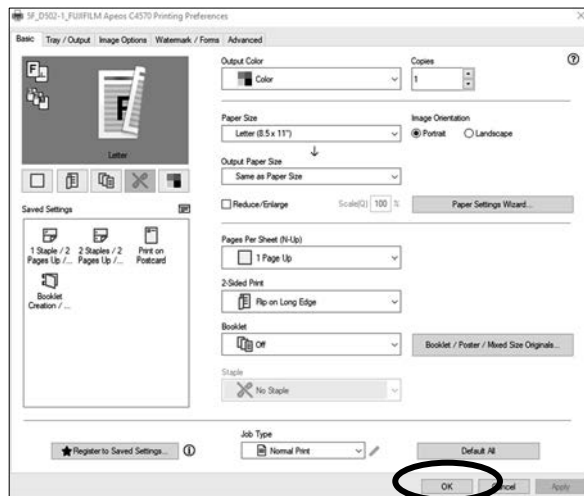
[5F-1, 5F-2]
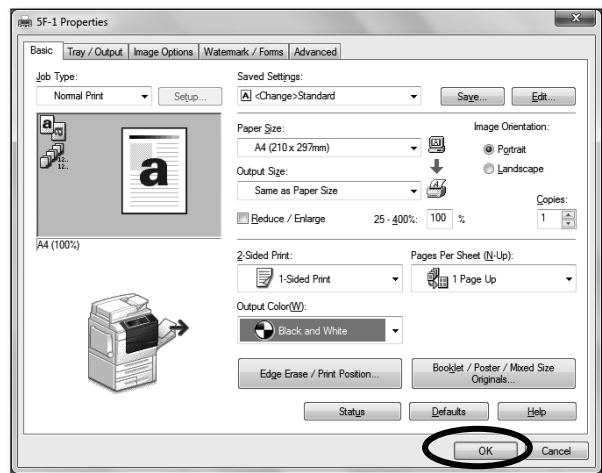
[4F-1, 5F-3, 6F-1, 6F-2]

In the [Enter User Details] window, enter your [Billing ID] → click [OK]

You can type the ID of your choice for [Billing ID].
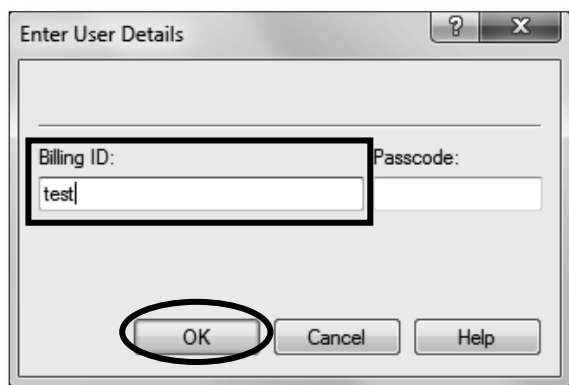
Insert your card in the card reader next to the printer. Note: You CANNOT transfer points between cards.

For GRIPS ID cards

For SUICA・PASMO cards

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– 127 –

7. Campus, Support, and Services
– IT Services –

How to change the interface language setting on 5F-1 and 5F-2 printers:

Press [power] on the printer → press [globe icon]

Select language → press [OK]

How to change the language setting on 4F-1, 5F-3, 6F-1, and 6F-2 printers:

Press [Service Home] on the printer → press [Language] to change the interface language

Press [Select ID and Print].

※If the printer you selected is in use or is being repaired, you can transfer your data between the following printers.

・5F-1 and 5F-2

・6F-1 and 6F-2

E.g., if you send a document data to printer 5F-1 and it is in use, you can print from printer 5F-2 without resending the data from your PC.

Note: If you wish to print from an unlinked printer such as 6F-1 or 5F-4, you must resend your data.

Select your user ID.

Note: You can use the search box to find your user ID.
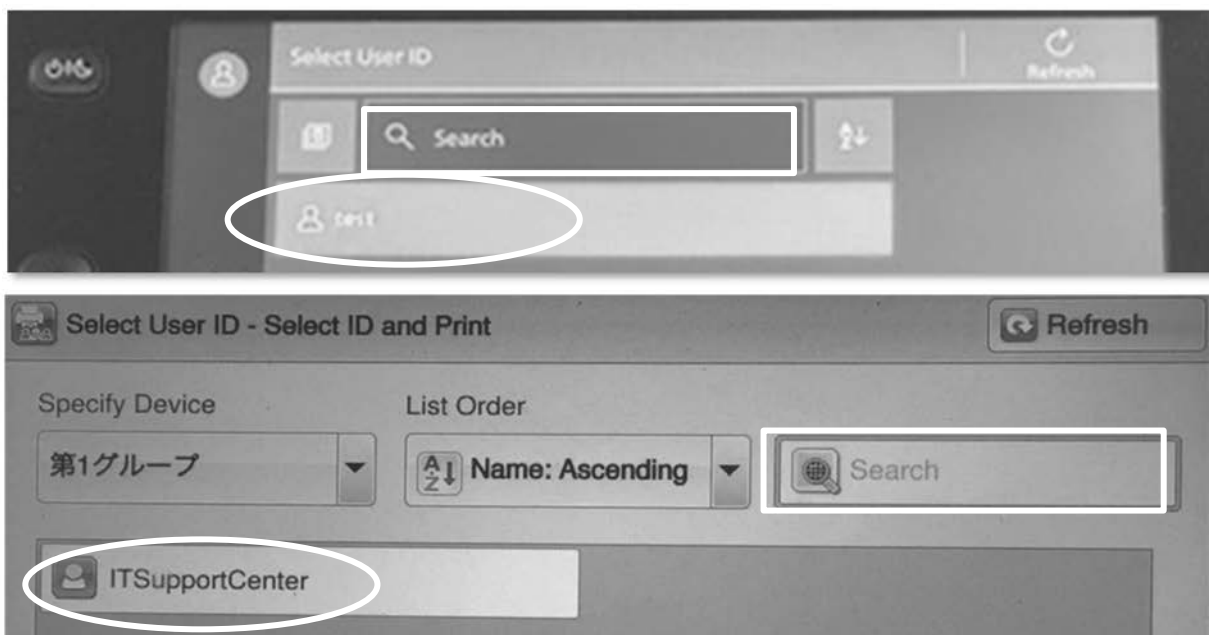
Select the document you wish to print → press [Start]

2.   Printing from a USB device

Printing from a USB device on 5F-1 and 5F-2 printers:
    Connect your USB device to the printer → press [Confirm]
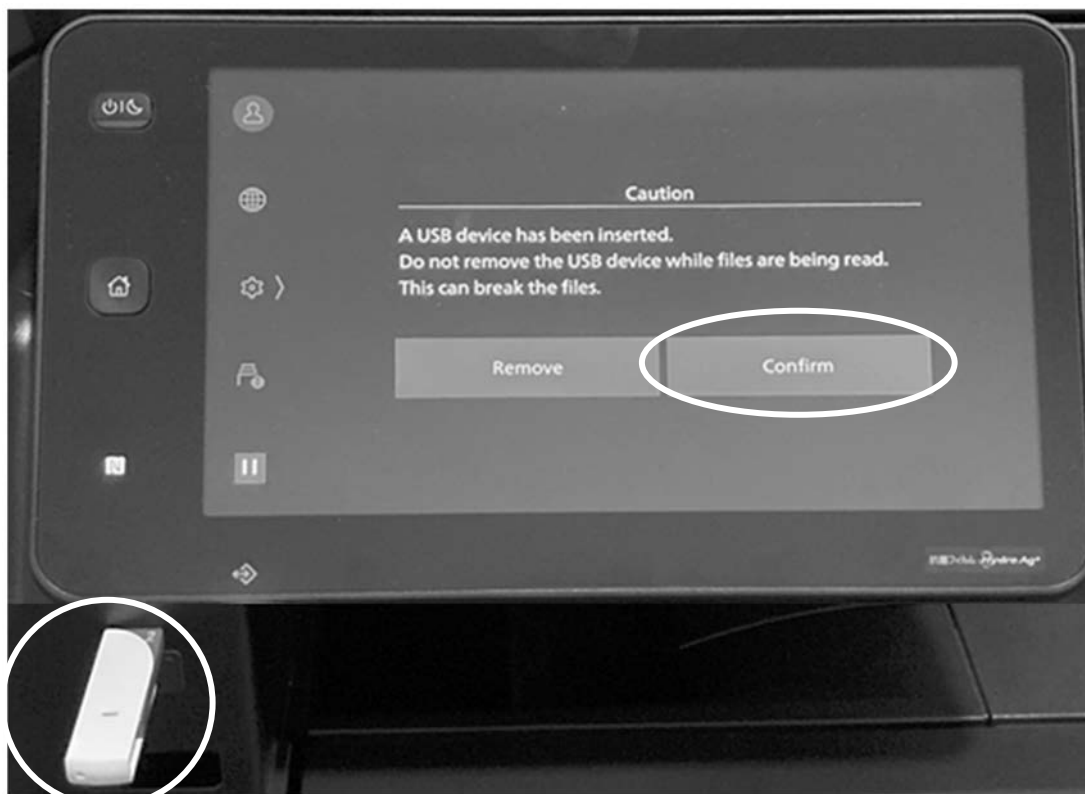
Press [Print form USB]
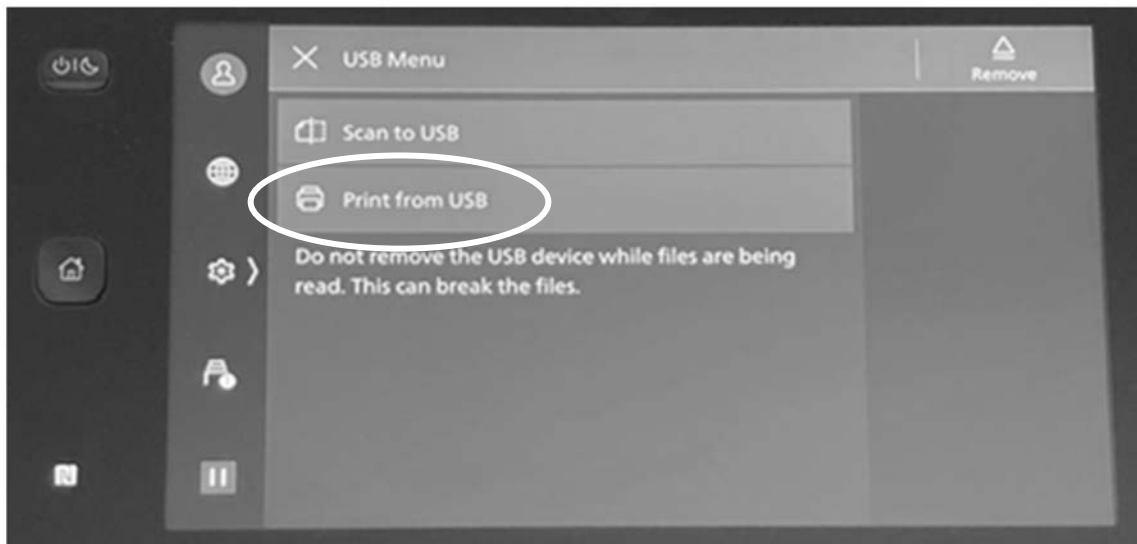
Select the file you wish to print → press [Start]
After printing, press [Remove] → disconnect your USB device from the printer
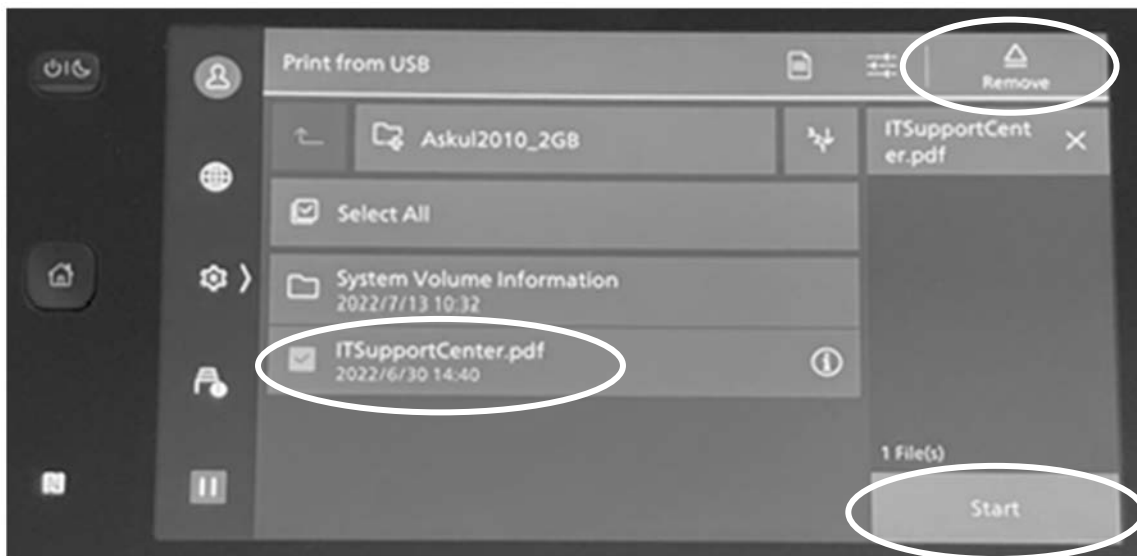
Press the menu icon to change the print settings→ change the settings

7

Printing from a USB device on 4F-1, 5F-3, 6F-1, and 6F-2 printers:
  Connect your USB device to the printer → press [Media Print]
  Note: Only PDF files can be printed from a USB.
  Note: NTFS and exFAT formats are not supported.

Press [Select All] → change the print settings if necessary → press [Start].

Note: If you wish to print a specific file, press [Select From List] → select the file → press [Start]
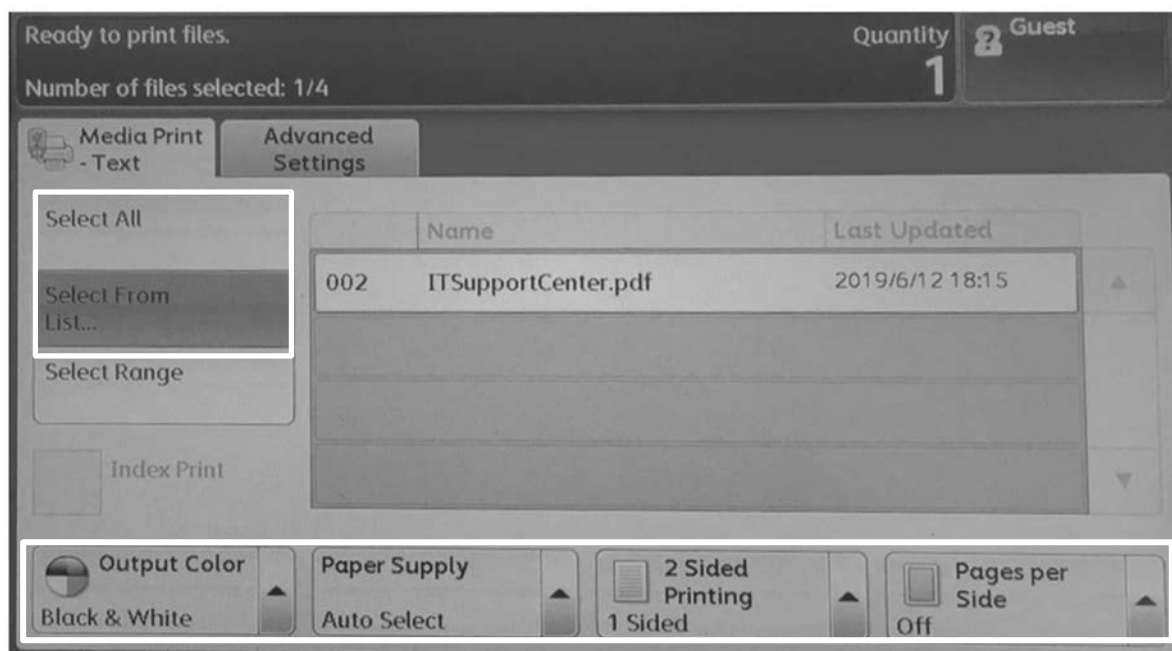
Scanning Function in GRIPS Printers

How to save a scanned document to your USB drive on the 5F-1 and 5F-2 printers

Insert your USB device in the printer and press [Confirm]
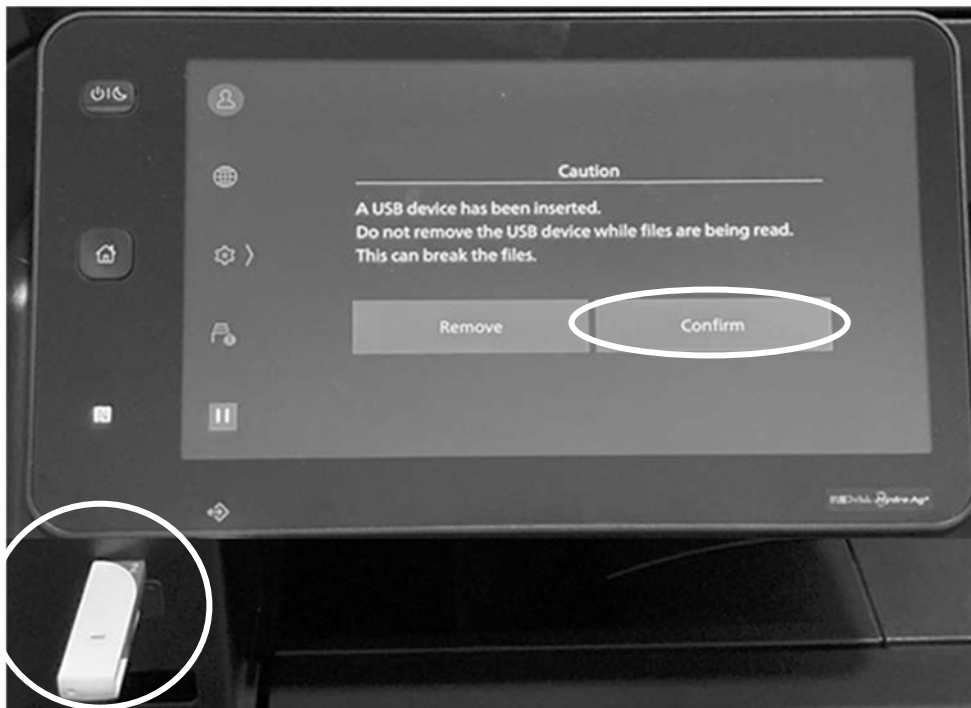
Press [Scan to USB]
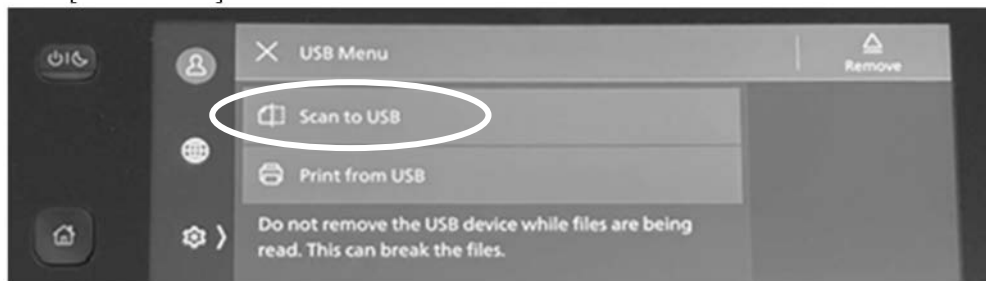
Press menu icon to change the scan settings→ change the settings

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Place the document you wish to scan:

①　face up on the tray, or

②　face down (and close the lid).

Select the folder where you wish to save the scanned document　→　press [Start]

When the scanning is complete, press [Remove]→　remove your USB
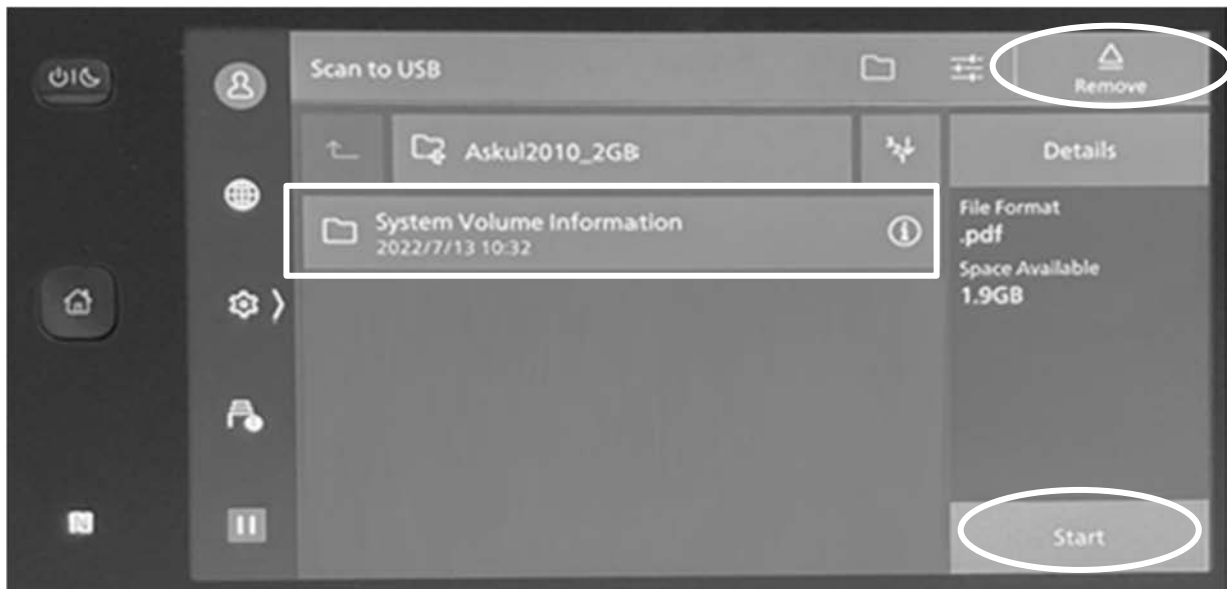
How to save a scanned document to your USB drive on 4F-1, 5F-3, 6F-1, and 6F-2 printers

Insert your USB device in the printer and select [Store to USB].   Note: NTFS and exFAT formats are not supported.

Select the file format.

Set the document to scan → press [Start].

① Set the document face up on the tray, or

② Set the document face down and close the lid.

When the scanning is complete, select [Close] and remove your USB.
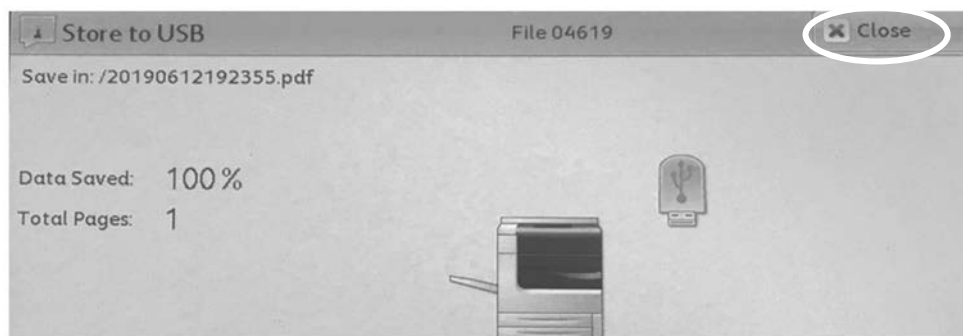
Shared PC

Introduction

Please follow these instructions when using the shared PCs in Lecture Room A (5th floor), CPC Communication Lounge/Language Lab (5th floor), or the library (2nd floor).

Select the Interface Language

The window below appears when the PC is starting up.

To use the PC in English, select [Win10_L570_English_********] → press [Enter].

To use the PC in Japanese, select [Win10_L570_日本語_********] → press [Enter].

Note: Do not disconnect the LAN cable.

【Caution!】

When a shared PC shuts down or restarts, **ALL DATA WILL BE DELETED**.

Save your data to a USB or other memory device before shutting down.

Changing Your GRIPS Password

Introduction
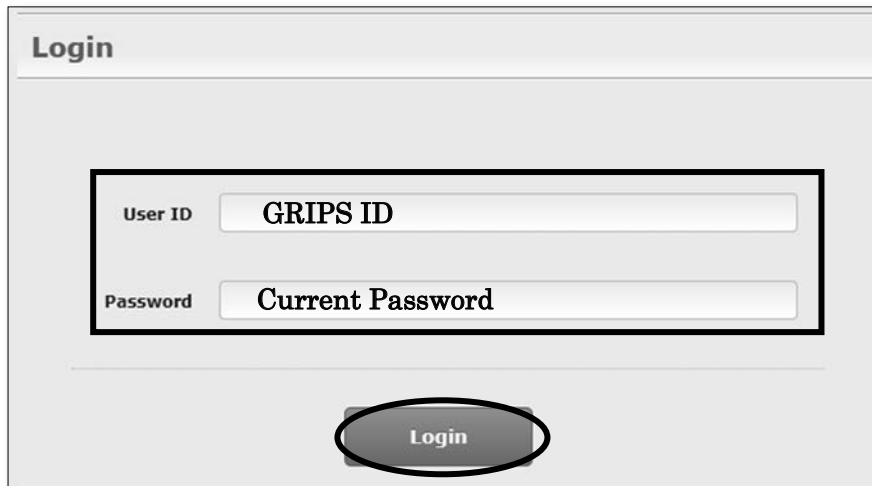
Your GRIPS password is used for all activity on the GRIPS network system.

After you change your GRIPS password, it will be changed for all GRIPS network system activity.

To Change Your GRIPS Password
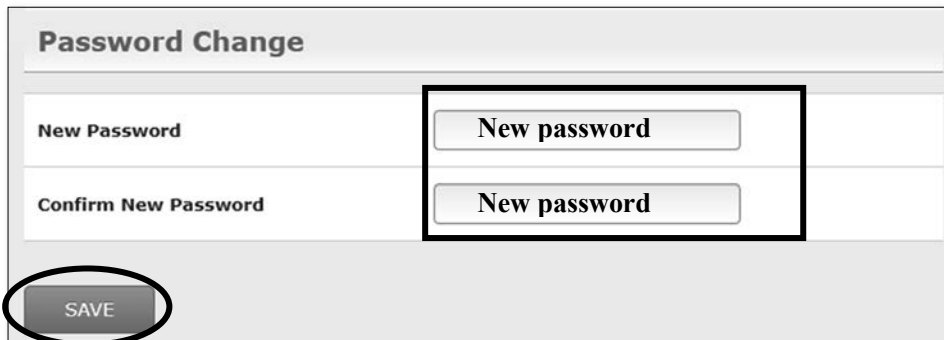
Log in to G-way → Click [Link] → [Change Password]

You will see the window below. Enter your GRIPS ID and GRIPS password and click [Login].
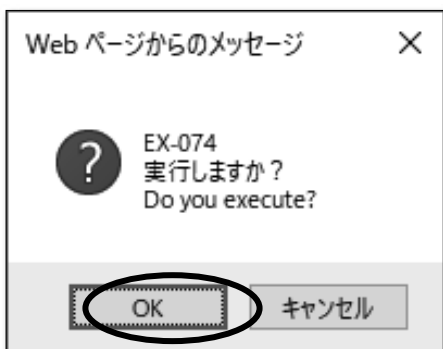
Enter your new password (8 or more characters including at least one uppercase letter, one lowercase letter, and one number.) in both

[New Password] and [Confirm New Password] → click [SAVE].

Click [OK] to save your new password. Note: this takes about one minute.

Click [OK]

Password Change

EX-078
Maintenance process has been completed.

OK

Click [Logout]

User Profile Maintenance 7.0.0.1
20210520 Logout

Password Change

EX-078
Maintenance process has been completed.

OK

7
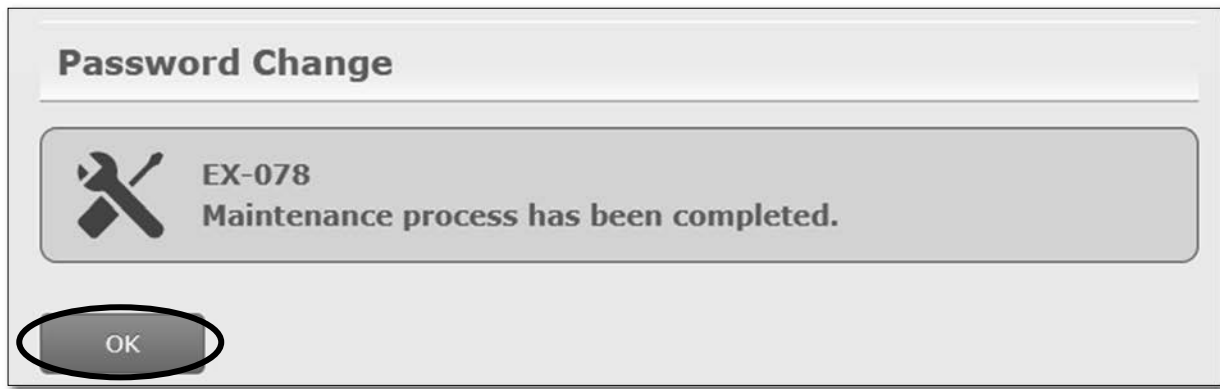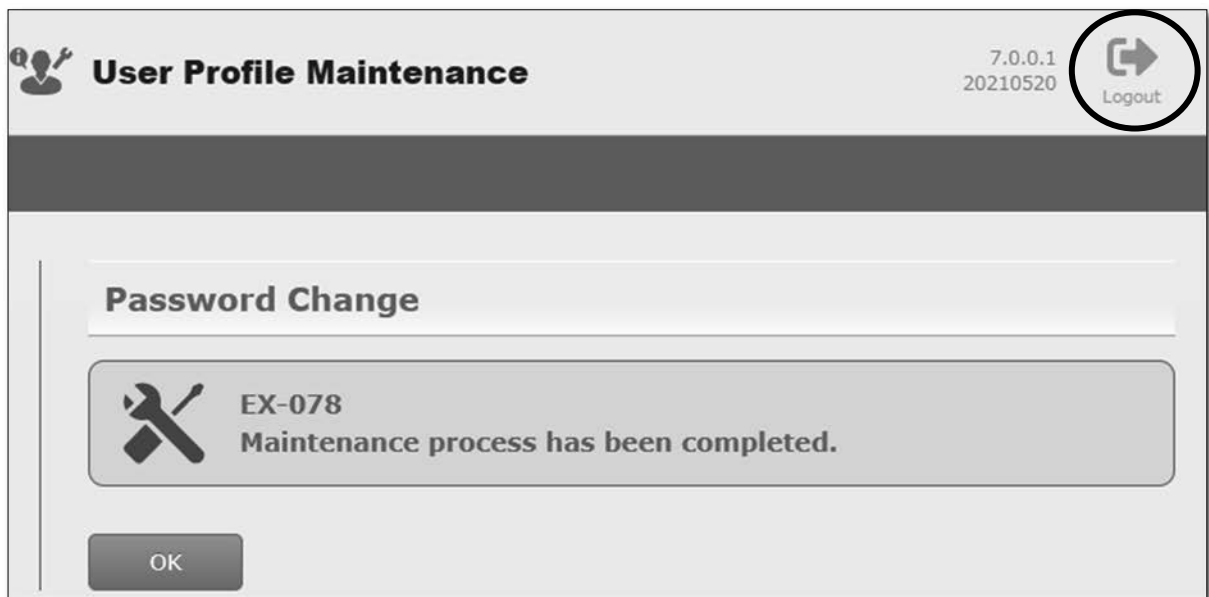
File Transfer System

Introduction

- ・This file transfer system offers an alternative to email as a means of sharing files.
- ・This system is not for storing data.
- ・When the download limit is exceeded, the sent files will be deleted automatically.
- ・Files uploaded for sending/receiving will be automatically deleted after 14 days.

  Note: Deleted files cannot be restored.

- ・There are no restrictions on the number or size of files sent/received via this system.

  Note: There may be a restriction in certain environments. The total data upload capacity is 2TB.

1. How to Login

Access the URL (https://filetrf.grips.ac.jp/) → enter your GRIPS ID (without @grips.ac.jp) in [User ID] and your GRIPS password in [Password] → click [Login]

2. How to Send Files

Click [Send File] on the left menu bar or [Send File] on the Home page.
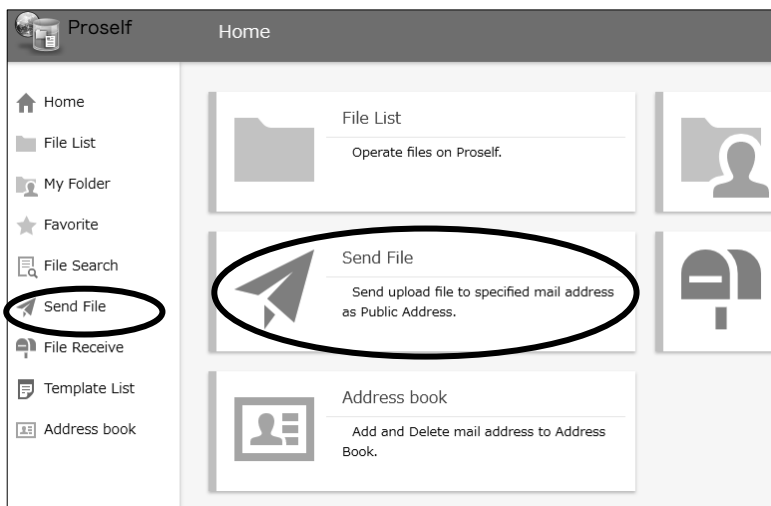
7. Campus, Support, and Services
– IT Services –

Settings for Sending Files

①   Enter [To], [Cc], [Subject]

②   Write a message in box 2 under [Please enter message for addressee]

③   Upload files via 3. [Please drag and drop the file here.] or [Choose File]

④   Set [Option] NOTE: The maximum publication period is 14 days.

⑤   Click [Send]

Confirm the contents in the pop-up window and click [Send]

Confirm that the email has been sent successfully and click [Close]

The receiver will receive an email like the one below.
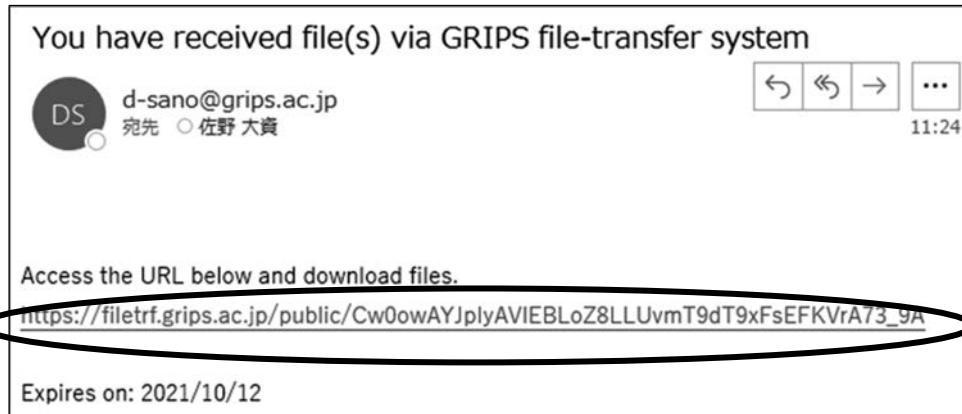
Click the URL in the mail to access the file download page
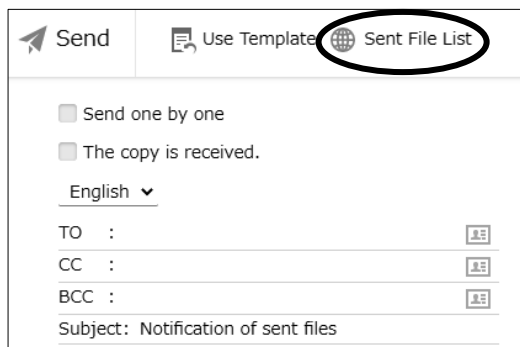
An email like the one below will be sent to you after you have downloaded the uploaded files

7

3. How to Confirm Sent Files or Delete Them

Click [Send File] on the left side menu bar or [Send File] on the Home page.
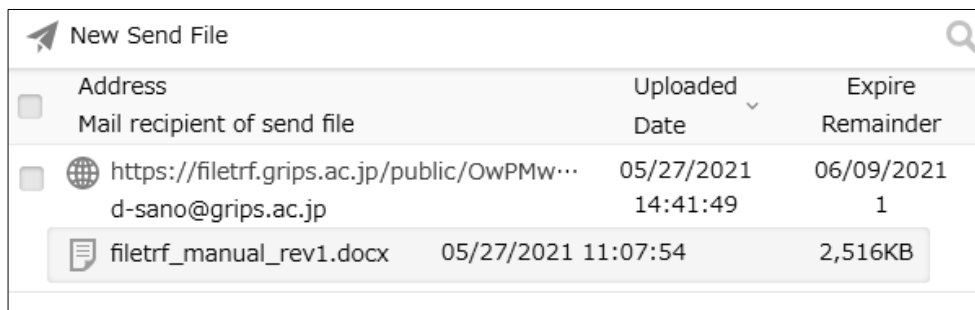
Click [Sent File List]
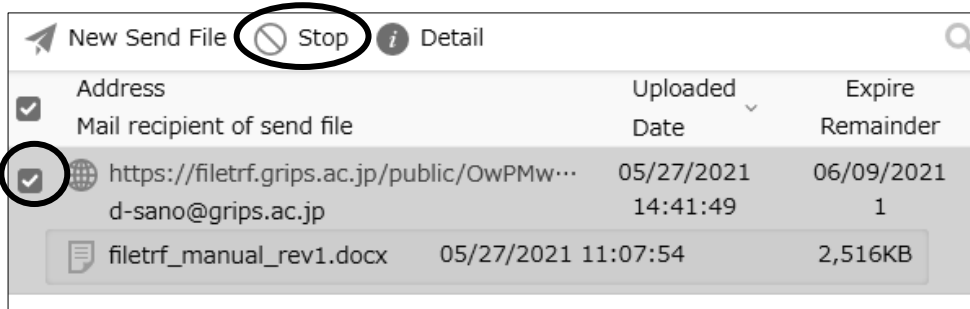
A list of the files currently being sent will be displayed.

To delete a sent file or cancel the sending of a file, check the box of the relevant address → click [Stop]

Click [Stop]

4. How to Receive Files

5. Click [File Receive] on the left menu bar or [File Receive] on the Home page.
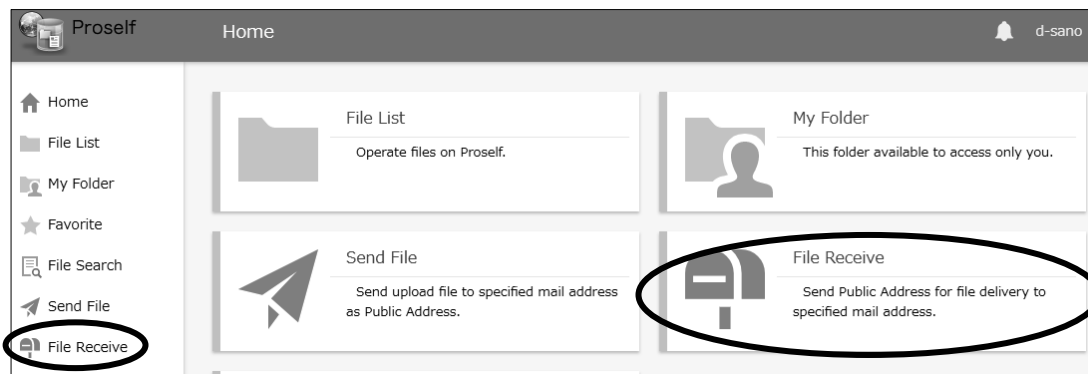
Settings for receiving files

①   Enter [To], [Cc], [Subject]

②   Write a message in the [Please enter message for addressee] box

③   Set [Option] NOTE: The maximum publication period is 14 days.

④   Click [Send]

Confirm the contents in the pop-up window and click [Send].
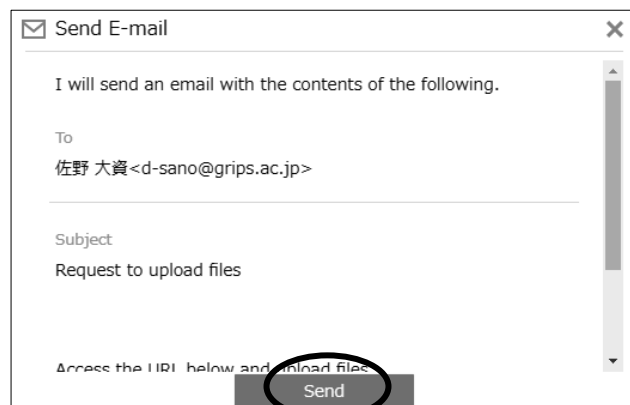
Confirm that the email has been sent successfully and click [Close].

The receiver will receive a 'request to upload files' email like the one below.

Click the URL in the mail to access the file upload page.
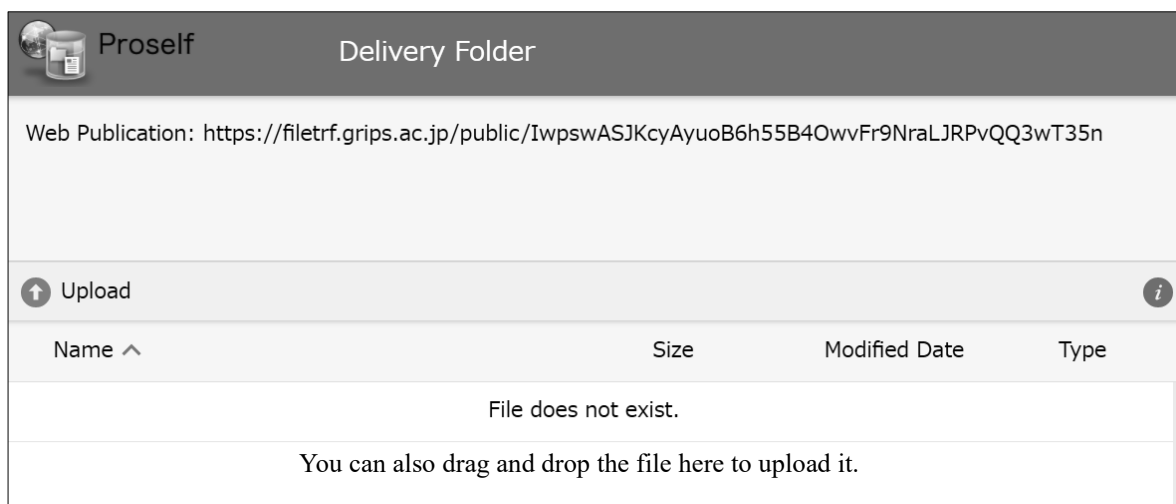
An email like the one below will be sent to you after the files have been uploaded.

Click the URL in the mail to access the file download page.
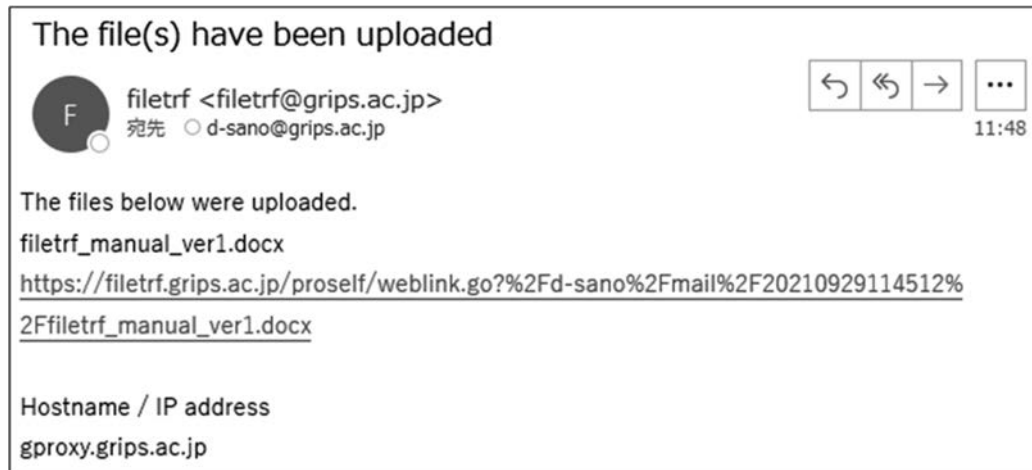
Batch Download is available
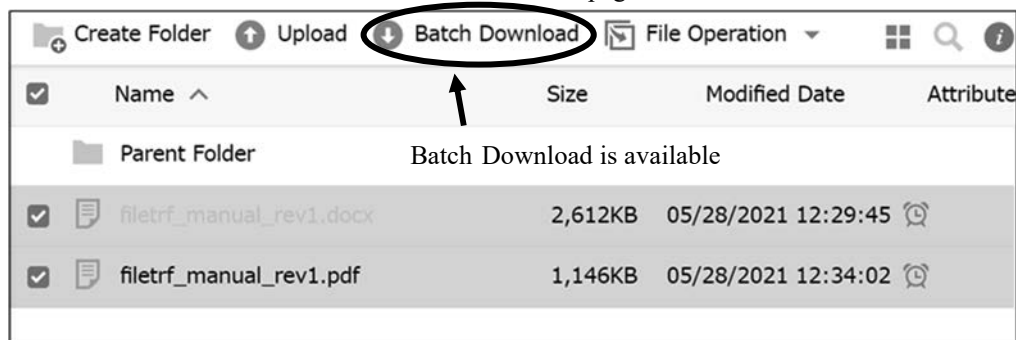
6. How to Confirm the Receipt of Files or Delete Them

Click [File Receive] on the left menu bar or [File Receive] on the Home page.

Click [Received File List]
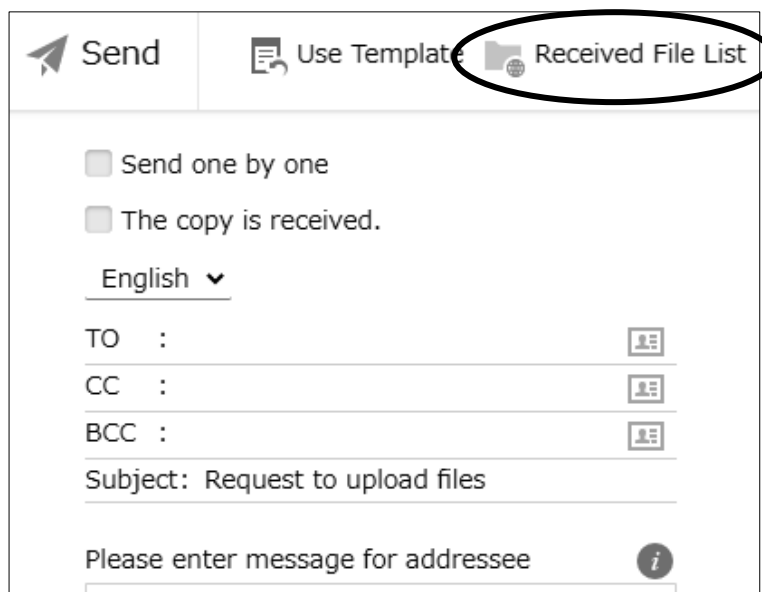
A list of the files currently being uploaded will be displayed.

Both batch download and file-by-file download are available.

To delete received files or cancel the receiving of files, check the box in front of the address → click [Stop]

Click [Stop]

Support Information

1. Where to Go for Help

G-way (online system)	➡	**Academic Support Team**
Study tools (desk, locker, light bulb, etc.)	➡	**Student Office**
Password problems (G-way) Printer problems Internet problems on campus	➡	**IT Support Center**

2. URLs for GRIPS Network Activities

Name	URL	Contents
G-way	https://gportal.grips.ac.jp/fw/dfw/GSSOF/redirect.php	Portal website of the online system
GRIPS Mail	http://gwmail.grips.ac.jp/	Web mail
File Server	https://gremote.grips.ac.jp	File server
Change password	https://gpw.grips.ac.jp/webmtn/LoginServlet	Change your password for all GRIPS online services.
IT Support Center	http://www10.local.grips.ac.jp/support-center/e/index.html	IT Support Center website (Accessible from shared PCs on campus)

If you have any questions or concerns, please contact the IT Support Center.

Ext: 6092 / 2501

E-mail: support@grips.ac.jp

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Student PC Use at GRIPS

PC Options for GRIPS Students

During their time at GRIPS, students use either their own PCs or the PCs installed at GRIPS for use in their studies, including the writing of theses and dissertations, and for administrative and educational procedures such as course registration. GRIPS recommends that students use their own laptops.

Software

GRIPS-owned software such as Microsoft Office, STATA, MATLAB and ArcGIS can be installed in student-owned PCs by following the prescribed procedure.

Security Requirements for Student-owned PCs

PCs should be fully secured with anti-virus software installed.

GRIPS Library (2nd floor)

Laptop and Desktop PCs Installed at GRIPS

Almost 50 machines are permanently installed at GRIPS, in locations such as lecture room A, the library and CPC Communication Lounge/Language Lab. Students can use those machines for their studies and for administrative and educational procedures, although open-ended use for long periods of time is not permitted.

Inquiries

Academic Support Team

Extension: 6042

E-mail: ast@grips.ac.jp

Lecture Rooms A (5th floor)

Academic and Student Affairs Division

Academic and Student Affairs Division offers various services and support for international students.
The office is located on the 3rd floor and is open

9:00–12:00 and 13:00–17:00 Monday to Friday, except national holidays.

Office	Services	
General Affairs Team (GAT) 　E-mail: kyouiku@grips.ac.jp	-Teaching Assistant related matters -financial aid for doctoral students 　e.g., tuition exemption / conference 　presentation support -work permission	copy points lecture / copy / study room supplies - 　whiteboard markers - 　light bulbs - 　paper for printing - 　photocopying - 　printer cartridges
Academic Support Team (AST) 　E-mail: ast@grips.ac.jp	-curriculum; -course registration; -class schedules; -lecture rooms / seminar rooms -leave of absence / re-enrollment 　/withdrawal -notification of address change -certificates	
Programs Management Team (PMT) 　E-mail: pmt-ml@grips.ac.jp	-scholarships -textbooks -requests for temporary leave -internships	
Student Office (SO)		
E-mail: 　studentoffice@grips.ac.jp	-campus life support -cultural exchange events -insurance related matters -career counseling -JR discount vouchers 　accommodation -extension of period of stay in Japan -gym -study rooms / student lounges	
E-mail: alumni@grips.ac.jp	-Student council support -alumni matters -brown bag lunch sessions	

Certificates

- AST issues various kinds of certificates, as follows:
  - transcripts (after the release of fall semester grades)
  - certificates of enrollment
  - certificates of prospective degree completion*
  - certificates of scholarship award

  * A certificate of prospective degree completion is available:

  - after release of first term grades for students in one-year master's programs
  - in the second year for students in two-year master's programs
  - after dissertation defense for doctoral students.

- Applications for a transcript; or for a certificate of enrollment, prospective degree completion or scholarship award should be submitted via the online system (G-way).

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- Certificates will be issued within three working days after submission of your request.
- The certificate will be posted in your mailbox, located in Academic and Student Affairs Division.
- To inquire about certificates, please contact ast@grips.ac.jp.

JR Discount Voucher
- Student discount vouchers are available for long-distance travel (more than 100 km one-way) on JR. These vouchers give a 20% discount on regular fare.
- When you purchase a discounted student ticket at a reception desk of JR, you will be requested to submit the voucher and show your student ID card.
- To request a voucher, please fill out an application available at Student Office.
- The issued voucher will be posted in your mailbox, located in Academic and Student Affairs Division, within five working days after submission of your request.

Notice
- If you break or lose your ID card, report to AST immediately. The re-issuance charge is 2,000 yen.
  * Please note that when you are issued a replacement student ID card, copy points from your old card will NOT be restored in your new card.
  * Please handle your student ID card carefully. It contains an IC chip for entering GRIPS building at night and on weekends, and for borrowing books from the library.
- If you lose your student commuter pass issuance card, report to AST.
- To make an address change, you must notify AST promptly and fill out a form.
- If you wish to take a leave of absence (minimum three months); withdraw from school; re-enroll; or extend the period of your leave of absence, you must submit a request via G-way at least three weeks before the preferred date of the status change.

Copy Points
- Copy points for the standard duration of study will be loaded onto your student ID card at no charge upon enrollment. The number of points issued varies, as follows:
  - one-year master's program: 10,000 points
  - two-year master's program: 20,000 points
  - doctoral program: 30,000 points
- The card contains an IC chip. Please be sure to keep it away from other magnetic materials (e.g., TV, speakers, and bank / credit cards.)
- After you run out of points on the card, you can use your personal IC card (such as Suica / PASMO) at copy machines on campus.
  Cost of printing:
  - black and white copies: 5 points (5 yen) per page
  - color copies: 25 points (25 yen) per page

Shared Copy Card
- When you are asked by an instructor to make photocopies of class materials, please come to AST. To borrow a shared copy card, bring the class materials to be copied and a letter of request from the instructor.
- AST will hold your student ID for security purposes while you borrow a shared copy card.
- Please return the copy card immediately after use.

School Rules
- Important messages regarding matters such as class cancellations; make-up classes; and lecture room changes will be posted in Teams for each class. Make sure to access the system frequently.
- GRIPS does not receive incoming telephone calls, faxes, mail, or parcels for students (except in case of emergency). Please use your home telephone number and home address when arranging deliveries.
- To inquire about academic affairs, please contact AST.

Personal Accident Insurance for International Students
- Personal accident insurance pays a premium for you or your beneficiary in the case of accidental death or permanent disability, and also covers expenses for rescuers, compensation for damage, and medical treatment. GRIPS international students are required to take out that kind of insurance. The type of insurance you should purchase depends on which scholarship you receive, if any. If you would like to know more about your insurance situation, please contact Student Office or your program coordinator.

Signing the Register
(All programs except MSP (between April and July 2024)* and DMP)

Sign-in Requirements

The Ministry of Education, Culture, Sports, Science and Technology (MEXT) and the Immigration Services Agency of Japan require us to confirm that you are fully engaged in studying and attending lectures at GRIPS—whether you are on scholarship or not.

For this reason, you are required to visit the Academic and Student Affairs Division on the third floor of the GRIPS building to sign the register during the first five working days of each month (in March, the first two working days) during our office hours (Monday through Friday, 9:00–12:00 and 13:00–17:00). You must sign the register **in person.** You cannot ask another student to sign on your behalf, nor can you sign on behalf of others.

It is also required that you use **the same signature** throughout the year to avoid confusion. If you fail to sign the register every month during the period designated in the calendar shown below, make sure to sign before the last day of that month.

*MSP students are required to sign the register during their study periods at GRIPS, i.e. from October to March, and in August and September.

Schedule for Signing the Register
(October 2023– March 2024)

TERM	MONTH	SUN	MON	TUE	WED	THU	FRI	SAT
FALL	OCTOBER	1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
	NOVEMBER	29	30	31	1	2	3	4
		5	6	7	8	9	10	11
		12	13	14	15	16	17	18
		19	20	21	22	23	24	25
	DECEMBER	26	27	28	29	30	1	2
		3	4	5	6	7	8	9
		10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30
	JANUARY	31	1	2	3	4	5	6
		7	8	9	10	11	12	13
		14	15	16	17	18	19	20
		21	22	23	24	25	26	27
WINTER	FEBRUARY	28	29	30	31*	1*	2	3
		4	5	6	7	8	9	10
		11	12	13	14	15	16	17
		18	19	20	21	22	23	24
	MARCH	25	26	27	28	29	1	2
		3	4	5	6	7	8	9
		10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30
		31	1*	2*	3*	4	5	6

	: Dates for signing the register
	: No classes (Sundays, national holidays, and New Year holidays)
	* Interterm Period

1. If there are any changes to these dates, you will be notified by email.
2. The schedule from March 2024 onward will be announced at a later date.

Temporary Leave

If you need to leave Japan temporarily during your authorized period of stay, you are required to fill out a "Request for Temporary Leave" form and submit it to the Program Management Team (PMT) at least two weeks prior to your planned date of departure. Before making any plans, you must confirm that your plans will not conflict with your study and other academic events at GRIPS.

The form is available at the PMT counter or you can download it from GRIPS GATEWAY system (G-way) at Notice board. Before you submit the form, fill in the names of the classes you will miss during your trip, obtain permission from the professor of each class (including your advisor for Independent Study / Policy Paper / Policy Proposal Paper and intensive courses), and obtain the approval of the Program Director (Master's Program) / Advisor (Doctoral Program).

You are not required to apply for a re-entry permit if you possess a valid passport and Residence Card, and will return to Japan within one year of your departure. Make sure to take your Residence Card on your trip, since you must show it when you leave and re-enter Japan. For the details, please visit the website of the Immigration Services Agency of Japan.
(https://www.isa.go.jp/en/applications/guide/minashisain yukoku.html)

Also, as soon as you come back to Japan, you must notify PMT of your return and sign the "Confirmation of Return" section of the "Request for Temporary Leave" form.

Internship

Students who wish to participate in internships (except for activities regarded as part of classes at GRIPS), whether in Japan or abroad, are required to complete the following steps.

1.   Please obtain the permission of your program director
(if you are a doctoral student, the permission of your advisor as well) before applying for internship or other programs outside GRIPS.

2.   Submit a "Notification of Internship Participation"
Please submit the completed form to the Program Management Team (PMT) of the Academic and Student Affairs Division at least two weeks prior to the planned start date of your internship.
Please note that when international students participate in internships outside Japan, they are also required to submit a "Request for Temporary Leave" form.

These forms are available at the PMT counter or you can download them from GRIPS GATEWAY system (G-way) at Notice board.

3.   Insurance
Please apply for the following insurance at the Student Office.
・Personal Accident Insurance For Students Pursuing Education And Research

4.   Confirmation of return
Please sign a "Confirmation of Return" form at the PMT counter when you come back from your internship.

Work Permission

The resident status of international students is *Student*, the designated status for those who are in Japan to receive education at a college. While in Japan, international students' activities are limited to those that correspond to the purpose assigned to their resident status.

If you wish to work, you must first obtain a permit for extra-status activities from the Immigration Services Agency of Japan. However, a permit for extra-status activities is not required if you intend to assist in educational or research activities at GRIPS. Thus, the Japanese government allows international students to engage conditionally in work activities. Nonetheless, in light of the intensive curriculum at GRIPS, the following policy has been established:

1. In principle, international students are not permitted to engage in work activities (excluding the provisions of item 2). However, if your Program Director deems an activity productive for your studies and/or research and free of any negative effect on your studies, you may be permitted to engage in work activities. In that case, you must obtain a permit for extra-status activities from the Immigration Services Agency of Japan.

2. International students are permitted to assist in educational or research activities at GRIPS (e.g., as a TA or RA). However, in principle, students who are studying in one-year master's programs are not permitted to engage in the above activities.

3. If you wish to engage in any kind of work activity, you must first obtain the approval of your Program Director, and at least two weeks before you begin work, you must submit a request for permission to work to the General Affairs Team, Academic and Student Affairs Division. The form for requesting permission to work is available from the General Affairs Team (kyouiku@grips.ac.jp).

* For those whose resident status is not *Student*
   If your resident status is not *Student*, you must obtain permission to engage in activity other than those permitted by the status of residence granted by the Immigration Services Agency of Japan, even if you plan to assist in educational or research activities at GRIPS.

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Changes of GRIPS Student Status

Leave of Absence

Conditions

In the event that you cannot attend school for more than three months for a compelling reason such as an illness, you may take a leave of absence once you have obtained the permission of the President of GRIPS.

Duration

Master's students may take a leave of absence for a period of up to two years; doctoral students up to three years. The period of the leave of absence will not count toward the maximum period of enrollment, i.e., four years for the master's programs and six years for the doctoral programs.

Procedure for Applying for a Leave of Absence

1. Consult your main advisor and program director regarding your plan of study (coursework and dissertation).

2. Complete the following steps before applying for a leave of absence.
- Return all books that you have borrowed from the GRIPS Library.
- Clean out your desktop and desk drawers.
- Check regarding your scholarship matters (if applicable).
- Pay any unpaid tuition (if applicable).

3. Apply for a leave of absence via the GRIPS online system, in principle at least **three weeks before the date (at the beginning of a month) on which you expect to begin your leave**. If you are applying for a leave of absence because of an illness, please submit a medical doctor's report.

4. After your leave of absence has been approved, the Academic Support Team (AST) will issue a *Permission for a Leave of Absence* and will hand it to you or mail it to your home address.

Tuition Fees

In general, students are exempted from paying tuition while on leave of absence. However, if you take a leave of absence in the middle of a term, your tuition for that term will not be refunded. Please notify us in writing by March 1 if you know you will be taking a leave of absence in the Spring or Summer term (April-September) and by September 1 if you know you will be taking a leave of absence in the Fall or Winter term (October-March).

Note: If you do not give advance notice, you will be required to pay six months' tuition.

Services

The following services will be available to you during your leave of absence.
- Issuance of certificates (e.g., transcript)
- Use of your GRIPS email address
- Use of GRIPS library (You must return all books that you have borrowed before applying for a leave of absence; after you have done so, you will be able to use the library during your leave.)

Extension

If you would like to extend the duration of your leave of absence, please consult your main advisor and program director, and then apply for an extension via the GRIPS online system, in principle three weeks before the end date of your current leave period.

Address Change

If you change your address during your leave of absence, please obtain a *Notification of Address Change* form from AST, fill it out, and submit it to AST.

Reenrollment

Procedure for Reenrollment

Please consult your main advisor and program director and apply for reenrollment through the GRIPS online system, in principle at least three weeks before your expected reenrollment date.

Reenrollment Before Expiration

You can reenroll in GRIPS (with the President's permission) even before your leave of absence expires. Please consult your main advisor and program director and apply for reenrollment via the GRIPS online

system, in principle at least three weeks before your expected reenrollment date **(at the beginning of a month)**.

Withdrawal

Procedure for Applying for Withdrawal from GRIPS

1. If you intend to withdraw from GRIPS, please obtain the approval of your main advisor and program director, and apply for withdrawal via the GRIPS online system, in principle at least three weeks before your expected withdrawal date **(at the end of a month)**. If your withdrawal is for reason of illness, please submit a medical doctor's report to AST.

2. Complete the following steps before applying for withdrawal.
- Return all books that you have borrowed from the GRIPS Library.
- Clean out your desktop and desk drawers.
- Check regarding scholarship matters (if applicable).
- Pay any unpaid tuition (if applicable).

3. Turn in your student ID card at AST.

4. After your application has been approved, AST will issue a *Permission to Withdraw from GRIPS* when you hand in your student ID card. If you hand in your ID card by mail, AST will mail the *Permission* to your home address.

Inquiries
Academic Support Team (AST)
Academic and Student Affairs Division
Extension: 6042
Tel: +81-(0)3-6439-6042
E-mail: ast@grips.ac.jp

Current GRIPS master's students who intend to pursue Ph.D. studies at GRIPS

1. GRIPS master's students who expect to receive their master's degree in September 2024 may apply for the following Ph.D. programs:
- GRIPS Global Governance Program (G-cube)
- Policy Analysis Program
- Science, Technology and Innovation Policy Program

2. Tentative schedule
- April 2024: Application guidelines released.
- May 2024: Applicants must obtain approval of their application from: (1) their current scholarship sponsor (if applicable); (2) the director of their current master's program; and (3) the director of the Ph.D. program to which they wish to apply.
- Late May 2024: End of receipt of applications.
- July 2024: Screening of applications ends: applicants notified of screening results.

3. To be eligible for admission to the above Ph.D. program, applicants must have completed a GRIPS master's program with good grades. Significant relevant work experience is an advantage.

4. Applicants who are currently employed should, prior to applying, obtain their employer's approval of their plan to apply.

5. Please note that GRIPS will NOT provide any scholarships, such as the GRIPS Fellowship, to students who will enroll in one of the Ph.D. programs in October 2024. Those who need financial assistance are strongly encouraged to explore financial aid opportunities offered by various public and private organizations.

6. The GRIPS Admissions Office will release further details by the end of April 2024 and will e-mail them to current master's students.

Inquiries
Admissions Office
E-mail: admissions@grips.ac.jp

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Expenses and Financial Aid

Tuition

Tuition payments may be made in two installments, the first due at the end of October, the second at the end of April.

The total tuition is 321,480 yen for six months (642,960 yen per year). Please note that any handling fees or surcharges are to be paid by the student.

Please note that the amount of tuition is subject to change from one fiscal year to the next. We will inform you in advance if any change is scheduled to occur.

Further details regarding the method of payment of tuition will be sent to all students. Should you have any questions, please contact the Academic Support Team (AST).

Scholarship Students

Some scholarships are automatically awarded to qualified students when they are offered admission to GRIPS. Such scholarships cover tuition and living expenses for a designated period. The recipients' application fee,

admission fee and tuition will be paid directly to GRIPS, and the scholars will receive a monthly stipend and, in some cases, allowances for arrival, books/research, and field trips. For further information about scholarships, please refer to our Scholarship Payment Regulations page.

Scholarships Administered by Other Organizations

Some scholarships administered by organizations other than GRIPS are open to application by students residing in Japan. Further information is available as follows:

• For international students:
https://www.studyinjapan.go.jp/en/planning/by-style/pamphlet/

• For Japanese students:
https://www.jasso.go.jp/shogakukin/about/taiyo/index.html

Other information concerning scholarships will be posted on the notice boards on the 4th, 5th and 6th floors.

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Scholarship Payment Regulations

Scholarships by Program

- Young Leaders Program (YLP)
  Japanese Government (MEXT)
- One-year Master's Program of Public Policy (MP1)
  Japanese Government (MEXT)
  Asian Development Bank (ADB)
  Japan International Cooperation Agency (JICA)
- Two-year Master's Program of Public Policy (MP2)
  Japanese Government (MEXT)
  Asian Development Bank (ADB)
  Japan International Cooperation Agency (JICA)
- Macroeconomic Policy Program
  International Monetary Fund (IMF)
- Public Finance Program (Tax Course)
  World Bank (WB)
- Public Finance Program (Customs Course)
  World Customs Organization (WCO)
- Disaster Management Program
  Japan International Cooperation Agency (JICA)
- Other doctoral programs
  Japanese Government (MEXT)
  Japan International Cooperation Agency (JICA)

Monthly Stipend

As a part of your scholarship, you will be provided with a stipend every month to cover living expenses for items such as food, clothing, and other daily expenses, as well as accommodation, transportation, medical treatment, insurance, and various miscellaneous expenses related to your study at GRIPS. The amount of the stipend is fixed and cannot be increased to meet any extra cost you may incur, for example, the cost of supporting your family members or the cost of private trips.

The payment of your stipend will be made upon confirmation that you have signed the register.

The stipend will be transferred into your postal savings account or bank account. If you fail to sign the register during the designated days of the month, but you sign by the last day of that month, your stipend for that month will be transferred in the following month. For further information on the designated days, please refer to the page "Signing the Register."

If you do not sign from the first day to the last day of the same month, we consider you not to be studying full-time at GRIPS; thus, the stipend will not be paid for that month. For example, the November stipend will not be paid if you do not sign between November 1 and November 30.

The amount of your stipend may change due to unforeseen circumstances, especially in April every year when the new fiscal year begins. It may be adjusted to ensure that it is sufficient for international students to pursue their graduate studies in Japan. We will inform you if any change is scheduled to occur.

Upon completion of Your Program of Study

After scholarship recipients complete their program, they will be provided with a return flight ticket for the most direct and reasonable route from Japan to their home country.

If you fail to complete your program of study within the standard duration of study, you will not be provided with an air ticket from Japan to your home country.

For most scholarships, recipients must return to their home country upon completion of their program of study.

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Facilities

Entry to the GRIPS building

- GRIPS students can enter the GRIPS building 24 hours a day.
- The entrances are locked between 20:30 and 8:00 on weekdays, between 18:00 and 8:00 on Saturdays, and all day on Sundays and national holidays.
  However, you can enter the building by swiping your student ID card on the card reader at any entrance.

Study rooms (4th/5th/6th floors)
Lecture rooms (5th floor)
Seminar rooms (6th floor)

- The study rooms are left unlocked so that students can use them at any time. <u>Please make sure not to leave your valuables unattended there.</u>
- It is each student's responsibility to keep the study rooms clean and tidy. For that purpose, vacuum cleaners are stored in all study rooms on the 5th and 6th floors.
- It is forbidden to place stickers on the walls of the study rooms. However, you may place stickers on the partitions around your desk.
- Please keep quiet in the study rooms, and either turn off your phone or set it to silent mode.
- To request replacement light bulbs or whiteboard markers for the study/lecture/seminar rooms, please ask the Academic Support Team (AST). Replacement bulbs for desk lamps are available at the Student Office.
- <u>Eating and drinking in the study/lecture/seminar rooms are prohibited.</u> You may bring drinking water into these rooms, but it must be in plastic bottles or containers with lids. Eating and drinking are permitted in the student lounges, common spaces and the Lounge.
- <u>To save power, turn off the lights and the air conditioner in study/lecture/seminar rooms after use.</u> Please clean the whiteboards before you leave.
- If you wish to use a lecture/seminar room for study, make a reservation at the AST counter.

- Every lecture room is equipped with a laptop computer, a projector, and a DVD player.
- Every seminar room is equipped with a projector.
- Microphones are available from AST. If you wish to borrow any such devices, contact AST well in advance.

Printers (2nd/4th/5th/6th floors)

- Printers for photocopying and printing are located in the copier rooms on the 5th and 6th floors, in Study Room 4A on the 4th floor, and in the library on the 2nd floor.
- The printers on the 4th, 5th and 6th floors have network connections with the laptops in Lecture Room A.
- To use a printer, you will need your ID card, an IC card (e.g., Suica or PASMO), or a shared copy card. Photocopying/printing fees are:
  - black & white copies: 5 points (5 yen) per page
  - color copies: 25points (25 yen) per page
- To save paper, please make double-sided copies and prints whenever possible.
- If the printer that you are using runs out of paper, please come to the Academic and Student Affairs Division to get more paper.

Mailboxes (3rd /6th floors)

- Each student will be given an individual mailbox in the Academic and Student Affairs Division. Announcements, class materials, or handouts may be placed in your mailbox, so be sure to check your box when you come to GRIPS.

Bulletin boards (4th/5th/6th floors)

- Be sure to check one of the bulletin boards on the 4th, 5th, and 6th floors.
- To share information with other students, please use the Students' Notice Board on the 5th floor.

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Common Room (3rd floor)

- Hours: 9:00 – 18:00, Monday – Friday
  (except national holidays).
- Each GRIPS faculty member has a mailbox in the Common Room where you can leave messages.
- The Common Room staff deal with GRIPS faculty members' schedules.

Student lounges (5th/6th floors)

- The lounges provide a place where students can take breaks and talk to each other.
- There are lockers in the student lounges on the 5th and 6th floors. Locker keys can be borrowed from the Student Office with a refundable 4,000 yen security deposit.
- The Student Council Room in the lounge on the 5th floor provides a venue for activities of the international and Japanese student councils.
- <u>It is each student's responsibility to keep the student lounges clean.</u>

Pantries (4th/5th/6th floors)

- There are a microwave oven and a hot water tap in each pantry.
- <u>It is each student's responsibility to keep the appliances (including the refrigerators on the 5th and 6th floors) and the pantry area clean and tidy.</u>

Common spaces (4th/5th floors)

- Eating and drinking are permitted in the common spaces.

Lounge (1st floor)

- Hours: 9:00 – 23:00 (every day)
- Eating and drinking are permitted in the Lounge.
- Vending machines for food and beverages, a water dispenser, and a microwave are available in the Lounge.
- Parties organized by the student councils are to be held in the Lounge. Application must be made in advance at the Student Office.

Smoke-free campus

- Smoking is prohibited everywhere on campus.

Bicycle and motorbike parking

- If you come to GRIPS by bicycle or motorbike, please park in one of the designated parking areas at the front and south gates.
- Students may not come to GRIPS by car.

Gym (1st floor)

- Hours: 9:00 – 17:00, Monday – Friday
  (except national holidays and year-end and New Year holidays)
- Before using the Gym, you must participate in a training session where a professional instructor will explain the use of the Gym equipment. Dates and times of training sessions will be announced by the General Affairs Division.
- Please do not leave your personal sports gear or belongings in the Gym.

Facilities Management Center (1st floor)

- The Facilities Management Center is in charge of lost-and-found items.

Health Services Center (3rd floor)

- E-mail: grips-hsc@grips.ac.jp
- Tel: 03-6439-6091
- The GRIPS in-house Health Services Center is located on the third floor. A certified nurse is on duty from 10:00 to 16:45 Monday to Friday (lunch break 12:30 – 13:30). You can also make an appointment for a consultation with GRIPS' medical doctor on weekdays, except on Tuesdays and during her business trips. Please check the

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notice board outside the Center for further details.

- The Center can measure your blood pressure, body weight and fat percentage, and can refer you to an appropriate hospital or medical clinic when necessary. For further details, please visit the Health Services Center website at
https://www.grips.ac.jp/en/education/health/center/
- A group medical check-up will be held in October. The details will be announced near the date.

- TELEPHONE INFORMATION SERVICES ON MEDICAL INSTITUTIONS IN ENGLISH

If you are ill or injured and need to find a hospital, please use the following telephone service in English. This service provides information on medical facilities in English and other languages (Chinese/Korean/Thai/Spanish) that are appropriate for the situation.
PHONE: 03-5285-8181
SEVICE HOURS: 9:00-20:00 Daily

Others

- There is a phone-card pay phone (no coins accepted) on the 1st floor, and beverage and food vending machines on the 1st and 5th floors.
- GRIPS do not provide any office supplies; please purchase them at your own expense.
- Please cooperate in separating garbage into the various categories: burnable garbage, non-burnable garbage, cans, glass bottles, PET bottles, and paper.

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Registration for SECOM Safety Confirmation Service at GRIPS

GRIPS has adopted the SECOM safety confirmation service for confirmation of the safety of our faculty members, staff and students in times of emergency.

In an emergency situation such as a major disaster and/or network trouble, the system automatically sends an e-mail to:
-your GRIPS e-mail address and
-your non-GRIPS e-mail addresses (e.g. web/cell-phone email address) that you pre-registered yourself.

Your GRIPS e-mail address (XXXXX@grips.ac.jp) is already registered as one of the contacts to which the system will send emergency messages. Please also register your personal e-mail addresses, to prepare for situations where GRIPS email accounts are not accessible due to problems such as system failure.

Note: only the user himself/herself can confirm or modify his/her registered personal information, including e-mail addresses.

The registration information is as follows:
-URL for the registration page:
   https://www.e-kakushin.com/login/
-Organization code: 0364396000
   (same as the GRIPS phone number)
-User ID: your student ID number with letters capitalized (e.g., MEY22XXX)
-Initial password: 0364396000
(same as Organization code)

Note: once you have registered your e-mail address, please remember to change the initial password.

Inquiries:
Academic Support Team (AST)
Extension: 6042
E-mail: ast@grips.ac.jp

User's Manual for Initial Registration 【If you use Self Report Function】　　−ver.2.1.0−

The registered e-mail addresses will be used to receive safety confirmation e-mail sent by the administrator in the event of a disaster.
＊Even if it is an administrator, the registered mail address/telephone number etc. cannot be inspected.
（＊There are exceptions depending on the setting only when the safety confirmation service SCM is contracted.）

Initial registration using a PC

1. Access https://www.e-kakushin.com/login and click [LOGIN] button.
Select [English] to switch to the English screen.
Enter organization code, user ID and password and click [Login] button.

2. Select [Change password] from [Account].
Change the initial password（Present Password）to an arbitrary password.

＊[Registrant Detail Info] or [Family Info] will not be displayed depending on setting.

3. After changing password, [Registrant Info] screen will be displayed.
Click [Modify Registrant Info] button. [Modify Registered Info] screen will be displayed. Enter your information in each column. Click [Modify Registrant Info] button.

① Enter Password question and the answer.
　(ex. Which school did you go to? / ●●●　junior high school.)
② Select the language (Japanese or English) used in service.
　＊It is set in Japanese by default.
③ Select state/province (Residence/Workplace) from the list box.
④ Enter contact information (e-mail address and telephone number).

4. The message, "The e-mail address has been changed. Do you send the test mail?" will be displayed. Click [OK] button to send test mail.
The message, "The test e-mail has been sent. Please confirm your registered e-mail address if you do not receive the e-mail within a few minutes. If you use mobile phone, please confirm the spam mail prevention setting." will be displayed. Click [OK] button.
Please check that you receive a confirmation e-mail by "Mail address confirmation test."

The e-mail address has been changed.Do you send the test e-mail?

OK

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5. Then, Notfy the self report URL.
   Use the camera of your mobile phone to scan the QR code for self report URL or press the "Send the Notice for URL" button.

6. If you scanned the QR code, please bookmark the displayed URL. If you press the "Send the Notice for URL" button, the self report URL will be sent to your registered e-mail address. Please bookmark the URL written in the received mail.

   ＊We recommend that you give your bookmark a name which you can easily recognize, for example [safety report screen].

   ＊If you switched to another screen after connecting to the self report URL, do not bookmark that URL.

▼Notification for the self report URL

John Smith

The safety confirmation e-mail might delay when the communication line is overcrowding or some system obstacles happen.
Please keep the self report URL below as your [favorite] on your PC or your mobile phone.

Please bookmark this URL as your favorite.

■Self report URL
http://www.e-kakushin.com/eanpi/*****************

＊If the safety confirmation e-mail does not arrive, you can use the self report URL, which you already keep as your [favorite], to access the secom safety confirmation service and choose the disaster and you can report.

SECOM ANPI

Register your PC e-mail address by sending a blank e-mail

1. Select [Registrant Info] from [Account].

2. [Registrant Info] screen will be displayed. Click [Regist your e-mail address with a blank e-mail.] button. Then the mail sending function starts automatically, so you can send a blank mail without changing the subject. After a while you will receive a "Registration Result Notification" email.

▼Registration Result Notification（e-mail）

メールアドレスが登録されました。
The E-mail address has been registered successfully.

セコム安否確認サービス
SECOM e-Innovation service

https://www.e-kakushin.com/login

*If you do not receive a Registration Result Notification e-mail promptly, check whether your e-mail address has been registered correctly by selecting "Registrant Info" from "Account"

3. After receiving a "Registration Result Notification" e-mail, select "Account" button and press "Registrant Info".
   If the registered mail address will be displayed on the screen, the registration of your PC e-mail address will be completed.

＊If you receive a registration error mail, try registering again or refer to "Initial registration using a PC" and register by entering your e-mail address directly on the screen.

T I P

If you cannot receive registration result e-mail or confirmation e-mail, check the following and conduct sending e-mail again.

・There is a possibility that you registered wrong e-mail address. E-mail address is case-sensitive.
・There is a possibility that the confirmation e-mail has been blocked because of the junk e-mail block setting on your mobile phone.
Check and change your setting to receive e-mail from admin@pa.e-kakushin.com.
(If your mobile phone is set to receive only certain domains, change the setting so that e-mail from pa.e-kakushin.com can be received.)

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Initial registration using a smart phone

1. Access https://www.e-kakushin.com/login .
Select [English] to switch to the English screen. Enter organization code, user ID and initial password and click [Login] button.

▼QR code

You can change the screen display to the PC version.

2. Press "Menu" button, select "Account" and click "Change password". Change the initial password (Present password) to arbitrary password.

＊[Registrant Detail Info] or [Family Info] will not be displayed depending on setting.

3. After changing password, [Registrant Info] screen will be displayed. Click [Modify Registrant Info] button. [Modify Registered Info] screen will be displayed. Enter information in each column and click [Modify Registrant Info] button.

① Enter Password question and the answer.
 (ex. Which school did you go to? / ●●● junior high school.)
② Select the language (Japanese or English) used in service.
 *It is set in Japanese by default.
③ Select state/province (Residence/Workplace)from the list box.
④ Enter contact information (e-mail address and telephone number).

4. The message, "The e-mail address has been changed. Do you send the test e-mail?" will be displayed. Click [OK] button to send test mail. The message, "The test e-mail has been sent. Please confirm your registered e-mail address if you do not receive the e-mail within a few minutes. If you use mobile phone, please confirm the spam mail prevention setting." will be displayed. Click [OK] button.
Please check that you receive a confirmation e-mail by "Mail address confirmation test."

The e-mail address has been changed.Do you send the test e-mail?

OK

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5. Then, Notfy the self report URL.
Press the "Send the Notice for URL" button.

6. The self report URL will be sent to your registered e-mail address.
Please bookmark the URL written in the received mail.

＊We recommend that you give your bookmark a name which you can easily recognize, for example [safety report screen].

＊If you switched to another screen after connecting to the self report URL, do not bookmark that URL.

▼Notification for the self report URL

John Smith

The safety confirmation e-mail might delay when the communication line is overcrowding or some system obstacles happen.
Please keep the self report URL below as your [favorite] on your PC or your mobile phone.

Please bookmark this URL as your favorite.

■Self report URL
http://www.e-kakushin.com/eanpi/*****************

*If the safety confirmation e-mail does not arrive, you can use the self report URL, which you already keep as your [favorite], to access the secom safety confirmation service and choose the disaster and you can report.

SECOM ANPI

Notes

◇Secom has received many inquiries from user's family members that they received strange e-mail.
If you register home PC(ex. shared PC with family members) e-mail address, please inform to your family members in advance that e-mail from Secom safety confirmation service may be sent to them.

◇Note that you will not be able to log in if you enter an incorrect password consecutively as your password will be invalidated. Please reset your password by clicking "Forgot your password?" on the login page.

＊For details of the procedure, refer to "User's manual" and check the "Reset the password (If you forget your password or cannot login)".
Please contact your administration department (an administration department of the clients if you contract secom safety confirmation service SCM) to password reset if the registered mail address cannot be used. Then, your password will be reset to the initial password and reactivate your account.

Register your smartphone e-mail address by sending a blank e-mail

1. Select "Menu", and press [Registrant Info] button.
[Registrant Info] screen will be displayed.

2. Click [Regist your e-mail address with a blank e-mail.] button. Then the mail sending function starts automatically, so you can send a blank mail without changing the subject. After a while you will receive a "Registration Result Notification" email.

▼Registration Result Notification (e-mail)

メールアドレスが登録されました。
The E-mail address has been registered successfully.

セコムe-革新サービス
SECOM e-Innovation service

https://www.e-kakushin.com/login

*If you do not receive a Registration Result Notification e-mail promptly, check whether your e-mail address has been registered correctly by selecting "Registrant Info" from "Account ".

3. After receiving a "Registration Result Notification" e-mail, select "Account" button and press "Registrant Info".
If the registered mail address will be displayed on the screen, the registration of your mobile phone e-mail address will be completed.

＊Depending on the mobile phone model, you may not be able to go back to the operation screen after reading Registration Result e-mail in the inbox. In such case, access login URL sent by registration result e-mail again.

＊If you receive a registration error mail, try registering again or refer to "Initial registration using a smart phone" and register by entering your e-mail address directly on the screen.

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T I P

If you cannot receive registration result e-mail or confirmation e-mail, check the following and conduct sending e-mail again.

・There is a possibility that you registered wrong e-mail address. E-mail address is case-sensitive.
・There is a possibility that the confirmation e-mail has been blocked because of the junk e-mail block setting on your mobile phone.
Check and change your setting to receive e-mail from admin@pa.e-kakushin.com.
(If your mobile phone is set to receive only certain domains, change the setting so that e-mail from pa.e-kakushin.com can be received.)

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Initial registration with the safety report app

Downloading the Safety Report App

＊Screen images and configuration methods may differ according   your smartphone model and settings.
＊Safety Report App does not have Anpikun (option) function.
Push notification will not be delivered to your family members.
*Same as safety report, you can check the contact list and contact report (contact report is not necessary depending on administrator's setting).

1. Search for Safety Report App or Safety Report service Safety Report App in the store
Android...Download from Google Play
iPhone...Download from the App Store
Or scan the following QR code.

Search for
"SECOM Safety "

【Android : Download from GooglePlay.】

【iPhone : Download from AppStore.】

2. After agree Software License Agreement, install this app.
Check the following Safety Report App'icon and Download the application

Install
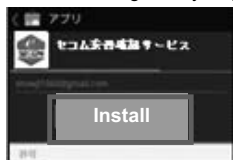
3. Open the Safety Report App.

Open

TIP

push notifications・・

This is a method of displaying alerts from the app on a smartphone's standby screen or banner.

＊To use push notification of the safety report app, you need to apply for the use in advance.

＊Please ask your administrator whether push notification delivery is available for you.

＊You can activate the app to report safety whether or not the push notification delivery is available for you.

4. Login
Enter your "Company code," "User ID," and "Password" and log in
*Push notifications will not be delivered unless you log in.
* These are the same values as used to log in to the website.

5. Login is complete. Top screen is displayed.
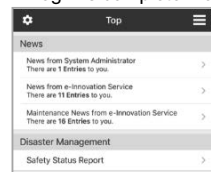
6. Return to Home. Setup is complete.

Precautions

Please check your smartphone settings and confirm that you can receive push notifications.

【How to configure push notifications on Android】
Settings>Apps (App management)>Tap on the Safety Report app>Check "Show notifications"

【How to configure push notifications on iPhone】
Settings>Notifications (Notification Center)>Tap on the Safety Report app>Allow Notifications>Turn on "Show in Notification Center">Select Banners or Notification as the " Notification style"

＊ iPhone, App Store are trademarks of Apple Inc.
＊ The iPhone trademark is used under license from Aiphone Co., Ltd.
＊ Android and Google Play are trademarks or registered trademarks of Google Inc.

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Change the password

1. After launching the "SECOM Safety confirmation app", tap the upper left setting, then tap "Change password" from "Account".
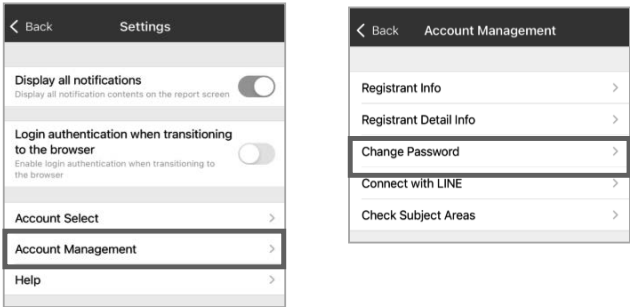
2. Enter biometric authentication or company code/user ID/password for authentication.
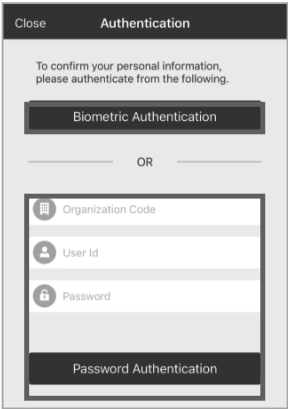
3. Enter your current password in the "Present password" box.Continue to enter "New password" / "New password confirmation" and press the "Change the password" button.After completing the change, it will transition to "Account".
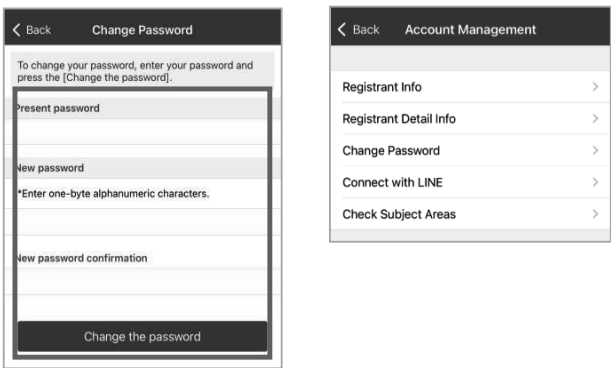
Change your basic information

1. After launching the "SECOM Safety confirmation app", tap the upper left setting and tap "Registrant Info" from "Account".
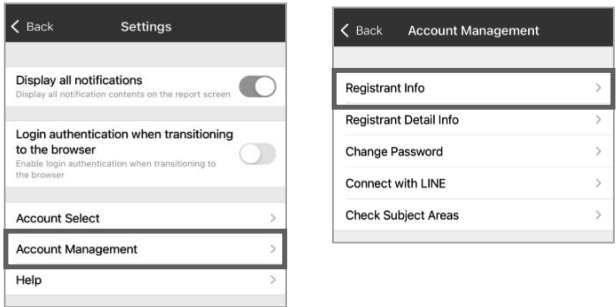
2. Enter biometric authentication or company code/user ID/password for authentication.
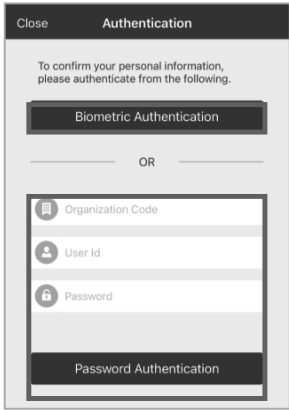
3. Press the "Modify Registernt Info" button on the Registrant Info screen. Enter each item and press the "Modify Registernt Info" button.

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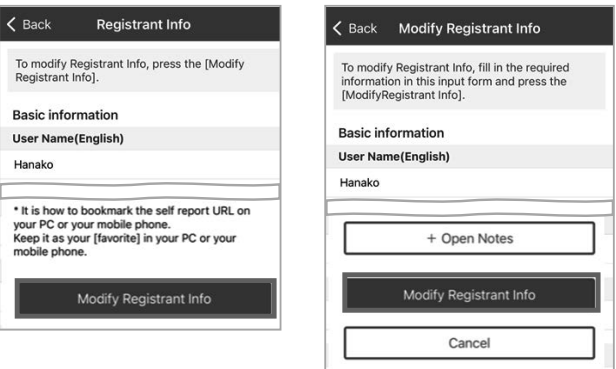
Initial registration using a mobile phone

Change password

1. Access https://www.e-kakushin.com/login and select [Login].
Enter organization code, user ID and initial password and click [Login] button.
If you can use the Quick Response Code(QR Code) on your mobile phone, try to use it.

This would be displayed only when you accessed with docomo's mobile. If you click [Receive mail setting], it will access to the i-mode website.

2. Select [8.Registrant Info] and then select [1.Password]
Enter initial password into [present password] box.
Enter arbitrary password and new password confirmation and click [change] button.

This message appears, your change is complete.

Register your smartphone e-mail address by sending a blank e-mail

1. After changing password, Select [Back] to go back to the menu screen.
Select [8.Registrant Info] and then select [2.Contacts].

2. Select [Add Mail address].
The E-mail sending function will be activated automatically. Send a blank E-mail without change.
"Registration result e-mail" will be received after a period time.

*If you do not receive a Registration Result Notification e-mail promptly, click the [8. Back] button on the screen to check whether your mail address has been registered completely.

3. After receiving registration result e-mail, once go back to the menu screen (select the [8.Back]).Select the [2.Contacts] .
The registered e-mail address will be displayed and your registration will be completed.

＊Depending on the mobile phone model, you may not be able to go back to the operation screen after reading registration result e-mail in the inbox.
In such case, access login URL sent by registration result e-mail.

＊If a registration error e-mail is received, try registering again or use the method of directly entering information to register user contact information.

How to register contact information by directly entering your information

1. Select [8.Registrant Info] on the menu screen. Select [2.Contact], scroll to the bottom of the screen and click [Modify] button.
（If you continue to register on "Register your smartphone e-mail address by sending a blank e-mail" screen , scroll the screen where the registered mail address is displayed and there is a "Modify" button.）

2. Enter contact e-mail address and telephone number directly and click [Update] Button.

3. Registered contact information.
*If you register e-mail address, select [Mail address confirmation test].
The message, "The mail was sent," will be displayed.
Please confirm that "e-mail address confirmation e-mail" has been received.

T I P

If you cannot receive registration result e-mail or confirmation e-mail, check the following and conduct sending e-mail again.

・There is a possibility that you registered wrong e-mail address. E-mail address is case-sensitive.
・There is a possibility that the confirmation e-mail has been blocked because of the junk e-mail block setting on your mobile phone.
Check and change your setting to receive e-mail from admin@pa.e-kakushin.com.
(If your mobile phone is set to receive only certain domains, change the setting so that e-mail from pa.e-kakushin.com can be received.)

Register residence and workplace information

1. Select [Residence /Workplace].

2. Select state/province for residence and workplace from the list box and click [Update] button.

Select the language

1. Select [language] from the menu.
Check the language (Japanese or English) used in service.
Click [Register] button.

Register the password question and the answer

1. After you select the language, click [Back] and back to the menu.
Select [Password Question and the Answer].
Enter the password question and the answer and click [Update]

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Register the self report URL

1. Select [Registrant Info] ⇒ [Send the Self Report URL].

2. We send you an email with URL, please bookmark the URL when you get the email.

＊If you switched to another screen after connecting to the self report URL, do not bookmark that URL.

John Smith

The safety confirmation e-mail might delay when the communication line is overcrowding or some system obstacles happen.
Please keep the self report URL below as your [favorite] on your PC or your mobile phone.

■Self report URL
http://www.e-kakushin.com/eanpi/*******************

＊If the safety confirmation e-mail does not arrive, you can use the self report URL, which you already keep as your [favorite], to access the secom safety confirmation service and choose the disaster and you can report.

SECOM ANPI

Notes

◇Secom has received many inquiries from user's family members that they received strange e-mail.
If you register home PC(ex. shared PC with family members) e-mail address, please inform to your family members in advance that e-mail from Secom safety confirmation service may be sent to them.

◇Note that you will not be able to log in if you enter an incorrect password consecutively as your password will be invalidated. Please reset your password by clicking "Forgot your password?" on the login page.

＊For details of the procedure, refer to "User's manual" and check the "Reset the password (If you forget your password or cannot login)".
Please contact your administration department (an administration department of the clients if you contract secom safety confirmation service SCM) to password reset if the registered mail address cannot be used. Then, your password will be reset to the initial password and reactivate your account.

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【How to add an icon of Self Report URL to the home screen of your smartphone】

－175－

iPhone

1. Open Safari.

2. Enter the self report URL in the address bar and access.

3. Tap "Action" icon.

4. Tap "Add to Home Screen".

Android

1. Access the self report URL.

2. Open "Menu" and tap "Bookmarks".

3. Tap "Add" on the bookmark screen, select "OK" and it will be added to your bookmark.

4. Press and hold the self report URL from URLs displayed in the bookmark.

5. Tap "Create Shortcut" on the menu screen.

*The icon image is on the left.

【Notes】

・ If your home screen is full of icons, you cannot add this app. (Errors appear.)

  Be sure to check that there is free space on the home screen before operating.

・The screen image and operation procedure described in the document may differ from the actual screen depending on the smartphone model. We appreciate your understanding in advance.

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【 Spam mail prevention of mobile phone 】

There is a possibility that "Spam mail prevention" is set in mobile phone when you can't get mail from Secom safety confirmation service. Please confirm "Spam mail prevention" setting with your mobile phone.

What is the Spam mail

The Spam mail is from someone who doesn't know, dummy or spoofed addresses and often change each item mail. The setting not to receive these spam mails is the "Spam mail prevention".
There is a two ways for "Spam mail prevention."
① Reject mail except from the specified domain's or addresses in advance.
② Reject spam mail containing certain types of URL's.

What should the setting contents confirm?

① The e-mail will be sent from the e-Innovation service by below addresses（domains）
Please confirm the setting so that mail from these addresses (domains) can be received.
※Set only the address (domain) related to the service you have contracted.

▼Secom safety confirmation service.
（Secom Safety Confirmation Service SCM/ Secom Emergency Call Out Service）
admin@pa.e-kakushin.com
message@pa.e-kakushin.com

▼Secom disaster information service
info@pa.e-kakushin.com

▼Secom safety confirmation service GS
risk@pa.e-kakushin.com

▼Real-Time Disaster Information Services
info@secom-anshin.jp

② Please confirm the setting that rejects mail with URLs.

Secom confirmation service sends the mail with URL.
Even if the user also specifies domains and addresses when configuring the receiving settings,
It might not be able to receive mail when set to reject mail with URL by each mobile phone provider.

How to confirm "Spam mail prevention" setting.

The operation is different depending on each mobile phone provider or type of mobile phone. For detailed information about spam mail prevention (or settings), please contact your mobile phone provider.

【Reference URL】
※The following each mobile phone provider's URL or contact address might be a change without notice.
▼docomo　　　　　　http://www.nttdocomo.co.jp/
▼au　　　　　　　　http://www.au.kddi.com/
▼Soft Bank　　　　http://mb.softbank.jp/mb/
▼Y!mobile　　　　　http://www.ymobile.jp/

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【How to set up your smartphone】

When you use e-Innovation Service on your smartphone, you need to set up your browser in advance.

【 Setting items 】

■Accept Cookies　　■Enable JavaScript　　■Import pictures

📖Frequently Asked Questions from Smartphone Users

	Question		Answer
1	The message, "Data Access Error. Too many server redirect." is displaying. ＊Error messages are different depending on a mobile phone model.		Make setting to enable accepting cookies.
2	You cannot click the "Report" button on the report screen.		Make setting to enable JavaScript
3	"Report" button is not displaying on the screen properly		Make setting to import pictures.
4	You cannot log in with your smartphone. (* You can log in with your PC.)	■ The error message, " Login failed. Please login again." is displaying. ■The previously entered password is automatically entered.	Clear automatic input password (autocomple) data.
		■ The screen does not transition. ■ You cannot see anything on the screen. ■ After you click the Reporting URL, Login page is displaying.	① Clear browsing history and cache. ② Close all browsers and try again. ③ Reboot the device.
5	If these previous steps 1, 2, 3 do not work.		

【Notes】
The operation is different depending on each mobile phone provider or type of mobile phone. For detailed setting information, please contact your mobile phone provider.

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Alumni Network

A great resource of GRIPS, and a joyful aspect of studying here, is the diversity of the student community. The connections you make at GRIPS are a valuable product of your time at GRIPS. We make ongoing efforts to keep you in touch with your fellow alumni and ensure that those bonds are lifetime ones.

As a GRIPS graduate, you are a member of an impressive network of close to six thousand alumni who are actively shaping policy in more than 100 countries around the world. Connectivity and communication are the heart of the alumni community. We offer a variety of ways for you to remain engaged with GRIPS and strengthen your ties with your fellow alumni around the globe. These offerings include alumni reunions, seminars, the searchable alumni directory, and online networking opportunities utilizing social media such as Facebook, Twitter and LinkedIn.

Upon graduation you automatically become a member of the GRIPS Alumni Association. Membership is free of charge.

Alumni Reunions

Whenever a GRIPS faculty member or staff member visits a country where we have graduates, we schedule an alumni reunion there.
There are also plenty of online opportunities to stay connected with GRIPS, including symposiums, seminars, and virtual reunions.

Local Alumni Groups

Local alumni groups, established around the world, help with the organization of local alumni events, advise and recruit prospective students, and promote GRIPS around the world.

Alumni Directory

From the day you enroll at GRIPS, you have access to the online alumni directory, where you can search the database and manage your own contact details any time.

Access the directory via G-way at
https://gportal.grips.ac.jp/fw/dfw/ASTSV004/

Your Permanent GRIPS Email address

The GRIPS email address that you receive upon enrollment is yours for life! You can use it for your everyday email or for forwarding mail to your existing work or home email address.

GRIPS in Social Media

GRIPS Alumni on Facebook
Established in September 2007, the GRIPS alumni Facebook group has grown to become a major alumni networking tool. The group is also a great place to share information about alumni career moves, new developments at GRIPS, news about faculty members, alumni events, opportunities for further study or research in Japan, and more. The group currently has over three thousand members; all newly enrolled students are encouraged to sign up for the alumni Facebook group.
https://www.facebook.com/groups/GRIPSAlumni/

LinkedIn
LinkedIn is another great way to enhance your professional network. Members of the GRIPS community are invited to join the GRIPS Alumni Group on LinkedIn.
https://www.linkedin.com/groups/2628687/

Alumnus of the Month (ALMO)

The Alumnus of the Month is a special feature on the GRIPS website designed to recognize alumni who have made exceptional contributions to their field or profession, and those who are doing other interesting and exciting things. We invite these outstanding alumni to be interviewed for the ALMO feature.
https://www.grips.ac.jp/en/alumni/almo/

For further information about the activities of the alumni network, please check our resources on the web:
https://www.grips.ac.jp/en/alumni/index/

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Access to GRIPS
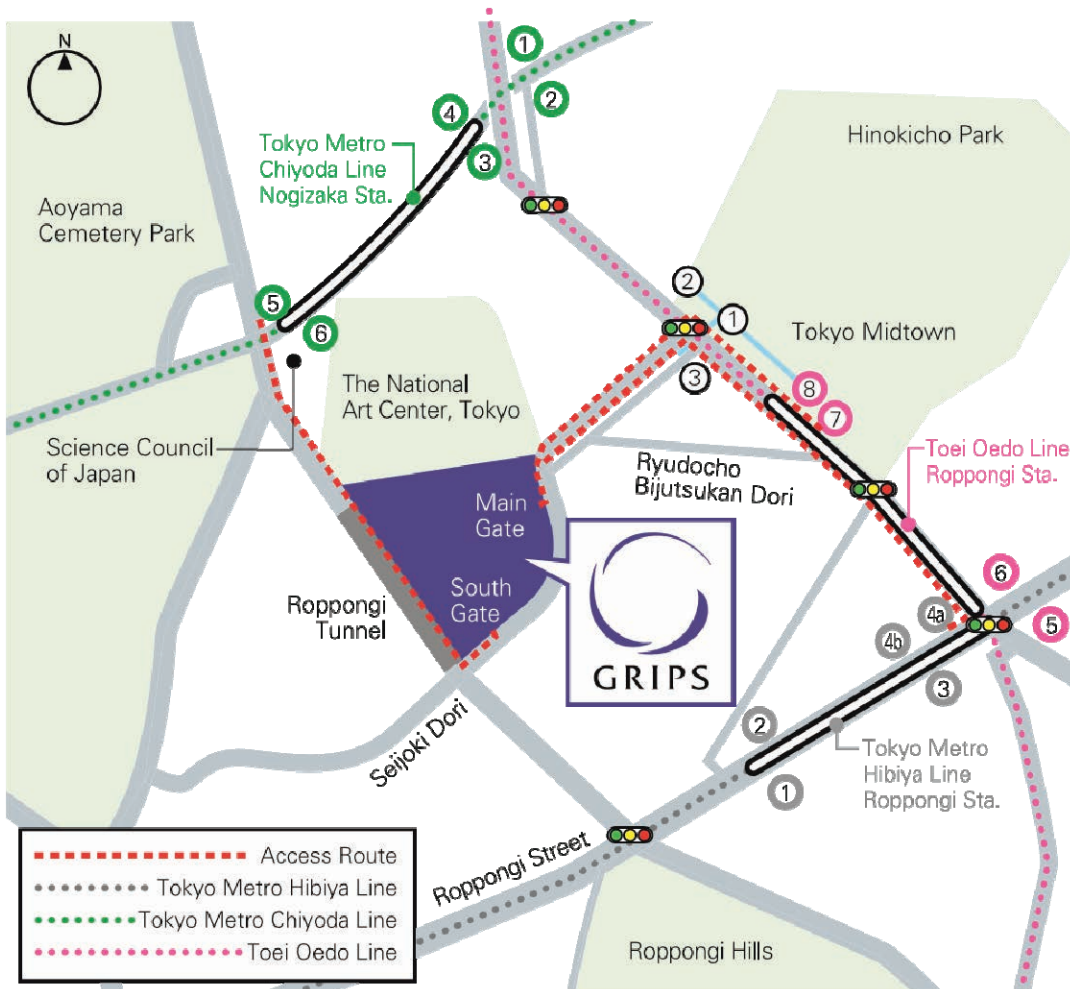
- From exit no. 7 at Roppongi station on the Toei Oedo Line: 5 minutes walk
- From exit no. 4a at Roppongi station on the Tokyo Metro Hibiya Line: 10 minutes walk
- From exit no. 5 at Nogizaka station on the Tokyo Metro Chiyoda Line: 6 minutes walk

- From Narita Airport to Roppongi via Tokyo by Narita Express: 1 hour 30 minutes
- From Narita Airport to Roppongi via Nippori by Skyliner: 1 hour 15 minutes
- From Haneda Airport to Roppongi by Tokyo Monorail: 40 minutes
- From Tokyo to Roppongi: 17 minutes